



Southern Marin Fire Protection District Measure U Oversight Committee Meeting Agenda

Thursday, November 19, 2020
6:30 pm

Right to be Heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of 54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

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Note: All Items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

cue. Please be patient while waiting in the cue.

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1. Call to Order
2. **Open Time for Public Expression** (limited to 3 minutes per person)
–
The Board welcomes public comments on all agenda items.
3. Agenda Adjustments
4. Approval of Minutes
 - 4.a Minutes from the September 16th, 2020 Measure U Oversight Committee meeting.
Approve minutes.
[September 16th 2020 MU Oversight Committee minutes](#)
5. Reports and Information
 - 5.a Mr. Kessell's Departure - Next Steps.
Discussion.
 - 5.b Response Time Report Update
Receive report.
[Measure U Metrics Report.pdf](#)
 - 5.c Measure U Audit Report Status Update.
Receive report.
[Measure U Audit Update.pdf](#)
 - 5.d Measure U Final Budget and Annual Report
Receive Report
[2019_2020_Measure_U_Fire_Chief_Report.pdf](#)
[FY20_Measure_U_Tax_Report.pdf](#)
 - 5.e 2020-2021 Vegetation Management Goals Update.
Receive Report.
[2020-2021 Vegetation Management Goals Update.pdf](#)
[Marin County CWPP Project List 10-28-20](#)
[Evac Zones - Marin County CWPP Project List 10-28-20.pdf](#)
6. Future Agenda Items
7. Poll of the Committee
8. Date/Time of Next Meeting
9. Adjournment

Note: All Items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

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STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Thursday, November 19, 2020

AGENDA TITLE: Minutes from the September 16th, 2020 Measure U Oversight Committee meeting.

LEAD DIVISION: N/A

RECOMMENDED MOTION: Approve minutes.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS

[September 16th 2020 MU Oversight Committee minutes](#)

PREPARED BY: Mariya Weinberg

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief



Southern Marin Fire Protection District

Measure U Oversight Committee

David Kessel - Chair, Jim Burns - Vice-Chair, Leslie Hail, Greg Norby, David Orleans

Measure U Oversight Committee Meeting

Monday, September 16, 2019

6:30 pm

Meeting Minutes

CALL TO ORDER - Mr. Kessell called the meeting to order at 6:36 pm

In Attendance: *Committee Members (all via Zoom Meeting):* Leslie Hail, Jim Burns, David Kessell, Greg Norby. *Staff (all in person):* Fire Chief Tubbs, Deputy Fire Chief Peterson, Deputy Fire Chief Welch, Deputy Chief Fred Hilliard.

Absent: David Orleans

OPEN TIME FOR PUBLIC EXPRESSION - No members of the public present.

AGENDA ADJUSTMENTS

Mr. Kessell suggested the following Agenda Adjustments:

- a. Add Poll of the Committee at the end of the meeting.
- b. Reserve time for Agenda setting for the next meeting.
- c. Attempt to determine the time and date of the next meeting.

REPORTS

Mr. Kessell gave a brief summary of what occurred since the last meeting. The meeting in the Spring was cancelled, since it was too late to post agenda per the Brown Act. The issues to be discussed were the Charter and possible exceptions. Attorneys have reviewed the Charter, found no issues, just that we need a Resolution to formally adopt it. There was an offline discussion with Mr. Burnes, Mr. Kessell and Chief Tubbs regarding scope and reports. It was decided that the next meeting does not have to wait until after the audit, so the meeting got scheduled for today. Chief Tubbs and Staff were working on proposal for reports that were asked for earlier.

1. Performance Metrics

a. Staff Report – Performance Metrics

Mr. Kessell and Chief Tubbs walked the committee through the metrics. They covered the six metrics in the report that correspond to the items that Measure U is funding. 2017 Fiscal Analysis by the District found that within 7-8 years our financial position would be such as to either require service reductions, or a new revenue stream. At the same time, community was requesting additional vegetation management work. In 2015 Deployment Analysis study, performed by an outside professional consultant, contained threats and hazards assessment and operational deployment model. So then, Measure U was passed. The first 5 metrics on our list are measuring the baseline levels of service, and the last one is based on the community request.

Each metrics is showing the “before” and “after” Measure U figures. Maintaining Local EMS services metric is done via Deployment Report and also Response Time Report. Chief Tubbs highlighted how the Response Time Report shows the improvement since Measure U.

These standards are not universal. The National Fire Protection Association (NFPA) provides high level standards and best practices, but acceptable risk levels are determined individually by the community they serve. That then determines funding, and levels of local emergency response resources.

Mr. Kessell pointed out that metrics are meant to show if we are doing what Measure U promised, determined annually. He also wanted to know when these standards were set? Chief Tubbs said that it likely goes back to when the agency was set up, and metrics used then were not the same, which was the reason for the 2015 Deployment Analysis. This covered our risks, threats, hazards, volume of calls, resources required to handle them, and also the anomalies (i.e. wildfires, storms). Response times were compiled by the consultant, and report recommended parameters for the turn-out times, and travel times. Report was presented at the Board meeting and the Board adopted response time standards.

The Committee members wanted to know, given the changes in the circumstances since 2015, are our deployment times and resources still adequate? Chief Welch mentioned that the Deployment Analysis Report has response times based on different types of incidents, and that the situation has actually not changed much in the last few years. Mr. Burnes mentioned interest in tying the Tod Lando report to the Deployment report. Chief Tubbs said that the Lando report highlighted preparedness and prevention, reducing need for deployment. So, with the Lando report, as we apply Measure U and Measure C funds, we can address high priority areas/activities. Mr. Kessell brought the discussion back to the Measure U charter, which is about measuring success of Measure U funded items. He also thought that in the future, the committee might bring to the Board a question of whether deployment numbers are adequate in our current environment.

Mr. Kessell noted that the same Response Time Report is mentioned in several different metrics. He also wanted to know if we plan to break out reporting by different types of incidents (medial/fire/cardiac & stroke). Chief Tubbs said yes, and also said the industry standard per NFPA 1710 are “fractal response times” - filtering out misleading anomalies. That Records Management System used across Marin County has a number of pre-build reports, but not quite all we need, so we may need to manipulate further in Excel.

Mr. Kessell asked when we may have the first draft of the reports, and Chief Tubbs said that ETA is pending, will keep everyone updated. Mr. Kessell wanted to know more specifically what the response time is measuring? Chief Tubbs clarified that response time is a combination of a sequence of events, and begins with dispatch’s receipt of the 911 call. Dispatch is provided by Marin County Sheriff. Additionally, cell phones, unlike land lines, are first routed to the nearest CHP dispatch center and then to the Sheriff’s Dispatch. Mr. Kessell wanted to know if the Sheriffs Dispatch publishes response time reports, the answer was no, only by special request. In our metrics, the period from the receipt of the 911 call, up until a unit dispatched, is not included in our response time. The call is dispatched directly from 911 to the optimum unit(s). We should make a disclaimer about this in our report.

The next step, which is included in our metrics, is the “turn-out time” aka “reflex time”, which is the time from when a Station is alerted, and to when the unit has responded. The following step is “travel time”, which is from when the unit notifies that it is responding, to the time they arrive.

A lot of this is not within our control (i.e. traffic). Sometimes, if the unit is out in the field and responded from one incident to another, they may be closer and therefore have a better response time. Mr. Kessell noted that we should make all the caveats clear to the public within the report. Mr. Kessell also notes that the rest of the items 2-5 are similar in reporting structure and use some of the same reports between each other.

Chief Tubbs particularly called out the Qualified Paramedic report, which is shown “before and after” Measure U. He also noted that paramedics are the most easily lost resources, since those skills are so readily transferable. He also explained that Fire Fighters have additional responsibilities and qualifications, such as EMT or Paramedic. Chief Peterson stated that the report labeled “Measure U Qualified FFPM” counts paramedics, not EMTs, since Measure U specifically refers to “qualified paramedics”. EMTs are a less senior qualification. Paramedics are one of the most sought-after qualifications in California Fire Service, which is why Measure U counts them specifically.

Mr. Burns brought up the concept of comparing our metrics not just to our own past performance, but to performance of other comparable departments. Those metrics are not very available, so it would be a future goal. Chief Tubbs mentioned the possibility of achieving a similar goal via accreditation by the Center for Public Safety Excellence (CPSE), which is comprehensive, but costly, and would take many years. It is on our long-term strategic plan. The Deployment Analysis we completed is a fraction of the process. Certification is also available to individuals, and we have several senior members who are certified, such as Chief Tubbs, Chief Welch, and Chief Peterson.

