



# Southern Marin Fire Protection District

308 Reed Boulevard  
Mill Valley, California 94941

Phone: 415 388-8182

Fax: 415 388-8181

## Southern Marin Fire Protection District - Board of Directors Meeting

### AGENDA

Wednesday, August 26, 2017

7:00 pm

308 Reed Boulevard, Mill Valley  
Phone: (415) 388-8182 Fax: (415) 388-8181

Any person with a disability covered under the Americans with Disabilities Act (ADA) may receive a copy of the agenda and a copy of all the documents constituting the agenda packet prepared by the local agency or other interested person for the meeting of 08/23/2017 upon request in an appropriate alternative format. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which requests are made and must be renewed annually after January 1. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services in order to participate in a public meeting. Please contact Susan Kim, at (415) 388-8182 at least 5 working days prior to the meeting and provide information on the assistance required.

#### Call to Order:

#### Pledge of Allegiance:

**Open Time for Public Expression:** (limited to 3 minutes per person). The Board welcomes public comments on all agenda items.

#### Agenda Adjustments:

**Approval of Minutes:** July 26, 2017 – Regular Board Meeting Pages 1-7 (Action)

#### A. Correspondence

- 1. Commendation letter to Marin County Sheriff Deputy Kristian Gallegos, Lieutenant Jeff Edwards and Communications Staff Anette Letsche, Dominique Jeff and Katina Klemme for excellent incident response. Pages 8-9
- 2. Ark Newspaper article *Southern Marin, Mill Valley fire chiefs look to begin consolidation talks*, dated 8/9/17 Page 10
- 3. Ark Newspaper article *Report: Several local agencies aren't making progress toward transparency* Pages 11-12

#### B. Presentation by Chief Assistant State Fire Marshal, Mike Richwine

OSFM Certified Fire Chief Award to Chief Tubbs

#### C. Staff Reports

- 1. Fire Chief Report: Fire Chief Chris Tubbs Pages 13-15
- 2. Operations & Training: Battalion Chief Matt Barnes
- 3. Administration & Logistics: Battalion Chief Pasquale
- 4. Prevention: Deputy Fire Marshal Fred Hilliard
- 5. Finance: Finance Manager Alyssa Schiffmann
  - Finance Report: August 2017 Pages 16-17
  - Balance Sheet: Dated 8/14/17 Page 18
  - Budget Report FY 2017/2018: Dated 8/14/17 Pages 19-23
  - Budget Report FY 2016/2017: Dated 8/14/17 Pages 24-28
  - SMFD Disbursements/Warrants: Dated 8/14/17 & 8/1/17 Pages 29-32
  - Bank of America Statement: Pages 33-37
- 6. Association Report: Association President Jason Golden

#### D. Committee Reports:

- 1. Southern Marin Emergency Medical Paramedic System (SMEMPS) (Discussion/Action)
- 2. Shared Services Committee (Discussion/Action)
- 3. Finance Committee (Discussion/Action)
- 4. Personnel Committee (Discussion/Action)
- 5. Communications Committee (Discussion/Action)
- 6. Building Committee (Discussion/Action)
- 7. MERA Committee (Discussion/Action)

**E. New Business:**

1. Resolution 2017/2018-3 Determining the 2017/2018 Appropriations of Tax Proceeds Page 38-39 (Discussion/Action)

**F. Old Business**

1. Director Compliance: AB 1234 Ethics Training and AB 1661 Sexual Harassment Prevention Page 40 (Discussion/Action)  
Board Director Compliance – Required Compliance Training AB 1234 & AB 1661 are Due

**Closed Session:** (1 item)

- 1.) Conference with Labor Negotiator pursuant to Government Code Section 54957.6  
Agency negotiator: SMFD Personnel Committee  
Employee Organization: Southern Marin Chief Officers Association, IAFF Local 1775

**Open Session:** Report on any action taken in closed session

**G. Poll the Board**

**Next Regular Meeting: 09/27/2017**

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.