



Southern Marin Fire Protection District

308 Reed Boulevard
Mill Valley, California 94941

Phone: 415 388-8182

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Southern Marin Fire Protection District - Board of Directors Meeting

AGENDA

Wednesday, May 24, 2017

7:00 pm

308 Reed Boulevard, Mill Valley
Phone: (415) 388-8182 Fax: (415) 388-8181

Any person with a disability covered under the Americans with Disabilities Act (ADA) may receive a copy of the agenda and a copy of all the documents constituting the agenda packet prepared by the local agency or other interested person for the meeting of 05/24/2017 upon request in an appropriate alternative format. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which requests are made and must be renewed annually after January 1. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services in order to participate in a public meeting. Please contact Susan Kim, at (415) 388-8182 at least 5 working days prior to the meeting and provide information on the assistance required.

Call to Order:

Pledge of Allegiance:

Open Time for Public Expression: (limited to 3 minutes per person). **The Board welcomes public comments on all agenda items.**

Agenda Adjustments:

Approval of Minutes: April 26, 2017 – Regular Board Meeting Pages 1-6 (Action)

A. Correspondence

- 1. Proclamation from Governor Edmund G. Brown Page 7
- 2. Thank you letter from Maureen Parton, Aide to Supervisor Kathrin Sears for the use of the training room at Fire Station 9 in Strawberry Page 8
- 3. Thank you from Sausalito Sister City for the use of the EOC at Fire Station 1 for a training for visiting Chilean women Pages 9-10
- 4. Magazine article in Fire Engineer Magazine, May 2017 titled *FireFlex Yoga: An Interview with Travis Fox* Pages 11-13
- 5. Commendation letter to SMFD Board from Northbay Guns N Hoses Hockey Club noting the volunteer effort from several SMFD staff members at the benefit hockey game for Retire SMFD BC Bob Briare’s grandson, Derek Page 14

B. Staff Reports

- 1. Fire Chief Report: Fire Chief Chris Tubbs Pages 15-17
 - Project Update Page 18
- 2. Operations & Training: Battalion Chief Matt Barnes Pages 19-20
- 3. Logistics: Battalion Chief Kai Pasquale Pages 22-22
- 4. Prevention: Deputy Fire Marshal Fred Hilliard
- 5. Finance: Finance Manager Alyssa Schiffmann
 - Finance Report: May 2017 Page 23
 - Balance Sheet: Dated 5/11/2017 Page 24
 - Budget Report FY 2016/2017: Dated 5/11/2017 Pages 25-29
 - SMFD Disbursements/Warrants: Dated 4/25/17 & 5/8/17 Pages 30-32
 - CalCard Reports: Dated 1/23/17 & 2/22/17 Pages 33-34
 - CERT Program: Dated 5/8/17 Page 35
 - Bank of America Statement: Dated March 14, 2017 to April 13, 2017 Pages 37-40
- 6. Association Report: Association President Jason Golden

C. Committee Reports:

- 1. Southern Marin Emergency Medical Paramedic System (SMEMPS) (Discussion/Action)
- 2. Shared Services Committee (Discussion/Action)
- 3. Finance Committee (Discussion/Action)
- 4. Personnel Committee (Discussion/Action)
- 5. Communications Committee (Discussion/Action)
- 6. Building Committee (Discussion/Action)
- 7. MERA Committee (Discussion/Action)

D. New Business

- 1. Preliminary Budget FY 2017/2018 stapled packet (Discussion/Action)
Approval requested for Preliminary Budget FY 2017/2018
- 2. Ordinance 2016/2017-23: An ordinance of the Board of Directors of the Southern Marin Fire Protection District Establishing a Fee Schedule for Fire Prevention Services Pages 41-47 (Discussion/Action)
Open Public Hearing regarding Ordinance No. 28 adopting the District Prevention Fee Schedule
- 3. Social Media Postcard – Communication Committee Pages 48-49 (Discussion/Action)

Closed Session: (1 item)

- 1.) Conference with Labor Negotiator pursuant to Government Code Section 54957.6
Agency negotiator: SMFD Personnel Committee
Employee Organization: Southern Marin Chief Officers Association, IAFF Local 1775

Open Session: Report on any action taken in closed session

E. Poll the Board

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board

Next Regular Meeting: 06/28/2017
Please Bring Board Manual to the Meeting