Ms. Hail asked about impact of COVID-19 on our staffing. Chief Tubbs said we had no lay-offs, nor do we forecast any. Based on analysis of 2008 recession, we isolated factors to watch and determined options to avoid layoffs. No one on our staff has been reported to have COVID-19, which is a testament to our infection control and patient screening efforts. There’s also been protective measures in place during wildfire response

2. Audit

a. Staff Report – Assessment and Conclusion of Audit Type

Measure U Ordinance calls for a financial audit. We recently completed a separate district 17/18 audit, and at the same time we worked with the auditors for the best way to address Measure U audit, especially for the Committee. Options were either a financial or a compliance audit. It was determined, after meeting with legal counsel and with the committee informally, that the financial audit best complies with the Ordinance. This is because compliance audit has to do with dedicated funding, and we do not have this situation. We will be recommending the financial audit option to the Board of Directors at an upcoming meeting of the BOD.

3. Measure U Final Budget and Annual Report

a. Staff Report – Budget Closeout & Annual Report Status

The Ordinance requires the Fire Chief to report a close-out of the Final Budget annually, and this will be presented at the upcoming Board of Directors Meeting. The fiscal year is July 1 to June 30. See the Board meeting packet for the September 23rd meeting which will be available on September 18th.

Mr. Kessell pointed that in the past, audits were not available for about fifteen months after year end close. However, this year, per Chief Tubbs, we should be able to have the audit by the end of this year, or early next year, which is a great improvement.

4. Measure U Annual Wildland Risk Reduction Report

a. FY 19-20 Vegetation Management Annual Report

This was presented by Chief Hilliard. The meeting packet has Risk Reduction Report slides, on Measure U Vegetation Management Program accomplishments. This year we have developed the program, by looking at existing programs in other locations. Chief Hilliard and Jim Casper got a planning grant and obtained a SMFD specific WUI hazards report by Tod Lando, which helps us determine what areas Measure U funded projects should be taking place. Our (SMFD) budget report this year describes where the money was spent. Areas of focus include paved road fuel reduction, chipper, fuel breaks, Firewise and Home Assessments. The biggest section of the projects, approximately \$230k, was spent on the Paved Road Fuel Reduction program. We had a strong focus on establishing Firewise communities, and completing home assessments. See meeting packet for full project breakdown.

Jim Burnes wanted to be able to see a specific report section, maybe next year, as to how the projects corresponded to risk areas in the District. Chief Tubbs said that we plan to take the Lando report, and extrapolate a work plan, that we can then use to compare to expenditures. Also, when our defensible space inspectors come online, they will be incorporating their field observations.

Greg Norby spoke in support of us using a more advanced risk assessment to help prioritize vegetation management efforts, including types of activities. He suggested that report on the categories of the risk reduction activities, with established targets, be added to the Metrics Report. He also acknowledged the difficulties of working on various agencies' land, like PG&E, GGNRA, Caltrans, etc. Mr. Norby brought up the vegetation situation at the Tennessee Valley intersection.

Mr. Kessell would really like to see the 2020 & 2021 goals with quantitative objectives ASAP. He'd also like to see a chart how much will be funded by Measure C vs Measure U.

5. Southern Marin Fire Protection District WUI Wildfire Hazards & Risk Assessment Report

a. Discussion

Chief Hilliard presented high level notes for this substantial report. The report is based on CWPP for wildfire, but includes more specific data for the District area. This report includes historical data. Report looked at fuel loads, areas of potential risk, and flame length based on fuel characteristics. This report helped us pick the areas in the district that could have the worst fires, with regard to vegetation, so we can target our projects. This is a recurring activity, so we also prioritizing areas to maintain. Specifically, the Shoreline Highway area is being looked at, including partnering with Caltrans. We were planning to put a metrics in place this year, but COVID-19 changed the situation. The planning process continues and we will get there.

Chief Tubbs mentioned that of all of the Marin County agencies, only Novato has a similar report, and we are well equipped for a source of info to make decisions.

Greg Norby asked if anything would anything prevent the District for working on areas along the borders with GGNRA, issues resulting from rather dated GGNRA fire management documents with older CEQAs and environmental clearances? Chief Tubbs said that Mr. Norby was right to point out the issues of GGNRA/Dept. of Interior finances and admin processes. Chief also mentioned the push-back from the environmental community, once Measure C was passed. Chief Tubbs said that more detailed report information helps us with ability to influence and persuade.

Chief Hilliard added that we have a relationship with GGNRA, and they add our input to their vegetation management plan. We can then assist in clearing certain areas that they are subsequently willing and able to maintain.

David Kessell pointed out parcel-by-parcel breakdown in the report, and wanted to know when we might have a related schedule? Chief Hilliard said it probably be in April, since we have recently received the report and it takes time to set up the priority setting system. We are tracking inspection data and project data, but it's more than one system, so is complex, but is a priority. The Committee members hoping to have this sooner than April, even if a partial plan. Mr. Kessell suggested maybe getting short term professional assistance.

Mr. Norby noted unavailability lack of ignition data (cause of the fire), and why it was not available? Answer is not currently available.

3. Wrap-Up

a) Mr. Kessell asked Chief Tubbs if he has a clear view of the things that the Committee would like to see in the future, or would the Chief like something like a vote or specification? Mr. Burns wanted to know if they are to provide opinions. The Chief said we were clear on the valuable feedback received tonight, but it does not need to be in form of opinion, based on the Committee's established role. Our goal is to provide the Committee with requested involvement in the six Measure U Metrics.

b) Next meeting date is Wednesday November 18th, 2020

Agenda to include:

- Discussion of the Annual Finance report. It's an SMFD report, which contains Measure U income/expenditures.
- Progress on the metrics.
- Interim progress on turning Lando report into action plan/analysis etc.

c) Poll of the Committee

- *Greg Norby* – Expressed appreciation of the fire department crews doing home inspections. He commented on big improvement on several properties in Marinview areas. He recommended County-Wide cooperative GIS Consortium if we need assistance with information management.
- *Leslie Hail* - Complimented everyone for prevention efforts during this difficult year.
- *Jim Burns* – Echoed what Ms. Hail said, and said he is excited about the direction we are taking in managing fire risk.
- David Kessell – Thanked Chief Tubbs for working with the Committee, especially on the the initial stages of Committee setup and function.

Chief Tubbs expressed appreciation for Committee feedback, and it's helpful in the District's direction.

Mr. Kessell asked about disseminating information to the community, other than having meeting packets posted. Chief Tubbs noted that the Ordinance says Committee does not have the authority to communicate externally, but rather shall communicate through the Board. Chief suggested using the Emergency and Disaster Preparedness committee as the platform.

4. ADJOURNMENT – Adjourned 8:41 PM



STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Thursday, November 19, 2020

AGENDA TITLE: Mr. Kessell's Departure - Next Steps.

LEAD DIVISION: N/A

RECOMMENDED MOTION: Discussion.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS

N/A PREPARED BY: Mariya Weinberg

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief



STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Thursday, November 19, 2020

AGENDA TITLE: Response Time Report Update

LEAD DIVISION: N/A

RECOMMENDED MOTION: Receive report.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS

[Measure U Metrics Report.pdf](#)

PREPARED BY: Mariya Weinberg

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief



Southern Marin Fire Protection District

Board of Directors

Kurt Chun, President, Christina Waldeck, Vice-President, Cathryn Hilliard, Stephen Willis, Pete Fleming, Thomas Perazzo, Dan St. John

STAFF REPORT – Measure U Oversight Metrics

Date

November 19, 2020

Topic

Measure U Metrics

Summary

The Southern Marin Fire Protection District has identified gaps in current technology and records management systems (RMS) necessary to provide specific requested data by the District appointed Measure U Oversight Committee. The District has identified a partnership with mySidewalk (an intelligence analytical company) that will assist with organizing and tracking data, analyzing and communicating data by providing the most complete, clear, transparent and real-time understanding of district activities. The result is a powerful platform that empowers decision-makers and the community to move forward with initiatives that enhance community services and firefighter safety. Given feedback from previous Measure U Committee meetings, this solution will address current questions by calculating elements of response times to the 90% both prior to and following the passing of the referendum.

Background

The Southern Marin Fire Protection District, Fire Chief and the District Board appointed Measure U Committee, have requested reasonable data points that demonstrate service levels to the community in addition to demonstrating the appropriate utilization of funds against the stated goals to include:

1. Maintaining local emergency medical services
2. Attracting and retaining qualified professional paramedics
3. Maintaining high cardiac and stroke survivability
4. Maintaining local fire protection
5. Maintaining current 9-1-1 fire response times
6. Improving the District's ability to react to and contain wildland fires.

