



## **Southern Marin Fire Protection District Board of Directors Meeting Agenda**

28 Liberty Ship Way Suite 2800 Sausalito, California 94965

**Wednesday, May 26, 2021  
7:00 pm**

**Right to be Heard:** Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of 54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

**Accommodations:** Any person with a disability covered under the Americans with Disabilities Act (ADA) may receive a copy of the agenda and a copy of all the documents constituting the agenda packet prepared by the local agency or other interested person for the meeting, upon request in an appropriate alternative format. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which requests are made and must be renewed annually after January 1. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services in order to participate in a public meeting. Please contact Southern Marin Fire Protection District at 415.388.8182 at least 5 working days prior to the meeting and provide information on the assistance required.

**PUBLIC ADVISORY: THE BOARD OF DIRECTORS BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the Board of Directors Meeting will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID19 virus, the Board of Directors Board Room will not be open for the meeting. Board Directors and the public will be participating telephonically and will not be physically present in the Board Room.

If you would like to speak on an item on the agenda, you can access the meeting remotely: Join from a PC, Mac, iPad, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Please use this URL <https://zoom.us/j/3435788058>

Or Join by Phone:

\*67 +1 301 715 8592

Enter meeting ID: 343 578 8058

Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers shown above.

*Note: All Items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.*

If you want to comment during the Public Expression portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can press \*9 if you are calling in. The Clerk of the Board will select you from the meeting cue. Please be patient while waiting in the cue.

If you do not want to speak during the Public Expression portion of the Agenda, you are also encouraged to submit email correspondence to [adminaide@smfd.org](mailto:adminaide@smfd.org).

Email comments will be accepted up until 5:00 PM the day of the meeting and forwarded to the Board of Directors and placed in the District’s permanent records. If you submit an email comment, please note in the subject line, “Public Expression.”

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Agenda Adjustments and Approval**
5. **Open Time for Public Expression:** (limited to 3 minutes per person)

–  
*The Board welcomes public comments on all agenda items.*

6. **Consent Calendar**  
– *REMOVAL OF ITEMS FROM THE CONSENT CALENDAR. Matters listed under the Consent Calendar are considered routine and non-controversial, require no discussion, are expected to have unanimous Board support, and may be enacted by the Board in one motion in the form listed below. There'll be no separate discussion of Consent Calendar items. However, before the Board votes on a motion to adopt the Consent Calendar items, Board Directors may request that specific items be removed from the Consent Calendar for separate action. Items removed from the Consent Calendar will be discussed immediately following approval of the remaining Consent Calendar items.*

6.a **Correspondence and Information**

Approve Consent Calendar.

[Thank you card-Werner-for Clason-Fox-Madox-Meir Apr 2021.pdf](#)

[Letter thank you McCloud Fire Department Chevy Tahoe donation 4-12-21.pdf](#)

[Letter Thank you to Dir Hilliard-Marin LAFco 4-29-21.pdf](#)

[Email appreciation for SMFD Newsletter 5-6-21.pdf](#)

[Letter thank you-Chief Willis for response May 2 2021.pdf](#)

[Special MVConnect\\_ Subscribe Today-SMFD E-Newsletter 5-13-21.pdf](#)

[Marin IJ eEdition-Ridge project clears review faces appeal-L Morotti-4-26-21.pdf](#)

[Marin IJ eEdition-County Chief pushes diversity-R Halstead-4-29-21.pdf](#)

[Marin IJ eEdition-Water use restrictions tightened by MMWD-W Houston-5-6-21.pdf](#) [Marin IJ](#)

[eEdition-Confusion of Mill Valley fire plan was costly-Editorial-5-6-21.pdf](#) [Email update on PG&Es wildfire safety work in Marin 5-6-21.pdf](#)

[Marin IJ eEdition-The County Data-Driven Difence -R Halstead-5-10-21.pdf](#)

[Marin IJ eEdition-State money could move anchor-outs to marina-R Halstead-5-14-21.pdf](#) [Marin](#)

[IJ eEdition-Drought-County faces cut in water imports -W Houston-5-18-21.pdf](#) [Marin IJ](#)

[eEdition-Board of Supervisors-County sets up relief for drought-W Houston-5-19-](#)

*Note: All Items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.*

[21.pdf](#)

[Conditions point to another historic wildfire season \\_ Goldendalesentinel.pdf](#)

6.b **Policy for Wages and Benefits - Authority (#1217)**

[POLICY 1217 \(DRAFT\) Wages and Benefits - Authority.pdf](#)

6.c **Evacuation Planning Southern Marin Fire Protection District**

[Evacuation\\_Drill\\_Planning\\_\\_2021\\_BOD.pdf](#)

7. Meeting Minutes of Previous Meeting

7.a Approval of April 28, 2021 Board of Directors Meeting Minutes

Approve Minutes.

