



Southern Marin Fire Protection District

308 Reed Boulevard
Mill Valley, California 94941

Phone: 415.388.8182

Fax: 415.388.8181

Southern Marin Fire Protection District – Board of Directors Meeting

AGENDA

Wednesday, September 27, 2017

7:00 PM

308 Reed Boulevard, Mill Valley

Any person with a disability covered under the Americans with Disabilities Act (ADA) may receive a copy of the agenda and a copy of all the documents constituting the agenda packet prepared by the local agency or other interested person for the meeting of 9/27/2017 upon request in an appropriate alternative format. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which requests are made and must be renewed annually after January 1. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services in order to participate in a public meeting. Please contact Southern Marin Fire Protection District at 415.388.8182 at least 5 working days prior to the meeting and provide information on the assistance required.

Call to Order:

Pledge of Allegiance:

Open Time for Public Expression: (limited to 3 minutes per person). The Board welcomes public comments on all agenda items.

Agenda Adjustments:

Approval of Minutes: Date - Regular Board Meeting

A. Correspondence

1. Correspondence from CPSE regarding Captain Golden Page 4
2. Letter from Mill Valley Fire BC St. John Page 5
3. Letter from Marin County Sheriff Page 6
4. Letter from Mill Valley Fire BCs St. John and Hatfield re ST 2142C Page 7
5. Letter from Mill Valley Fire BC St. John re Paradise Drive call Page 8
6. Letter from Marin Professional Firefighters re Velo Ride Page 9
7. LAFCO letter Page 10
8. Elections Department polling place cancellation Page 11
9. Urban Shield flyer Page 12
10. Thank you card from Followell family Page 13
11. Thank you from Chetco Fire Page 14
12. Mariposa County Thank You letter Page 15

B. Presentation

1. NHA Advisors Revenue Study Page 17 Presentation/Action

C. Staff Reports

1. Fire Chief Report: Fire Chief Chris Tubbs Page 44
2. Operations and Training: Battalion Chief Matt Barnes Page 49
3. Administration and Logistics: Battalion Chief Kai Pasquale Page 52
4. Prevention: Deputy Fire Marshal Fred Hilliard Page 54
5. Finance: Finance Manager Alyssa Schiffmann
 - Finance Report – September 2017 Page 55
 - Balance Sheet – Dated 09/14/17 Page 57
 - Budget Report FY 2017/2018 – Dated 09/14/17 Page 58



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- Budget Report FY 2016/2017 – Dated 06/30/17 Page 63
- SMFD Disbursements/Warrants – Dated 09/14/17 & 09/05/17 Page 68
- Bank of America Statement Page 74

6. Association Report: Association President Jason Golden

D. Committee Reports

1. Southern Marin Emergency Medical Paramedic System (SMEMPS) Discussion/Action
2. Shared Services Committee Discussion/Action
3. Finance Committee Discussion/Action
4. Personnel Committee Discussion/Action
5. Communications Committee Discussion/Action
6. Building Committee Discussion/Action
7. MERA Committee Discussion/Action

E. New Business

1. Approval of Contract with NHA Advisors Page 81 Action
2. Consideration of Hiring Deputy Chief Page 94 Discussion/Action
3. Resolution 2017/2018-4 to adopt 2017/2018 final budget with DC Page 95/103 Discussion/Action
4. Resolution 2017/2018-5 to adopt 2017/2018 final budget without DC Page 104 Discussion/Action
5. Resolution 2017/2018-6 regarding New Deferred Compensation Company Page 105 Discussion/Action
6. Resolution 2017/2018-7 regarding Battalion Chiefs' Memorandum of Understanding, Page 106 Discussion/Action
7. Resolution 2017/2018-8 regarding Administrative Staff Employment Agreements Page 140 Discussion/Action
8. Probationary Firefighters moving to Permanent Status Page 159 Action
9. Exception Request for Fire Hydrant Upgrade Page 160 Discussion/Action

F. Old Business

1. None

G. Poll the Board

Next Regular Meeting: 10/25/2017

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.