The Southern Marin Fire Protection District utilizes a robust records management system (RMS) to collect and store data relative to Operations, Prevention and Logistics. Within the system are some analytic capabilities, however we have discovered several gaps specific to current capabilities. Following a landscape analysis, the District has identified mySidewalk to assist with data analysis and display of metrics.

Conclusions

Although it was our goal to fulfill requests associated with specific metrics requested by the District Board Appointed Measure U Oversight Committee, we have struggled to leverage current capabilities. This has initiated a relationship with mySidewalk to generate the information necessary to satisfy the Committee in addition to enhancements that enable more precise decision making. Given current timelines, the District anticipates having a complete set of metrics after February next year.

Recommendation(s) –
Receive report.



STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Thursday, November 19, 2020

AGENDA TITLE: Measure U Audit Report Status Update.

LEAD DIVISION: N/A

RECOMMENDED MOTION: Receive report.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS

[Measure U Audit Update.pdf](#)

PREPARED BY: Mariya Weinberg

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief



Southern Marin Fire Protection District

Measure U Oversight Committee

David Kessel - Chair, Jim Burns - Vice-Chair, Leslie Hail, Greg Norby, David Orleans

STAFF REPORT – Measure U Audit Update

Date

November 19, 2020

Topic

Measure U Audit Update

Summary

The 2019/2020 Audit is in progress.

Background

The Fiscal Year 2019/2020 Audit of the Southern Marin Fire District is near completion. The Measure U-specific Audit will follow, with an expected delivery date of January 2021.

Conclusions

Audit results are pending.

Recommendation(s) – None



STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Thursday, November 19, 2020

AGENDA TITLE: Measure U Final Budget and Annual Report

LEAD DIVISION: N/A

RECOMMENDED MOTION: Receive Report

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS

[2019_2020_Measure_U_Fire_Chief_Report.pdf](#)

[FY20_Measure_U_Tax_Report.pdf](#)

PREPARED BY: Mariya Weinberg

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief



Southern Marin Fire Protection District

Measure U Oversight Committee

David Kessel - Chair, Jim Burns - Vice-Chair, Leslie Hail, Greg Norby, David Orleans

STAFF REPORT – Annual Measure U Report

Date

November 19, 2020

Topic

Annual Measure U Report

Summary

As required in the adopted Measure U Ordinance, the Fire Chief must prepare and submit annually, a report regarding the special tax funds collected and expended. The following staff report and attached Measure U Tax Report are submitted in compliance with this requirement.

Background

In November 2018 the residents of the Southern Marin Fire Protection District passed an ordinance (2018/2019-01, aka “Measure U”) imposing a special tax for the purposes of fire protection and emergency services, including but not limited to:

1. Maintaining local emergency medical services.
2. Attracting and retaining qualified professional paramedics.
3. Maintaining high cardiac and stroke survivability standards.
4. Maintaining local fire protection.
5. Maintaining current 9-1-1 fire response times.
6. Improving the District’s ability to react to and contain wildland fires.

The catalyst for the proposed ordinance was a decision by the Board of Directors of the Southern Marin Fire Protection District, as a result of both internal financial analyses and from an independent financial analysis, that demonstrated a need to either reduce service levels or solicit and deploy new revenue streams. Community surveys strongly indicated a preference to retain existing service levels, as well as expand wildland risk reduction efforts. The six purposes listed in the ordinance summarized the agency’s existing services, as well as the need to expand wildfire risk reduction services. Prior to Measure U, the Southern Marin Fire Protection District had no dedicated funding for wildfire risk reduction programs and services.

As a result of the financial analyses, Staff conducted multiple community outreach events and determined that there was significant interest and support in the Southern Marin Fire Protection District to acquire funds to increase the District's efforts in reducing risks associated with the threat of wildland fire, in addition to ensuring the continued provision and level of services provided by the Southern Marin Fire Protection District.

From the outreach sessions and the feedback received, the Southern Marin Fire Protection District committed to the community to annually allocate approximately \$1M of the expected collection of \$3M to be dedicated to reducing the risks associated with wildland fire. This report will therefore address expenditures through the lens of two broad categories:

1) Funds dedicated to "Improving the District's ability to react to and contain wildland fires" and, 2) funds dedicated to the first five purposes outlined in the ordinance and stated previously in this report.

Measure U Oversight Committee

Shortly after the passage of Measure U, the Southern Marin Fire Protection District solicited from the community, interest in serving on the Measure U Oversight Committee. The Board conducted a public process and as a result, selected the following five citizens to serve on the Measure U Oversight Committee:

1. Mr. David Kessel
2. Mr. Jim Burns
3. Ms. Leslie Hail
4. Mr. Greg Norby
5. Mr. David Orleans

The Measure U Oversight Committee held their first meeting on September 16, 2019 where Chiefs Tubbs, Chief Peterson, and District Counsel Sky Woodruff also attended. The purpose of the first meeting was to conduct introductions and provide an overview of Measure U, expectations of committee members, and a review of the budget and audit process.

The Measure U Oversight Committee met again on October 10, 2019 and at that meeting a Chair and Vice Chair were selected, David Kessel and Jim Burns respectively. Additional information regarding the Brown Act was presented and discussed, and measure U monies and the budget were also discussed. Finally, the Oversight Committee selected terms for each member as follows:

1. Mr. David Kessel (Term Expires 2021)

2. Mr. Jim Burns (Term Expires 2023)
3. Ms. Leslie Hail (Term Expires 2023)
4. Mr. Greg Norby (Term Expires 2023)
5. Mr. David Orleans (Term Expires 2021)

Finally, the Measure U Oversight Committee met on December 3, 2019 to begin discussions on the metrics that would be used by the Measure U Oversight Committee.

The adopted ordinance notes that the duties of the committee shall be established and adopted by the Southern Marin Fire Protection District Board of Directors.

At the May 27, 2020 the Southern Marin Fire Protection District Board of Directors Approved (6/0) Resolution 2019/2020-13, which established the composition of the Measure U Oversight Committee, the manner and time of appointing members, and the duties of the members of the Measure U Oversight Committee. The duties, authority and limitation of duties are as stated in the adopted Resolution:

Duties of the Committee

- The Committee shall review all Measure U related expenditures for consistency, review annual reports on Measure U parcel tax collections and expenditures. They shall review the findings of independent compliance audits of Measure U which determines whether tax revenues collected pursuant to the Measure U Ordinance are collected managed and expended in accordance with Ordinance requirements.

Authority and Limitation of Duties

- The Committee will have full access to SMFD's independent auditor and will have the authority to request and review specific information and to comment on the auditor's reports. The Committee shall only have advisory powers to the Southern Marin Fire Protection District. Except for Measure U Annual Reports and Independent Compliance Auditor input, the Committee shall not have the authority to communicate externally. All communications by the Committee shall go to and through the SMFD Board of Directors. No expenditures or requisitions for services and supplies shall be made by the Committee.

Monies Collected

During the 2019/2020 Fiscal Year, the Southern Marin Fire Protection District received a total of \$3,100,000 from the Measure U Parcel Tax Proceeds. These were placed into the **Emergency Medical Response and Fire Protection Tax Fund – aka “Measure U”**

Distribution of Funds - Improving the District's ability to react to and contain wildland fires.

With the first year of receiving funds from the special tax, the District, as part of standing up a new Wildland Fire Risk Reduction Program, dedicated some of those monies to initial start-up costs. In the adopted preliminary budget, some of these startup costs were no longer applicable, and those monies were re-directed towards vegetation removal and management programs. In the FY20/21 budget this vegetation removal funding increased by \$138,154.

For FY19/20, Measure U funds in the amount of \$3,144,411 were collected and expended. (See Attachment 1).

Distribution of Funds – The first five purposes listed in the Ordinance and stated earlier in this report.

In the adopted ordinance, there are six purposes listed for the special tax. The first five of these purposes encompass the mission of the Southern Marin Fire District and were integrated to ensure that those services levels could be maintained. As a result, the special tax distributes \$2.2M of the \$3.1M total revenue, across the Operating Budget for the Fire District. In the attached report (Figure 3) the Finance Manager provides a budget report that delineates funding for Wildfire Mitigation Initiatives (\$916K) and General Budget Expenses (\$2.2M).