[April 28 2021 BOD Minutes.pdf](#)

8. Staff Reports

8.a **Fire Chiefs Report**

Receive report.

[Fire Chiefs Board Report May 26 2021.pdf](#)

[5-26-21 ATTACHMENT P.docx](#)

[5-26-21 ATTACHMENT P.1.docx](#)

[5-26-21 ATTACHMENT P.2 .docx](#)

8.b **Finance Staff Report**

Receive Report.

[MAY 2021 FINANCE REPORTS v2.pdf](#)

8.c **Association Report**

Receive Oral Report.

9. **Board Committee Reports**

1. Southern Marin Emergency Medical Paramedic System (Advisory)

2. Shared Services Committee (Ad Hoc)

3. Finance Committee

4. Personnel Committee

5. Emergency & Disaster Preparedness Committee

6. Building Committee (Ad Hoc)

7. Measure U Oversight Committee

8. Marin Wildfire Prevention Authority (Advisory)

9. MERA Committee (Advisory)

10. **Poll of the Board**

**11. Closed Session**

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**CONFERENCE WITH LABOR NEGOTIATOR**

Government Code Section 54957.6

Representative Employee: Battalion Chief

Employee Organization: Southern Marin Chief Officers Association and the Southern Marin Firefighters Association.

**12. Adjournment**

**Posting Statement**

A copy of this agenda was posted at the Southern Marin Fire Protection District's Administrative Office, 28 Liberty Ship Way, Suite 2800, Sausalito, Ca 94965. Pursuant to CA Government Code §54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board of Directors including such records and writing distributed less than 72 hours prior to this meeting are available for public inspection at the Southern Marin Fire Protection District's Office, 28 Liberty Ship Way, Suite 2800, Sausalito, Ca 94965.

NOTICE In compliance with the Americans with Disabilities Act, any individuals requesting special accommodation to attend and/or participate in District Board meetings may contact the District Administrative Office at (415) 388-8182. Notification 48 hours prior to the meeting will enable the District to make reasonable accommodations.



# STAFF REPORT

## SOUTHERN MARIN FIRE PROTECTION DISTRICT

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**MEETING DATE:** Wednesday, May 26, 2021

**AGENDA TITLE:** Correspondence and Information

**LEAD DIVISION:** N/A

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**RECOMMENDED MOTION:** Approve Consent Calendar.

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**SUMMARY** N/A

**BACKGROUND** N/A

**DISCUSSION/ANALYSIS** N/A

**FISCAL IMPACT** N/A

### ATTACHMENTS

[Thank you card-Werner-for Clason-Fox-Madox-Meir Apr 2021.pdf](#)

[Letter thank you McCloud Fire Department Chevy Tahoe donation 4-12-21.pdf](#)

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[Conditions point to another historic wildfire season \\_ Goldendalesentinel.pdf](#)

PREPARED BY: Mariya Weinberg

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief

Thank you for your skilled professional care.  
Thank you for your candid calming demeanor.  
It is our great good fortune to have you here!

Stay safe, be well, "Live long and prosper"

Best regards,

Bill Werner

213 Richardson Street

Sausalito, CA 94965

415.332.5120

04/23/2021

Dear Drew, Travis, Aaron, & Ryan,

It was about 8:45pm on Tuesday, April 20th.

My legs suddenly failed in their usual duties.

I collapsed to the floor in my guest bathroom.

Patricia tried to help me up, but to no avail.

She called 911 and described the situation.

In very few minutes, the four of you arrived.

You asked the right questions, "was I hurt" etc.

Gently you lifted me from floor to wheel chair.

Thank You



*Pomegranate*

Kenojuak Ashevak  
*Preening Owl*, 1995  
Stonecut, 50.7 x 66 cm (20 x 26 in.)  
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## McCloud Community Services District

220 West Minnesota Avenue P.O. Box 640  
McCloud, California 96057

Phone (530) 964-2017 Fax (530) 964-3175 e-mail [mcsd@ci.mccloudcsd.ca.us](mailto:mcsd@ci.mccloudcsd.ca.us)

