



Southern Marin Fire Protection District

308 Reed Boulevard
Mill Valley, California 94941

Phone: 415 388-8182

Fax: 415 388-8181

Southern Marin Fire Protection District - Board of Directors Meeting

AGENDA

Wednesday, March 22, 2017

7:00 pm

308 Reed Boulevard, Mill Valley
Phone: (415) 388-8182 Fax: (415) 388-8181

Any person with a disability covered under the Americans with Disabilities Act (ADA) may receive a copy of the agenda and a copy of all the documents constituting the agenda packet prepared by the local agency or other interested person for the meeting of 12/21/2016 upon request in an appropriate alternative format. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which requests are made and must be renewed annually after January 1. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services in order to participate in a public meeting. Please contact Susan Kim, at (415) 388-8182 at least 5 working days prior to the meeting and provide information on the assistance required.

Call to Order:

Pledge of Allegiance:

Open Time for Public Expression: (limited to 3 minutes per person). **The Board welcomes public comments on all agenda items.**

Agenda Adjustments:

Approval of Minutes: February 22, 2017 Board Meeting

A. Correspondence

1. Thank you letter to Firefighters Danny Gemma, Ryan Meier, Brett Stone and Drew Clason from the Technical Collaboration Team at Wikimedia Foundation for fire station tour and fire equipment demonstration. [Pages 1-2](#)
2. Marin Independent Journal Newspaper article dated 3/2/2017, Golden Gate Bridge suicide prevention net. [Pages 3-4](#)
3. Marin Independent Journal Newspaper article dated 2/21/2017, Marin County Open Data portal. [Pages 5-6](#)
4. Congratulations letter to Battalion Chief Matt Barnes for Chief Fire Officer re-designation. [Pages 7-8](#)

B. Staff Reports:

1. Fire Chief Report: Fire Chief Chris Tubbs [Pages 9-13](#)
 - ▶ Project Update [Page 14](#)
2. Operations & Training: Battalion Chief Matt Barnes
3. Logistics: Battalion Chief Kai Pasquale
4. Prevention: Deputy Fire Marshal Fred Hilliard
5. Finance: Finance Manager Alyssa Schiffmann
 - Finance Report: March 2017 [Pages 15-16](#)
 - Balance Sheet: Dated 3/13/2017 [Page 17](#)
 - Budget Report: FY 2016/2017: Dated 3/13/2017 [Pages 18-22](#)
 - SMFD Disbursements/Warrants: Dated 2/28/17 & 3/14/17 [Pages 23-24](#)
 - Bank of America Statement: Dated January 14, 2017 to February 13, 2017 [Pages 25-28](#)
 - 2015/2016 Audit Summary [Page 29](#)
 - 2015/2016 Audit [stapled packet](#)
6. Association Report: Association President Jason Golden

C. Committee Reports:

- 1. Southern Marin Emergency Medical Paramedic System (SMEMPS) (Discussion/Action)
- 2. Shared Services Committee (Discussion/Action)
- 3. Finance Committee (Discussion/Action)
- 4. Personnel Committee (Discussion/Action)
- 5. Communications Committee (Discussion/Action)
- 6. Building Committee (Discussion/Action)
- 7. MERA Committee (Discussion/Action)

D. New Business

- 1. TCSD Grant Update – Presentation by Jim Kasper
- 2. The Matrix Group – Presentation of the Final Analysis of the Fire Prevention Study by Courtney Ramos and Daniel Garcia of Matrix stapled packet (Discussion/Action)
- 3. Presentation by Kary Witt, Golden Gate Security Coalition

Closed Session: (1 item)

- 1.) Conference with Labor Negotiator pursuant to Government Code Section 54957.6
Agency negotiator: SMFD Personnel Committee
Employee Organization: Southern Marin Chief Officers Association, IAFF Local 1775

Open Session: Report on any action taken in closed session

F. Poll the Board

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the

Next regular meeting: 04/26/2017
Please Bring Board Manual to the Meeting