Measure U Escalator

In the adopted Measure, the language provides an annual automatic inflation (5%) escalator of the special tax unless the Southern Marin Fire Protection District takes an affirmative action to notify the Marin County Finance/Property Tax & Audit Unit Office, that the District will not be taking the escalator. At the May 27, 2020 Southern Marin Fire Protection District Board Meeting, via Resolution 2019/2020-11 the Board of Directors in a 6/0 vote established the Measure U Tax rate with no inflation escalator.

Conclusions

The funds from the Measure have been spent in accordance with the ordinance and are reported by the Fire Chief as required.

Recommendation(s)

The Fire Chief recommends that the Board of Directors of the Southern Marin Fire Protection District receive the Annual Measure U Report and enter into the public record.

Attached Documentation

1. Measure U – Local Emergency Medical Response and Fire Protection Measure Tax Report for Fiscal Year 2019/2020.

SOUTHERN MARIN FIRE DISTRICT

BETTER TOGETHER



MEASURE U – LOCAL EMERGENCY MEDICAL RESPONSE AND FIRE PROTECTION MEASURE

TAX REPORT

FISCAL YEAR 2019/20

Southern Marin Fire Protection District

Board of Directors

Cathryn Hilliard, Board President

Peter Fleming, Board Vice President

Thomas Perazzo, Board Secretary

Kurt Chun, Director

Stephen Willis, Director

Cristine Soto DeBerry, Director

Fire Chief

Christian D. Tubbs

Finance Manager

Alyssa Schiffmann

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INTRODUCTION

In November 2018, registered voters in the Southern Marin Fire Protection District (“District”) voted to approve a special tax (“Measure U”), that received 74.55% of voters’ support. The purpose of this special tax is to ensure that the community continues to receive a high level of fire protection and emergency medical response services, that local control over fire protection and emergency response is kept within the District, that rapid emergency response times are maintained to save lives, that the District has the ability to pay for current costs and services with current dollars, that both the high property values and high quality of life in this community is sustained, that the current fire risk rating is maintained to prevent increases in fire and home insurance costs, and to raise additional revenue to fund operating and maintenance expenses.

The District is governed by a Board of Directors that oversee the operations of the Southern Marin Fire Protection District pursuant to the State of California Health and Safety Code, Fire Protection District Law of 1987. The Southern Marin Fire Protection District Board of Directors meet monthly on the fourth Wednesday of the month.

The Measure U special tax was collected for the first time in fiscal year 2019/20 – so this is the first annual Tax Report. This report summarizes the purpose of the special tax, the fiscal year 2019/20 special tax, the projected fiscal year 2020/21 special tax, the method of apportionment, and other related data.

The Measure U special tax will continue to be collected, and its revenue will continue to be used to provide for costs and expenditures of the District as outlined in this report for as long as the Board of Directors for the District deem it necessary or unless the voters of the District repeal it.

RATE AND SPECIAL TAX METHOD OF APPORTIONMENT

The special tax will be levied each year on each taxable parcel of land within the boundaries of the District at the annual rates listed below:

Figure 1 - Measure U Special Tax Rate

Parcel Type	Rate	Unit
Residential Use Parcel	\$200.00	per unit
Business Use Parcel	\$ 0.18	per improved square foot
Undeveloped Parcel	\$150.00	per parcel

The passage of Measure U in November 2018 authorized the District to levy the special tax for fiscal year 2019/20 at the rates listed above.

ANNUAL RATE ADJUSTMENT OVERVIEW

The passage of Measure U by the voters in November 2018 authorized the automatic adjustment to the tax rates listed in figure 1 by five percent (5%) per year. Thereafter the then-current tax rates shall be automatically adjusted annually by five percent (5%). In lieu of the automatic adjustment of the tax rates, the Board of Directors may in any year, by resolution, adjust the then-current rates by an amount less than five percent (5%). Below is a table showing the yearly rate changes for the District’s Measure U:

Figure 2 - Measure U Annual Adjustment

Fiscal Year	Maximum Increase Available	Increase Used for Southern Marin Fire District	Cumulative Uncaptured Increase	Historic Assessment	
				Per Parcel	Per Sq Ft
2019-20	1st Year	-	-	\$ 200.00	\$ 0.1800
2020-21	5.00%	0.00%	5.00%	\$ 200.00	\$ 0.1800
2021-22	5.00%				
2020-21	5.00%				
2019-20	5.00%				
2020-21	5.00%				
2021-22	5.00%				
2022-23	5.00%				
2023-24	5.00%				
2024-25	5.00%				
2025-26	5.00%				

SPECIAL TAX FISCAL YEAR 2019/20 AND FUTURE PROJECTS

Revenues from the fiscal year 2019/20 property tax bill collections were used for the purpose of supporting and providing fire suppression, prevention, rescue and emergency medical services within the District. Revenues may be used to increase budgeted accounts for the purpose of meeting current and future financial obligations including, but not limited to, pension and other post-employment benefits.

The District's services provided comprise the following:

- Emergency medical calls
- Structure, wildland, and vehicle fires
- Traffic collisions, entrapments, and rescues
- Industrial accidents and hazardous materials incidents
- Fire prevention services
- Evacuation planning and disaster preparedness
- Community education including school life safety programs
- Urban-wildland interface monitoring

SUMMARY OF SPECIAL TAX REVENUES BY YEAR

The special tax revenues for fiscal year 2019/20, as well as the annual increase in the number of tax units and tax amount from year to year, are summarized in figure 5.

Figure 5 - Summary of Special Tax Revenues

Fiscal Year	Parcels in District	Residential Parcels	Commercial Parcels	Undeveloped Parcels	Total Annual Tax	Annual Change	
						Tax Units	Tax Amount
2019-20	9,901	9,055	284	562	\$3,144,409	-	\$ -
2020-21	9,821	9,005	283	533	\$3,129,059	(80)	\$ (15,350)
2021-22						-	\$ -
2022-23						-	\$ -
2023-24						-	\$ -
2024-25						-	\$ -
2025-26						-	\$ -

SPECIAL TAX FISCAL YEAR 20/21 – PROJECTED REVENUE

Revenues from the Measure U Special Tax for Fiscal Year 2019/20 and future years will continue to be utilized to fund the operating, maintenance, capital improvement, and capacity expansion expenditures, as well as any administrative cost associated with the administration of the Measure U Special Tax in the Southern Marin Fire District.

The figure below displays an estimate of the Measure U revenues for the District for FY2020/21:

Figure 4 - Preliminary Revenues for Fiscal Year 2020-21

Parcel Type	Parcels in District	Total Living Units	Total Sq Ft	Tax Rate per Sq Ft	Tax Rate per Parcel	Total Tax
Residential	9,005	12,488			\$ 200.00	\$ 2,497,600
Commercial	283		3,063,938	\$ 0.18		\$ 551,509
Undeveloped	533				\$ 150.00	\$ 79,950
Total	9,821					\$ 3,129,059

FISCAL YEAR 2019/20 FINANCIAL REPORT

The figure below displays the Measure U Financial Report for fiscal year 2019/20:

Figure 3 - Finance Report for Fiscal Year 2019/20

	Wildfire Mitigation Initiatives	General	Total
Reserves / Carry Over Revenues			
Measure U - Special Tax Fund	-	-	-
Revenues			
Measure U - Special Tax Revenues FY 2019/20	<u>1,000,000</u>	<u>2,144,409</u>	<u>3,144,409</u>
	1,000,000	2,144,409	3,144,409
Expenses			
Mailers/Public Outreach	33,952	3,121	37,073
Fleet Maintenance/Fuel	6,992	21,338	28,330
Training	768	13,122	13,890
Communications/Dispatch	1,690	51,046	52,736
Equipment	3,606	22,788	26,394
Administrative Costs/Tax Collection Fees	20,692	106,438	127,130
Vegetation Management/Prevention	497,175	2,863	500,038
Uniforms/Protective Equipment	1,213	22,553	23,766
Building Maintenance/Utilities	-	29,193	29,193
Salaries/OvertimeBenefits	205,045	-	205,045
Specialized Services	31,285	36,241	67,526
Capital Outlay	113,840	-	113,840
Capital Replacement Fund	-	1,104,000	1,104,000
Unallocated Reserve Fund	-	815,449	815,449
	<u>916,258</u>	<u>2,228,152</u>	<u>3,144,410</u>
Ending Balance	<u>\$ 83,742</u>	<u>\$ (83,743)</u>	<u>\$ (1)</u>

ADMINISTRATION OF SPECIAL TAXES

GENERAL ADMINISTRATIVE REQUIREMENTS

The special tax levies are calculated for all parcels on the new fiscal year's assessor roll. This roll includes all parcels that are in existence prior to January 1 of the previous fiscal year. After the special tax levies have been computed, the levy data must be filed with the Marin County Auditor by August 10th of each year for inclusion on property tax bills.