April 12, 2021

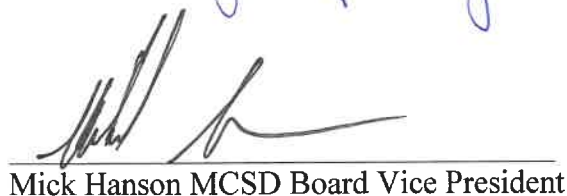
Southern Marin Fire Protection District  
28 Libertyship Way  
Suite 2800  
Sausalito, CA 94965

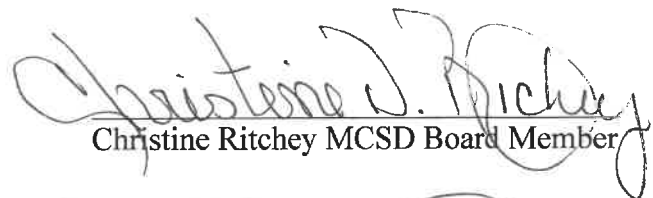
The McCloud Community Service Board of Directors and the McCloud Fire Department would like to thank the Fire Chief, Staff and Board of Directors of the Southern Marin Fire Protection District for your gracious donation of a 2006 Chevy Tahoe staff vehicle to the McCloud Fire Department. This generous donation will assist us greatly in our mission to serve the town of McCloud its visitors and the State of California.

Sincerely,

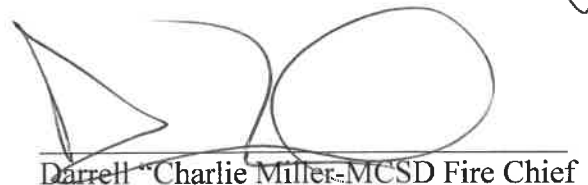
  
Cathy Young MCSD Board President

  
Raymond Zanni MCSD Board Member

  
Mick Hanson MCSD Board Vice President

  
Christine Ritchey MCSD Board Member

  
Mike Rorke MCSD Board Member

  
Darrell "Charlie" Miller MCSD Fire Chief





# Marin Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

April 29, 2021

Cathryn Hilliard  
c/o Southern Marin Fire Protection District  
28 Liberty Ship Way, Suite 2800  
Sausalito, CA 94965

Dear Ms. Hilliard,

We wanted to thank you for participating as a panelist in our 2021 Marin LAFCo Shared Services Workshop today! Your knowledge of the history of Southern Marin Fire Protection District and Mill Valley was invaluable to show our attendees what it takes to create a successful shared services relationship. Your comments were insightful, humorous, and practical, informed by your long experience in Marin and other jurisdictions.

We appreciate your professionalism, experience, and willingness to share your time with us!

Sincerely,

Sashi McEntee, Chairman

Jason Fried, Executive Officer

**Re: Liberty Ship Newsletter** 

1 message

**Evelyn LaHaie** <evielahaie@comcast.net>  
To: Southern Marin Fire District <info@smfd.org>

The Liberty Ship News is very current, informative and interesting! I always learn something from your publication and thank you for the extra effort by all of the contributors.

Evie LaHaie  
83 Marin Av  
Saus

On May 6, 2021, at 5:56 PM, Southern Marin Fire District <info@smfd.org> wrote:

Liber



## Liberty Ship News

As wildfire season approaches, simple tasks like trimming back trees, shrubs and bushes and creating defensible space around a home or business can help make neighborhoods and communities safer. According to our [2021 Fire Season Outlook Report](#), warmer and dryer springs, limited snowpack, and increased fuel availability will add to the intensity of the 2021 fire season.

Drought is also a predominant factor influencing the 2021 fire season. When comparing the [drought picture](#) from March 2020 to March 2021, it is easy to see that our drought is worsening without any relief seen in the mid- range forecasts. Since May is Wildfire Preparedness Month and Southern Marin Fire District & Mill Valley Fire Department highly encourages all residents to be [prepared to take action](#) and help reduce wildfire risk.

In this month's newsletter, we brief on current Southern Marin Fire District news, announce operational and personnel news, share vegetation maintenance event dates and Measure U updates, highlight this month's safety resources, and more! We highly encourage you to share these pieces of information with your family, friends, and community neighbors via social media, word of mouth, or by forwarding this email.

 Share  Tweet  Share  Forward

### *District News*



Attend Our Next Board of Directors' Meeting on Wednesday, May 26th, 2021 at 7pm via Zoom. This is an excellent opportunity to stay informed with what is going on in the District. If you can't attend, you can review the Board Packet on our website up to three

# Stephen M. Willis

212 Cazneau Ave, Sausalito, Ca. 94965

Chief Chris Tubbs  
Southern Fire District  
Mill Valley Fire Department

May 9th, 2021

Chief Jason Weber  
Marin County Fire Department

Dear Chiefs

I would like to take this opportunity to recognize and thank the below listed personnel for the excellent service they provide my wife and me on Sunday, May 2nd around 12 noon.