After submission of the parcel tax levies, the final levies should be confirmed with the County Auditor prior to the preparation of tax bills, which typically occurs in October. The special tax is collected in two equal installments that are due on December 10 and April 10.

USE OF PROCEEDS

All proceeds of the special tax levied and imposed shall be accounted for and paid into a special account designated for use of operations and maintenance of the District, pursuant to Government Code Section 50075.1(b) and (c).

The Board of Directors will hold an annual public meeting to set the special tax rate and allocations funded by the special tax, and approval of the use of funds for the next year.

ORDINANCE NO. 2018/2019-01

**AN ORDINANCE OF THE SOUTHERN MARIN FIRE PROTECTION DISTRICT
ENACTING A SPECIAL PARCEL TAX TO FUND FIRE PROTECTION AND
EMERGENCY SERVICES SUBJECT TO THE APPROVAL OF THE VOTERS**

WHEREAS, the Southern Marin Fire Protection District provides among the best emergency protection services in Northern California; and

WHEREAS, the District is a leader in meeting cardiac and stroke survivability standards, ensuring that our residents have fast emergency responses when they have heart attacks or strokes; and

WHEREAS, ever since the District was formed in 1999, Sacramento has taken more than \$5,500,000 in our locally controlled funding from our local fire department; and

WHEREAS, these state takeaways, and other changes in State laws, are making it harder and harder to guarantee the level of services that our residents expect and deserve; and

WHEREAS, over the last few years, parcel tax funding for the District has been fixed at 2006 -levels, but the number of calls for local firefighters and paramedics continues to increase, with more than four thousand last year alone; and

WHEREAS, the American Heart Association says brain deterioration starts four to six minutes after a person stops breathing, and the average 9-1-1 response times in our community is longer than that; and

WHEREAS, in the past few years, the District has done what it can to cut the budget, win grant funding, and still provide excellent fire and emergency medical services; and

WHEREAS, the District was a leader in reform, becoming the first in the County to enact pension reform; and

WHEREAS, despite our best efforts, the District still has significant financial needs. There is simply no more room to cut and continue to provide vital life-saving services; and

WHEREAS, a recent community survey showed that District residents overwhelmingly favor maintaining the District's excellent fire and emergency medical response services, including maintaining emergency medical services, maintaining high cardiac and stroke survivability standards, attract and retain qualified paramedics, maintain local fire protection and current 9-1-1 fire response times, improving the District's ability to react to and contain wildland fires, and other critical services that save lives and protect property; and

WHEREAS, Southern Marin is in an area at risk for earthquakes and wildland fires, and is danger of experiencing a tragic incident if we are not prepared, as we saw last October; and

WHEREAS, this measure works to prevent wildland fires by clearing vegetation and staying prepared, and maintains professional firefighters and paramedics, who are essential to quality responses when these disasters inevitably occur; and

WHEREAS, this measure will make it possible to maintain our excellent 9-1-1 fire and emergency medical response times, ensuring that we can save lives and protect the community; and

WHEREAS, 65% of our 9-1-1 calls are for medical emergencies, such as heart attacks and strokes; and

WHEREAS, this measure will make sure our residents receive emergency medical care quickly and prevent response times from getting longer; and

WHEREAS, the District provides services to a huge part of our County, and this measure will ensure that our local firefighters and paramedics and provide fast 9-1-1 fire and emergency medical responses across the district, keeping all of our residents safe and protected; and

WHEREAS, the Southern Marin Fire Protection District is one of the few fire districts in the County that does not have a dedicated public source of funding for our vital fire and emergency medical response services; and

WHEREAS, this measure will ensure that the District is financially stable and able to continue offering these lifesaving response services; and

WHEREAS, this measure enacts a robust accountability system, including citizen oversight and annual independent audits to ensure that all funds are spent properly; and

WHEREAS, this measure also contains exemptions for low-income seniors, ensuring that vulnerable residents can be protected while still receiving high quality fire and emergency medical services; and

WHEREAS, these funds can only be used for local fire and emergency service purposes – Sacramento politicians can't touch one cent; and

WHEREAS, the special tax authorized by this Ordinance is authorized by Sections 13911 and 13913 of the California Health and Safety Code and Sections 53978 and 50075 of the California Government Code. It will be submitted to District voters at the November 6, 2018 election and will be approved if two-thirds of voters voting on the measure vote in favor of it.

Be it ordained by the Board of Directors of the Southern Marin Fire Protection District the following:

SECTION 1. AUTHORITY

The District enacts this ordinance in accordance with the authority granted to Fire Protection Districts pursuant to Sections 13911 and 13913 of the California Health and Safety Code and Section 53978 of the California Government Code.

SECTION 2. RECITALS

All Recitals contained in this Ordinance are true and correct and are incorporated herein by reference.

SECTION 3. DEFINITIONS

For the purposes of this Ordinance, the following terms shall have the meanings provided below:

- A. "Administrator" means an official of the District, or designee thereof, responsible for carrying out the provisions of this Ordinance.
- B. "Assessor's Parcel Number" means the Parcel and Parcel Number as assigned by the Marin County Assessor on the equalized tax roll.
- C. "Board" means the Board of Directors of the District.
- D. "Business Use Parcel" means a Taxable Parcel that has been developed for use other than residential uses based on County use codes.
- E. "County" means the County of Marin.
- F. "County Assessor" or "Assessor" means the County Assessor of County of Marin.
- G. "County Assessor's parcel" means a lot or Parcel with an assigned Assessor's Parcel Number used by the County Assessor in preparing the tax roll.
- H. "District" means the Southern Marin Fire Protection District.
- I. "Fiscal Year" means the period starting July 1 and ending the following June 30.
- J. "Improved square footage" means building area as shown on the equalized tax roll of the County as of January 1 of each Fiscal Year.
- K. "Parcel" means any County Assessor's parcel in the District based on the equalized tax roll of the County as of January 1 of each Fiscal Year.
- L. "Residential use parcel" means a taxable parcel with one or more units developed for residential uses based on County use codes.
- M. "Special tax" means the special parcel tax authorized and imposed by this Ordinance.
- N. "Taxable parcel" means any Parcel that is not a Tax-Exempt Parcel.
- O. "Tax exempt parcel" means any parcel that is exempt from (1) the special tax, as provided for in this Ordinance; or (2) the levy of general ad valorem property taxes under California law, including but not limited to public streets; schools; parks; and public drainage ways, landscaping, wetlands, greenbelts, and open space.
- P. "Undeveloped parcel" means a taxable parcel that does not contain improved square footage shown on the equalized tax roll of the County as of January 1 of each Fiscal Year. The term "undeveloped parcel" shall not include any property submerged by the waters of San Francisco Bay.

Q. "Unit" means for a taxable parcel, a dwelling unit as shown on the equalized tax roll of the County as of January 1 of each Fiscal Year.

SECTION 4. TAX IMPOSED

A. An annual special tax at the rates set forth in Section 5 is hereby imposed on every taxable parcel within the District.

B. The special tax constitutes a debt owed by the owner of each parcel to the District.

C. The special tax shall be levied and collected on each parcel within the District for which the owner receives a separate ad valorem property tax bill.

D. Tax exempt parcels are exempt from any liability for the special tax.

SECTION 5. TAX RATES

A. The rate of the special tax for each type of taxable parcel shall be as set forth in the table below.

Parcel Type	Tax Rate, per parcel, unit, or improved square foot
Residential Use Parcel	\$200 per unit
Business Use Parcel	\$0.18 per improved square foot
Undeveloped Parcel	\$150 per parcel

B. After the first year that the special tax is levied, to keep the tax on each taxable parcel in constant first year dollars for each year, the tax rates listed in the above table shall be automatically adjusted annually by five percent (5%). Thereafter the then-current tax rates shall be automatically adjusted annually by five percent (5%). In lieu of the automatic annual adjustment of the tax rates, the District Board of Directors may in any year, by resolution, adjust the then-current rates by an amount less than five percent (5%).

C. If a taxable parcel is used for both residential uses and business uses, the tax rate shall be the rate for primary usecode for the parcel.

D. The assessment roll data of the Marin County Tax Assessor as of January 1 of each year and District records shall be used to determine the actual use of each parcel of real property for purposes of determining the amount of the special tax for each parcel.