My wife, Arliss was working in the garden on the above mentioned day and time when she tripped on a garden hose and fell, striking her shoulder on a 4X6 post on the ground. She was able to make it into the house, where she told me she felt she needed an ambulance as she believed she had broken something. I immediately called 911 and requested an ambulance. The dispatcher was very attentive and professional and I apologize for not having her name.

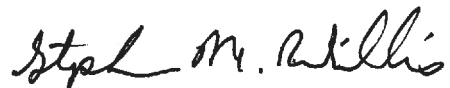
In a very short period of time, Southern Marin Medic 4 arrived with FFPM Ryan Mock and ENGPM Tim Pratt. They were supported by County E1583 with Captain Cornett, Engineer Wellander and FF Rippe.

What proceeded next was some of the most professional and competent service I have seen in my 40+ years of public safety service. Your personnel showed extreme team work, compassion and training with just the proper amount of humor to lighten the situation. They communicated as needed, showing respect and courtesy not only for my wife and me but for each other.

I believe both departments are very fortunate to have the caliber of personnel I witnessed. My wife would especially like to recognize FFPM Mock for his ability to place an IV into her veins which are extremely small and seldom attainable by others. She also commented on his comforting manner during the ambulance ride to Kaiser.

Please convey our personal thank you to the above listed personnel.

Sincerely

A handwritten signature in black ink that reads "Stephen M. Willis". The signature is written in a cursive, flowing style.

Stephen M. Willis  
Fire and Police Chief (ret)  
City of Sausalito

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**Special MVConnect: Subscribe Today! Southern Marin Fire District E-Newsletter**

1 message

**City of Mill Valley** <lwalsh@cityofmillvalley.org>

Thu, May 13, 2021 at 8:52 AM

Reply-To: lwalsh@cityofmillvalley.org

To: adminaide@smfd.org

Special MVConnect from the City of Mill Valley

**Subscribe Today!****Check out the Southern Marin Fire District E-Newsletter**

Fire Season is here. We all need to do our part to prepare and protect our community. The Southern Marin Fire District's eNewsletter is full of important news, fire safety tips, evacuation information, and more. Don't miss out!

Subscribe today to the SMFD official e-newsletter - "Liberty Ship News."

[Click Here to Join Today!](#)

Want to learn more? [Check out the latest edition of the eNewsletter.](#)  
If you have already signed up - **Thank you** & you can disregard this email!



**City of Mill Valley Fire Department**  
**26 Corte Madera Avenue**  
**Mill Valley, CA 94941**

**Southern Marin Fire District**  
**28 Libertyship Way**  
**Sausalito, CA 94965**  
[www.southernmarinfire.org](http://www.southernmarinfire.org)

City of Mill Valley | [26 Corte Madera Ave, Mill Valley, CA 94941](https://www.cityofmillvalley.org)

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**Marin Independent Journal eEdition Article**

1 message

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**ctubbs@smfd.org** <ctubbs@smfd.org>  
To: adminaide@smfd.org

Mon, Apr 26, 2021 at 5:50 AM

[ctubbs@smfd.org](mailto:ctubbs@smfd.org) sent you this article.

**Comment:**

for May Board Packet

Monday, April 26, 2021

**SAUSALITO****Ridge project clears review, faces appeal to City Council****By Lorenzo Morotti**[lmorotti@marinij.com](mailto:lmorotti@marinij.com)

The Sausalito Planning Commission has conditionally approved the project design for a controversial home on Wolfback Ridge, but opponents are gearing up for an appeal.

The commission voted 3-2 on Wednesday in favor of the 5,120-square-foot residence at the edge of the Golden Gate National Recreation Area. The proposed residence includes four bedrooms, five bathrooms, a gym, a home theater, a prayer room, an internal patio, a spa, an outdoor water feature and a 1,465-square-foot underground three-car garage.

The conditions require the applicant to add louvers to a westfacing stairwell to prevent window glare into the federal park, and to move the spa outside of the 20-foot setback area.

The owner of the property, Tserenpuntsag Tsedendamba, made his first public statement during the hearing and urged the commission to approve the plan. Tsedendamba, a Mongolian businessman with ties to the mining industry, said he and his family have lived in Sausalito for many years and have been seeking the privilege to live on Wolfback Ridge.

"I was very excited to be able to buy Lot 5 and I hired an architect with specific instructions to design a home that follows the laws of Sausalito and deed restrictions that came with the plot," he said. "And my goal is to be a respectful neighbor, both to those who live around me and to the national park across the street."