E. For parcels divided by Tax Rate Area lines, the amount of the special tax for the portion of the parcel within Marin County shall be calculated at the same rates as set forth above. For properties wholly within Marin County and divided by Tax Rate Area lines into multiple parcels, the property shall be taxed as a single parcel at the rates set forth above.

SECTION 6. EXEMPTIONS

A parcel shall be exempt from the special tax if it is owned and occupied by at least one individual who is at least 65 years old and whose combined household income is at or below the income level qualifying as "low income" for a family of such size under Section 8 of the United States Housing Act of 1937 (42 U.S.C.A. Sections 1437 et seq.). Qualifying property owners must apply for this exemption. The application process will be in the form of self-certification under penalty of perjury. Applications for this exemption must be submitted to the Administrator in the manner and at the time established by the Administrator. Applications for this exemption shall be on forms provided by the Administrator and shall provide such information as the Administrator may require. If the Administrator determines the need to audit an application, the Administrator may require additional information, including but not limited to federal income tax returns and W-2 forms of owner-occupants eligible for this exemption.

SECTION 7. COLLECTION OF TAX

The special tax may be collected in the same manner as ordinary ad valorem taxes are collected and, if collected in that manner, shall have the same lien priority and be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes collected by the County of Marin. The District Board of Directors may provide for other alternative methods of collection of the special tax by resolution.

SECTION 8. COLLECTION OF UNPAID TAX

The amount of the special tax, any penalty, and any interest imposed under the provisions of this Ordinance shall be deemed a debt owed to the District. Any person owing money to the District under the provisions of this Ordinance shall be personally liable to an action brought in the name of the District, at its option, for the recovery for such amount.

SECTION 9. USE OF TAX REVENUE

A. Revenue from the special tax, including penalties and interest thereon, shall be used for fire protection and emergency services, including but not limited to, maintaining local emergency medical services; attracting and retaining qualified professional paramedics; maintaining high cardiac and stroke survivability standards; maintaining local fire protection; maintaining current 9-1-1 fire response times; and improving the District's ability to react to and contain wildland fires.

B. At the District Board of Directors' discretion, revenue from the special tax, including penalties and interest thereon, may also be used to pay for the costs of holding an election to seek voter approval of this Ordinance, for the costs of administering the special tax, and for the costs of defending the special tax and this Ordinance, including attorneys' fees and related costs.

SECTION 10. ACCOUNTABILITY

In accordance with the requirements of California Government Code Sections 50075.1 and 50075.3, the following accountability measures, among others, shall apply to the special tax:

A. A separate, special account, referred to as the Emergency Medical Response and Fire Protection Tax Fund, shall be created, into which the proceeds of the special tax, including penalties and interest earned on such proceeds, must be deposited.

B. The specific purposes of the special tax are for the funding fire protection and emergency services and for related election, administration, and legal fees as set forth in Section 7. The proceeds of the special tax shall be applied only to those specific purposes.

C. The Administrator shall annually prepare and submit to the District Board of Directors a report regarding the special tax funds collected and expended, as well as any other information required by Government Code sections 50075.1 and 50075.3.

SECTION 11. ANNUAL AUDITS AND OVERSIGHT COMMITTEE

A. Annually the District retains an independent auditor to conduct an audit of and provide audited financial statements for all of the District's financial activities. The auditor shall include an accounting of the revenue received from the tax and expenditures thereof in the audited financial statements. The auditor's report shall be presented to the Board and the committee established by subsection B and made available to the public.

B. There shall be a five-person committee of members of the public to review and report on the revenue and expenditure of funds from the tax adopted by this Ordinance. No later than June 30, 2019, the Board shall adopt a resolution establishing the composition of the committee, the manner and timing of appointment of members of the committee, and the duties of the committee.

SECTION 12. INTERPRETATION, APPLICATION, AND APPEAL OF SPECIAL TAX FORMULA AND PROCEDURES

A. Any taxpayer who feels the amount of the special tax assigned to a parcel is in error may file a notice with the Administrator appealing the levy of the special tax. The Administrator then will promptly review the appeal and, if necessary, meet with the applicant. If the Administrator verifies that the special tax levied on the applicant's parcel should be modified or changed, the special tax levy will be corrected and, if applicable in any case, a credit or refund will be granted. The appeal must be filed not later than one year after having paid the special tax that is disputed.

B. Interpretations may be made by the District, by Resolution or Ordinance of the Board, for purposes of clarifying any vagueness or ambiguity as it relates to the special tax rate, the classification of properties, or any definition applicable to the special tax.

C. Without Board approval, the Administrator may make minor, non-substantive administrative and technical interpretations of the provisions of this Ordinance for purposes of administrative efficiency or convenience or to comply with new applicable federal, state, or local law, so long as any interpretation does not materially affect the rate and manner of collection of the special tax.

SECTION 13. AMENDMENTS

This Ordinance may only be amended by a vote of the people if the amendment would result in the special tax being imposed, extended, or increased in a manner not authorized by this Ordinance as originally approved by the voters, or if the amendment would substantially alter the purpose of the special tax. The District Board of Directors may enact other amendments, including but not limited to amendments necessary to implement or administer the special tax.

SECTION 14. EXPIRATION OF TAX

The authority to levy the special tax shall remain in effect unless a later ordinance is adopted and approved by the voters that either repeals the special tax or establishes a date that the authority to levy the special tax shall terminate.

SECTION 15. ADJUSTMENT OF APPROPRIATIONS LIMIT

Pursuant to California Constitution Article XIII B, the appropriation limit for Southern Marin Fire Protection District is hereby increased by the aggregate sum authorized to be levied by this special tax for fiscal year 2019-20 and each year thereafter.

SECTION 16. ORDINANCE PUBLICATION

A. A summary of this Ordinance shall be published and a certified copy of the full text of this Ordinance shall be posted in the office of the Southern Marin Fire Protection District Clerk at least five (5) days prior to the Board of Directors meeting at which it is adopted.

B. A summary of this Ordinance shall be published within fifteen (15) days after the adoption, together with the names of the Board of Directors voting for or against same, in the Independent Journal, a newspaper of general circulation in the County of Marin, State of California.

SECTION 17. COMPLIANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

This Ordinance is exempt from the California Environmental Quality Act (Public Resources Code §§ 21000 et seq., "CEQA," and 14 Cal. Code Reg. §§ 15000 et seq., "CEQA Guidelines"). The special tax authorized by this Ordinance is a special tax that can only be used to fund the projects, facilities, and services described in the Ordinance but does not approve any of the described projects or services. As such, under CEQA Guidelines section 15378(b)(4), the special tax is not a project within the meaning of CEQA because it creates a government funding mechanism that does not involve any commitment to any specific project or service that may result in a potentially significant physical impact on the environment. If revenue from the tax were used for a purpose that would have such effect, the City would undertake the required CEQA review for that particular project or service at the earliest feasible time prior to approval consistent with CEQA Guidelines Sections 15004 and 15352. Therefore, pursuant to CEQA Guidelines Section 15060, review of the Ordinance under CEQA is not required. Prior to commencement of any project or service funded by the special tax, any necessary environmental review required by CEQA shall be completed.

SECTION 18. SEVERABILITY

If any provision of this Ordinance is held by any court or by any Federal or State agency of competent jurisdiction, to be invalid as conflicting with any Federal or State law, rule or regulation now or hereafter in effect, or is held by such court or agency to be modified in any way in order to conform to the requirements of any such law, rule or regulation, such provision shall be considered a separate, distinct, and independent part of this ordinance, and such holding shall not affect the validity and enforceability of all other provisions hereof. In the event that such law, rule or regulation is subsequently repealed, rescinded, amended or otherwise changed, so that the provision thereof which had previously been held invalid or modified is no longer in conflict with such law, rule or regulation, said provision shall thereupon return to full force and effect and shall thereafter be binding. If any section, subsection, phrase, clause, sentence, or word in this Ordinance shall for any reason be held invalid or

unconstitutional by a court of competent jurisdiction, it shall not nullify the remainder of this Ordinance but shall be confined to the article, section, subsection, subdivision, clause, sentence or word so held invalid or unconstitutional.

SECTION 19. DATE OF ADOPTION AND EFFECTIVE DATE


This Ordinance shall be considered adopted on the date of the declaration of the vote at the November 6, 2018 election and shall become effective 10 days thereafter.