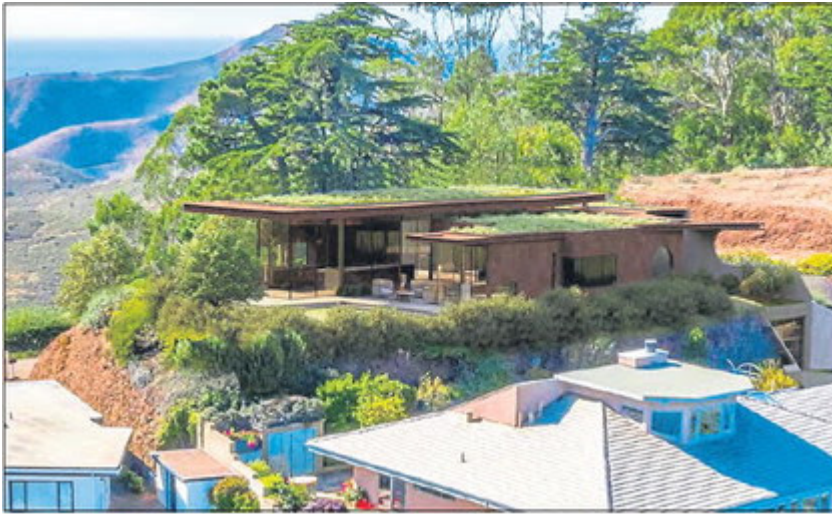
Commissioner Morgan Pierce said the applicant has presented reasonable solutions to the commission's concerns.

"The footprint of the proj-

**"My goal is to be a respectful neighbor, both to those who live around me and to the national park across the street."**

? *Tserenpuntsag Tsedendamba, property owner*





A design rendering for a proposed home on Wolfback Ridge Road in Sausalito. Neighborhood opponents are working to defeat the project.

CITY OF SAUSALITO

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ect as currently proposed is similar and compatible with those of its immediate neighbors and those beyond," Pierce said.

Commission members Jeffery Luxenburg and Richard Graef voted against the plan. They opposed the size of the home and its shared driveway with the neighboring property at [1 Canto Gal](#).

Luxenburg said the roads on Wolfback Ridge are narrow and the project should include a turnaround for fire vehicles.

Kristina Feller, the chair of the commission, said a turnaround is the responsibility of the city, not the property owner.

"It's ludicrous because it is not part of the responsibility of this applicant, nor is it a requirement for this applicant, nor is it part of any final meeting that we are meant to make," Feller said.

Elizabeth Brekhus, an attorney representing neighbors Steve and Joan McCarthy, said her clients and other neighbors plan to file appeal, which would bring the proposal before the City Council.

A group opposing the project ramped up its efforts in the days leading up to the Planning Commission hearing. The Friends of Marin Headlands for Responsible Development, an organization specifically formed to fight the proposal, sent out flyers urging residents to oppose the project.

More than 200 residents are against the plan, said Brekhus, who represents the group.

However, the flyers might have had inaccurate information, which resulted in the Sierra Club retracting its letter of opposition, said Jinesse Reynolds, chair of the Sierra Club Marin Group.

"We have not had time to vet all the information since we just heard about this two days ago," Reynolds said.

Pierce said the flyer misrepresents the size of the proposed home's floor area, the size of nearby homes and development restrictions in the Wolfback Estates subdivision. He questioned validity of the opposition.

"Contrary to the sentiments in response to the Friends of Marin Headlands' inaccurate flyer, this parcel is a prepared building site within the confines of an already developed neighborhood of Wolfpack Ridge and has been identified as an approved building location," he said.

Brekhus denies the flyers contain inaccurate information. She said the Planning Commission did not follow a 1989 environmental impact report that was part of a 1993 legal settlement that created the 10-lot Wolfback Estates subdivision.

While she does not deny development is allowed, she argues the settlement limits the proposed homes to 2,000 to 4,000 square feet.



Riley Hurd, an attorney representing Tsedendamba, said this is misinformation.

"You see, it turns out the EIR doesn't have a house size limit," Hurd said. "And the other houses nearby are all over 4,000 square feet."

City Attorney Mary Wagner and Brad Evanson, a city planner, said the floor area limits in the settlement are recommendations, not legal mandates.

In response, Len Rifkind, an attorney representing Bruce McMillan, who lives at [1 Canto Gal](#), said the homes over 4,000 square feet were built before the settlement and therefore do not count.

Hurd said there is an application to build a 5,400-square-foot house with a 700-square-foot garage at [51 Wolfback Ridge Road](#), which is in the Wolfback Estates neighborhood near his client's parcel.

"So it really feels like, do as I say, not as I do," he said.

The flyer also mentioned an ongoing investigation by the Marin County assessor into the sale of three parcels across the street from the proposed home.

Besides selling the site of the proposed home, Lot 5, to the Tsedendamba family at about \$8 million, the Alan Patterson Trust also sold three adjacent parcels on Dec. 31 to [789 Wolfback Ridge](#) LLC for a recorded total of \$15,000. The LLC is managed by Tsedendamba.

The flyer inaccurately stated the parcels were sold at \$15,000 each, instead of total. Feller said the county's investigation is not within the purview of the Planning Commission, and thus is not a factor in approving the project.

Hurd rebutted rumors that this client planned to develop the three lots on the west side of the road. He said his client plans to transfer all three parcels to the Golden Gate National Recreation Area.

"This would be monumental," Hurd said at the commission meeting. "But nothing can occur until the outcome of this house is determined."

He added that the group opposing the development crossed the line when it spread misinformation and needlessly riled up the community with hyperbole.

"The planning process has been hijacked in an effort to delay and ultimately to just prevent the house from being built," Hurd said. "That's what this is about."

**"It really feels like, do as I say, not as I do."**

*? Riley Hurd, attorney for applicant*

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## Marin Independent Journal eEdition Article

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Thursday, April 29, 2021

### PLAN UNVEILED

#### County fire chief pushes diversity

Weber seeks more equity in firefighting recruitment

By Richard Halstead

[rhalstead@marinij.com](mailto:rhalstead@marinij.com)

Marin County Fire Chief Jason Weber is spearheading an effort to increase diversity among the ranks of Marin firefighters.

Weber previewed a program in development that would focus on recruiting people of color and women to become firefighters and supporting them financially while they complete the academic work necessary to qualify during a county budget session last month. He hopes to launch the program by January 2022.

"Our vision is to institutionalize a communitydriven wildfire prevention program that supports underserved, underrepresented and underfunded young adults in and around Marin County," Weber told supervisors.

"I'm pleased to announce today that we have 100% interest in participation from all of the fire agencies in Marin," Weber added. "So this won't be just a Marin County Fire Department effort."

John Bagala, president of the Marin Professional Firefighters, Local 1775, which represents 428 firefighters in all 10 of Marin's fire agencies, says his union supports the idea.

"Things changed with the George Floyd case," Bagala said. "I think every organization everywhere had to do a little internal soul searching and try to figure out what they could do better."

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The initiative comes as the demands on California firefighters are growing exponentially due to wildfires that seem to grow in ferocity each year, and as the county strives to build a workforce to do hazardous vegetation removal. A revenue stream to pay for the work was created by the passage of Measure C, which created the Marin Wildfire Prevention Authority.

"It's absolutely a win-win," Weber said. "We can use the fire prevention work that the community as a whole has made a large investment in to give program participants a job as they're working on their education."

Novato fire.

"We have paramedics that are on every single engine," Tyler said. "If you're calling because your parent is having a stroke or heart attack, don't you want a paramedic on the fire engine to help save their life?"

Weber said, "These individuals that we'd be targeting may need additional wrap-around services because of the situation they're in. That includes food security, housing security, and support around their education."

Weber provided statistics that illustrate his department has plenty of room for improvement when it comes to diversity. Nearly 83% of the department's 80 fulltime firefighters are White men.

Approximately 7.5% are White women, and an equal percentage are Latino. Asians account for 2.2% of the firefighters. None of the department's full-time firefighters are African American.

Three percent of Marin's population is Black, 16% is Latino and 6% is Asian. Fifty-one percent of the county's population is female.

### **Hiring relatives**

Weber said in past years fire departments across the nation tended to hire the relatives of existing firefighters.

"It was sons and nephews and brothers," Weber said. "That was not a fair and equitable recruiting process. It is important that we look at ways we can bring fairness and equity to our recruitment process." Bagala said, "We do have second- and third- and maybe fourth-generation firefighters in this county."

He said, however, he believes the lack of racial diversity in Marin fire departments has more to do with California's exacting requirements to qualify for entry-level firefighter positions.

To qualify, applicants typically have to be certified as both an emergency medical technician and a paramedic in addition to earning an associate degree in fire science. All of which can take over three years and cost \$15,000 to \$20,000.

In addition, applicants also need some relevant experience so they typically have to volunteer or do seasonal work as a firefighter before being hired full time.