The foregoing **Ordinance No. 2018/19-01** was read and introduced at a Regular meeting of the Board of Directors of the Southern Marin Fire Protection District held on the 25th day of July, 2018, and ordered passed to print by the following vote, to wit:

AYES: 7

NOES: 0

ABSENT: 0

Attest: 
Clerk to the Board


Vice President, Board of Directors
Southern Marin Fire Protection District

and will come up for adoption as an Ordinance of the Southern Marin Fire Protection District at a Regular meeting of the Board of Directors to be held on the 22nd day of August, 2018.


PASSED AND ADOPTED, subject to voter approval on the November 6, 2018 election, at a regular meeting of the Board of Directors of Southern Marin Fire Protection District held on this 22nd day of August, 2018, by the following vote:

AYES: 6

NOES: 0

ABSENT: 1

Attest: 
Clerk to the Board
2985955.5


Vice President, Board of Directors
Southern Marin Fire Protection District

MEASURE U – BALLOT RESULTS

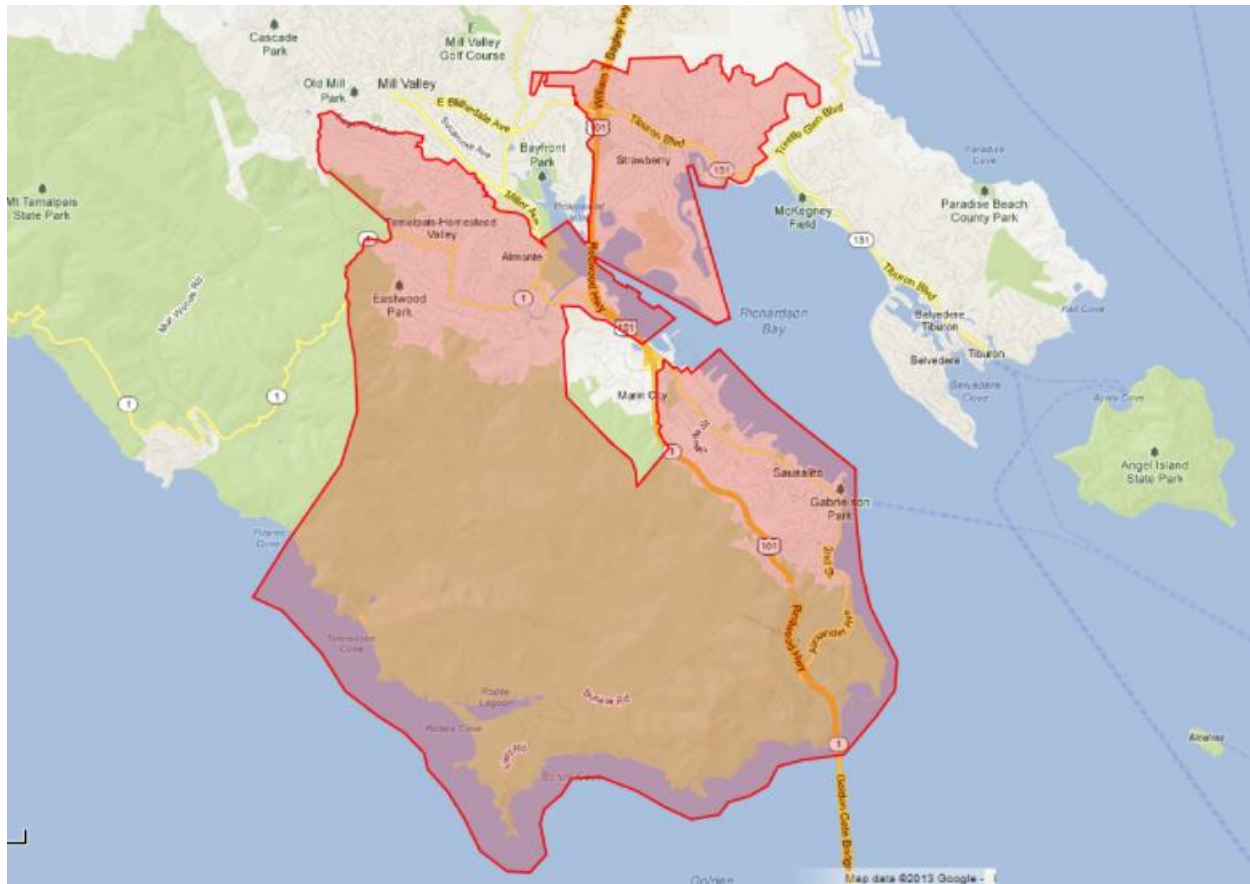
The Measure U balloting was held at the November 6, 2018 General Election in Marin County, when all the registered voters in the Southern Marin Fire protection District were given the opportunity to vote on this Fire Protection and Emergency Medical Response measure. The official results of the election are listed below:

Marin County Registrar of Voters Statewide General Election - November 6, 2018 Official Final Results	Date:11/30/18 Time:16:48:46 Page:8 of 8
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Measure U - Southern Marin Fire Protection District (2/3 needed)			
		Total	
Number of Precincts		18	
Precincts Reporting		18	100.0 %
Vote For		1	
Times Counted	15304/18342		83.4 %
Total Votes		13986	
YES		10427	74.55%
NO		3559	25.45%

DISTRICT BOUNDARY

The following diagram displays the boundaries of the Southern Marin Fire Protection District.





STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

MEETING DATE: Thursday, November 19, 2020

AGENDA TITLE: 2020-2021 Vegetation Management Goals Update.

LEAD DIVISION: N/A

RECOMMENDED MOTION: Receive Report.

SUMMARY N/A

BACKGROUND N/A

DISCUSSION/ANALYSIS N/A

FISCAL IMPACT N/A

ATTACHMENTS

[2020-2021 Vegetation Management Goals Update.pdf](#)

[Marin County CWPP Project List 10-28-20](#)

[Evac Zones - Marin County CWPP Project List 10-28-20.pdf](#)

PREPARED BY: Mariya Weinberg

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief



Southern Marin Fire Protection District

Measure U Oversight Committee

David Kessel - Chair, Jim Burns - Vice-Chair, Leslie Hail, Greg Norby, David Orleans

STAFF REPORT – 2020/2021 Vegetation Management Goals Update

Date

November 19, 2020

Topic

2020/2021 Vegetation Management Goals Update

Summary

The attached document shows the project goals for 2020/21.

Background

Projects consist of Chipper Days, Shaded Fuel Breaks, Road Widening, Defensible Space.

Conclusions

Projects within the District have been identified and set by priority for the 2020/2021 Fiscal Year.

Recommendation(s) – Receive Report.

**** Attachment Link **:** The “Marin County CWPP Project List 10-28-20” file, which is the full size version of the two pages following this report, can be viewed electronically by clicking [here](#), or accessing the following URL:

<https://drive.google.com/file/d/1efr3sL59VJjR31ZzKHxr9qddovpz1UqW/view?usp=sharing>

Since the above file, by necessity, is a wide-size excel spreadsheet, the best way to view it is electronically.