Darin White, who left a job as Oakland's fire chief to become the chief of San Rafael's fire department in March 2020, agrees that the paramedic requirement is problematic for increasing diversity among Marin's firefighters.

"My experience has been you find a lot more diversity when you have an EMT requirement as opposed to a firefighter-paramedic requirement," White said. "Sometimes it is cost prohibitive for folks who are looking to become firefighters to become a paramedic before they can become qualified to test with an agency."

"Marketing may have a lot to do with it as well," White said. "How well an agency markets the fact that it is looking to embrace people of color and women in their organization. When individuals look at an organization and don't see a lot of diversity, it may not be an attractive option for them."

White said besides himself the San Rafael Fire Department has only one other African American employee.

### **Paramedic skills**

Novato fire Chief Bill Tyler said, "I agree with the other fire chiefs that this is an important moment for Marin County to provide as much outreach as possible to cast a broad net."

While the money to pay the participants for fire prevention work could come from Measure C proceeds, Weber didn't specify how the wrap-around services would be paid for, except to say, "We've started discussions with some generous individuals who are interested in potentially supporting this model."

Weber said the stress that California's long string of disastrous fire seasons is placing on existing firefighters is beginning to show.

"We've had several people who have acknowledged they're having problems with mental health," Weber said. "One of them had to seek inpatient treatment. We've seen divorce rates increase. And we've seen other challenges, whether it be substance abuse or other things."

### **High overtime**

Bagala said individual firefighters are working 500 to 2,000 hours of overtime per year, giving them a 70-hour to 80-hour work week.

"That's a lot of sleep deprivation," Bagala said. "It's a lot of time away from families, a lot of opportunities to have occupational exposures to carcinogens and a lot of injuries."

For decades, California has used minimum-security inmates from state prisons to supplement its professional firefighters.

"That pool is drying up because of realignment and other criminal justice changes," Weber said. "Low level offenders aren't spending as much time in prison as they have historically."

As a result, the number of inmate firefighter crews has fallen from 196 to 53.

"Going into this fire season that is going to be very challenging," Weber said.

In September, 2020, Gov. Gavin Newsom signed Assembly Bill 2147, which allows nonviolent offenders who have fought fires as members of the California Department of Corrections and Rehabilitation's fire camps to have their records expunged. People with criminal records can be denied a EMT or paramedic license.

"I think that was a great decision," Weber said. "Often these are low-level drug offenses. These people can be rehabilitated, and they can go on to a lifetime of public service."



Tyler, however, said Novato requires its entry-level firefighters to be licensed paramedics. Five of Novato's 60 firefighter-paramedics are Latino, four are female, and the remainder are White men.

"Because our entry-level requirements are higher than county fire's, there is a different pool of candidates for Novato fire that requires additional knowledge, skills, abilities and expertise," Tyler said. "So it's not likely that some of the efforts that Jason is describing will be able to immediately create a larger pool of diverse candidates for

Marin County Fire Chief Jason Weber is leading an effort to increase diversity among the ranks of Marin firefighters. He hopes to launch the program by January 2022.

COUNTY OF MARIN PHOTO

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## Marin Independent Journal eEdition Article

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Thursday, May 6, 2021

### DROUGHT

#### Water use restrictions tightened by MMWD

New rules affect pools, outdoor sprinkler use

**By Will Houston**

[whouston@marinij.com](mailto:whouston@marinij.com)

In response to historic dry conditions, the Marin Municipal Water District became the first major Bay Area supplier to restrict lawn watering to two days per week or face penalties as high as \$250 per violation.

The rules adopted on Tuesday are in response to the driest 16-month period in the district's 143 years of rainfall records. Only 20 inches fell this rain season, the second-lowest on record and less than was received during Marin's worst drought, in 1976-77.

"It's looking like we are in another historic drought," Lucy Croy, the district's water quality manager, told the board on Tuesday.

The board voted unanimously to limit outdoor sprinkler use to two days per week and require pools to be covered when not in use. Drip irrigation is allowed three days per week. There are no limits on watering using a hose with an attached spray nozzle.

The rules took effect immediately and affect 191,000 customers in central and southern Marin.

Enforcement will begin on May 1 and appears to rely heavily on citizen reporting. Rulebreakers will be given an initial warning. Any subsequent violation will result in a \$25 fine, then a \$250 fine that can be increased should violations continue.

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The district is encouraging ratepayers to report water waste by emailing [Conservation@MarinWater.org](mailto:Conservation@MarinWater.org), calling 415-945-1523 or submitting an online form at [marinwater.org/forms/water-waste-report](https://marinwater.org/forms/water-waste-report).