Agency/Entity	Project Name/Title	Project Priority	Project Type	Primary Mitigation Objective	Location (Evac Zone)	New/Maintenance/Ongoing	Land Ownership	Ownership Name	Brief Project Description	Estimated Cost (\$)	Estimate	Resource Needs	Location (City/Town)	Treatment Area	Ranking	Contact	Notes
Southern Marin	Wolfback Ridge - Fuel Break	High	Fuel break/Defensible space	Improve or create defensible space	Sausalito (NEW)	New	Federal	Private	Shaded fuel break - remove hazardous vegetation, brush, grasses, select tree removal, and limbing up trees.	\$125,000	TBD	Tree Service	Sausalito	100' from structures	Very High	Jesse Figoni	
Southern Marin	Live Oak - Fuel Break	High	Fuel break/Defensible space	Fuel break	Marin Drive	New	Federal	Private	Shaded fuel break - remove hazardous vegetation, brush, grasses, and limbing up trees.	\$20,000	TBD	Tree Service	Mill Valley		Very High	Jesse Figoni	
Southern Marin	Shoreline Hwy - Fuel Break	High	Fuel break/Defensible space	Improve or create defensible space	Erica Chamberlain	New	State	Private	Shaded fuel break - remove hazardous vegetation, brush, grasses, select tree removal, and limbing up trees.	\$20,000	TBD	Tree Service	Mill Valley		High	Jesse Figoni	
Southern Marin	Autumn Ln/Cabin	High	Fuel break/Defensible space	Improve or create defensible space	Marin Drive	New	Federal	Private	Shaded fuel break - remove hazardous vegetation, brush, grasses, select tree removal, and limbing up trees.	\$15,000	TBD	Tree Service	Mill Valley		Very High	Jesse Figoni	
Southern Marin	Ring Mtn. Area	High	Fire road/Ridge access	Fire road/Ridge access	Unlisted/Other	New	County	Private	Remove hazardous vegetation along fire road access	\$10,000	5 days	Tree Service	Mill Valley/Tiburon		Very High	Jesse Figoni	
Southern Marin	Rodeo Water Tank	High	Fuel break	Reduce fire hazard to a community	Sausalito (NEW)	Maintenance	Local (city/town)	Private	Shaded fuel break - remove hazardous vegetation, brush, grasses, select tree removal, and limbing up trees.	\$15,000	Complete	None	Sausalito		High	Jesse Figoni	
Southern Marin	Meda Project	High	Fuel break/Defensible space	Reduce fire hazard to a neighborhood	Unlisted/Other	New	Private	Private	Hazardous vegetation removal	\$30,000	TBD	Tree Service	Strawberry		High	Jesse Figoni	
Southern Marin	Milland	High	Fuel break/Defensible space	Reduce fire hazard to a neighborhood	Unlisted/Other	Ongoing	Local (city/town)	Private	Shaded fuel break - removing fire prone vegetation, brush, grasses, and limbing up trees.	\$10,000	3 Days	Tree Service	Mill Valley		High	Jesse Figoni	
Southern Marin	Seminary	High	Fuel reduction	Reduce fire hazard to a community	Unlisted/Other	Ongoing	Private	Private	Remove hazardous vegetation, brush, grasses, limbing up trees, and select tree removal (Pine tree removal)	\$75,000	TBD	Tree Service	Strawberry		High	Jesse Figoni	
Southern Marin	Hawkhill	High	Fuel break/Defensible space	Reduce fire hazard to a neighborhood	Hawk Hill	Ongoing	Private	TCSO	Remove hazardous vegetation, brush, grasses, and limbing up trees	\$5,000	Complete	Tree Service	Mill Valley		High	Jesse Figoni	
Southern Marin	Launa/Forest	High	Fuel break/Defensible space	Improve or create defensible space	Northern	New	Federal	Private	Remove hazardous vegetation, brush, grasses, limbing up trees, and select tree removal	\$25,000	TBD	Tree Service	Mill Valley		High	Jesse Figoni	
Southern Marin	Lattie Lane/Hwy 1	High	Fuel break/Defensible space	Reduce fire hazard to a neighborhood	Greenhill	New	Federal	Private	Remove hazardous vegetation, brush, grasses, and limbing up trees.	\$30,000	TBD	Tree Service	Mill Valley		Very High	Jesse Figoni	
Southern Marin	Hwy 1 - Erica/Friars	High	Fuel break/Defensible space	Reduce fire hazard to a neighborhood	Erica Chamberlain	New	Private	TCSO	Remove hazardous vegetation, brush, grasses, limbing up trees, and select tree removal	\$25,000	TBD	Tree Service	Mill Valley		Very High	Jesse Figoni	
Southern Marin	So. Morning Sun/Tennessee	High	Roadside evac. route	Improve evacuation route	Hawk Hill	Maintenance	Private	TCSO	Chipper days (2) & roadway clearance	\$7,500	Complete	Chipper	Mill Valley		High	Jesse Figoni	
Southern Marin	Blackfield	Moderate	Fuel break/Defensible space	Reduce fire hazard to a neighborhood	Unlisted/Other	New	County	Private	Goat grazing - brush removal	\$20,000	TBD	None	Tiburon		High	Jesse Figoni	
Southern Marin	Edwards/Marion	High	Fuel break	Reduce fire hazard to a neighborhood	Sausalito (NEW)	New	Federal	Private	Remove hazardous vegetation, brush, grasses, and limbing up trees	\$35,000	TBD	Tree Service	Sausalito		Very High	Jesse Figoni	
Southern Marin	Cabin Drive	High	Tree removal	Reduce fire hazard to a community	Marin Drive	New	Federal	Private	Eucalyptus tree removal	\$50,000	TBD	Tree Service	Mill Valley		Very High	Jesse Figoni	
Southern Marin	Fairview	Moderate	Roadside evac. route	Improve evacuation route	Erica Chamberlain	Maintenance	Private	Private	Road Paving	TBD	TBD	Agency resources	Mill Valley		High	Jesse Figoni	
Southern Marin	Homestead Valley Land Trust	High	Fuel break/Defensible space	Improve or create defensible space	Homestead Valley	Ongoing	Land Trust	HVLT	Shaded fuel break - remove hazardous vegetation, brush, grasses, tree removal and limbing up trees	TBD	TBD	Tree Service	Mill Valley		High	Jesse Figoni	

FireDistrict	AreaName	Map
Novato	7th Street	Map
Novato	Bahia	Map
Central Marin	Baltimore Canyon	Map
San Rafael	Big Rock	Map
San Rafael	Black Canyon	Map
Novato	Black Point	Map
San Rafael	Blackstone	Map
Mill Valley	Blithedale	Map
San Rafael	Bret Harte	Map
Mill Valley	Cascade	Map
Ross Valley	Cascade	Map
Central Marin	Chapman Park	Map
Novato	Cherry Hill	Map
Central Marin	Christmas Tree Hill	Map
Novato	College	Map
San Rafael	Country Club	Map
Ross Valley	Deerpark	Map
San Rafael	Dominican	Map
Marin County	Drakes View	Map
Marin County	Dreamfarm	Map
Central Marin	East Corte Madera	Map
Mill Valley	Edgewood	Map
Southern Marin	Erica Chamberlain	Map
San Rafael	Fairhills	Map
Novato	Fairway	Map
Mill Valley	Flatts	Map
Marin County	Forest Knolls	Map
San Rafael	Freitas Ridge North	Map
San Rafael	Freitas Ridge South	Map
Ross Valley	Frustruck	Map
San Rafael	Glenwood	Map
Kentfield	Goodhill	Map
Novato	Green Point	Map
San Rafael	Greenbrae	Map
Southern Marin	Greenhill	Map
Novato	Hamilton	Map
Southern Marin	Hawk Hill	Map
Novato	Highland	Map
Mill Valley	Hillside	Map
Southern Marin	Homestead Valley	Map
Novato	Ignacio	Map
Novato	Indian Valley	Map
Marin County	Inverness	Map
Marin County	Inverness Park	Map
Kentfield	Kent	Map
San Rafael	Kentfield	Map

Marin County	Lagunitas	Map
Ross Valley	Laurel Canyon	Map
Novato	Little Mountain	Map
San Rafael	Loch Lomond	Map
San Rafael	Los Ranchitos	Map
San Rafael	Lucas Valley	Map
Ross Valley	Manorhill	Map
Southern Marin	Marin Drive	Map
Novato	Marin Valley	Map
Central Marin	Marina Vista	Map
Southern Marin	Marinview	Map
San Rafael	Marinwood	Map
Central Marin	Meadowsweet	Map
Mill Valley	Mill Valley spz_Bolsa	Map
Kentfield	Murray	Map
Southern Marin	Northern	Map
Ross Valley	Oak	Map
Novato	Pacheco Valley	Map
Central Marin	Palm Hill	Map
Marin County	Panoramic	Map
San Rafael	Peacock	Map
Marin County	Point Reyes	Map
Novato	Presidents	Map
Marin County	Rancho Santa Margarita East	Map
Marin County	Rancho Santa Margarita West	Map
Ross Valley	Redwood	Map
Ross	Ross	Map
Ross	Ross East	Map
Novato	Saddlewood	Map
Marin County	San Geronimo	Map
Novato	San Marin	Map
San Rafael	San Pablo	Map
San Rafael	San Rafael Hill	Map
San Rafael	Santa Venetia	Map
Southern Marin	Sausalito (NEW)	Map
Ross Valley	Scenic	Map
Mill Valley	Scott Valley	Map
Marin County	Silverhills	Map
Central Marin	Skylark	Map
San Rafael	Sleepy Hollow	Map
San Rafael	Sorich Ranch Park	Map
San Rafael	Southern Heights	Map
Mill Valley	Summit	Map
San Rafael	Sun Valley	Map
Central Marin	Sycamore Canyon	Map
Southern Marin	Tennessee	Map
San Rafael	Terra Linda Ridge	Map
San Rafael	Toyon_Gerstle	Map
	Unlisted/Other	
Novato	Wild Horse Valley	Map
Novato	Wilson	Map
Novato	Wood Hollow	Map
Marin County	Woodacre	Map

Kentfield

Woodland

[Map](#)