The sprinkler restrictions and pool cover requirements are the latest rules adopted by the district in an attempt to cut back on water use by 40% to ensure it has enough supply by the coming winter.

Other prohibitions adopted by the district in late April include vehicle washing at home; power washing; refilling decorative fountains; golf course irrigation except for greens and tees beginning May 20; and using water for dust control

and street cleaning.

Achieving the 40% reduction would equate to all customers using an average of 60 gallons of water per day or less.

The district's seven reservoirs in the Mount Tamalpais watershed are just over half full when they would normally be close to 90% full at this time of year.

Through conservation, the district hopes to have at least 30,000 acre-feet of supply ? just over a third of its total supply capacity and one year's worth of supply under normal water use. If supplies drop below that amount in December, that will automatically trigger a 50% conservation mandate.

The board initially considered restricting sprinkler use to one day per week and assigning specific watering days for each community. However, the board changed it to two days per week after residents raised concerns last month that people would abuse the rule and drench their lawns and landscapes.

Board members signaled that tougher conservation rules might be needed should residents and businesses not cut back enough.

"I'm concerned that we're not taking enough action soon enough," said director Larry Russell, who suggested the board revisit the rules at least monthly.

Director Monty Schmitt said he was alarmed that April water use among customers was higher than the previous five years despite the dry conditions.

"I worry about our projections into the future, that we may be in uncharted territory," Schmitt said.

Should next winter continue to be dry, the district is already in early talks on costly emergency backup plans, including a temporary desalination plant and a temporary water pipeline over the Richmond-San Rafael Bridge to pump in State Water Project supplies from the East Bay. Several residents called on the district to adopt even stricter regulations, including water rationing. Frank Egger of Fairfax and other attendees urged the board to adopt a moratorium on new water connections.

"One more dry year and we're in deep trouble," Egger said. "We will run out of water. It's time to end the casual approach to our water usage and supply."

The board plans to discuss potential changes to new water connections at its May 18 meeting, according to Ben Horenstein, the general manager.

In response to calls for stricter measures, Horenstein said the board will be able to adapt its rules as the water supply situation changes.

"I think we have time to be measured and thoughtful and bring the community along," Horenstein said.

Other residents raised concerns about the potential financial impacts of requiring pool coverings, especially for pools that have irregular shapes. On Tuesday, the board adopted a \$100 rebate for pool covers.

Additionally, the board voted unanimously to improve other rebates and water-saving incentives on

Tuesday, such as:

? increasing the turf conversion rebate from \$1to \$3per square foot through October

? offering free sheet mulching provided by local nonprofit organizations to remove lawns

? a \$115discount on "smart" metering technology provided by Flume

? a \$50rebate on hot water recirculating devices. "This is the other piece for a comprehensive approach," director Larry Bragman said. "We have the stick. This is the carrot."

More information about the district's water restrictions can be found at [marinwater.org/waterrules](http://marinwater.org/waterrules).

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## Marin Independent Journal eEdition Article

1 message

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Thursday, May 6, 2021

### Editorial

#### *Confusion of Mill Valley fire plan was costly*

Mill Valley residents are well aware of what could happen if they found themselves in the path of an out-of-control wildland fire.

The deaths and destruction left in the wake of raging wildland fires in the North Bay over the past few years sent a clear warning.

It is one we ignore at our own peril.

Protective measures have been on the top of City Hall's agendas for years. Last year, the City Council, at the urging of the city's fire department, took another step, but it appears that step was faster and further than local residents wanted to go.

It led to a lawsuit filed by residents who mostly remain anonymous, calling themselves Mill Valley Residents for the Protection of Wildlife.

Their lawsuit led to the council's recent legal backpedaling, at the cost to taxpayers of an estimated \$300,000.

It's hard to figure what they accomplished. Did it make Mill Valley safer?

The council recently endorsed a settlement with the group, approving revisions to the city's ordinance ? changes that mainly install provisions for reviewing and appealing fire department orders that homeowners trim or remove outgrown landscaping or flammable trees and plants too close to structures.

The overall goal makes sense, giving firefighters a fighting chance to save lives and property.

The lawsuit charged that the city failed to prepare an environmental impact report evaluating the potential shortand long-term effects of its fire-safety regulations.

The council's backpedaling drops mandatory landscaping setbacks and allows for historic and ornamental planting. While the city fire chief still has the authority to require removal of trees and shrubs planted close to houses, the amendments allow for appointing a hearing officer to consider appeals.

The fire department's recommendations to homeowners and businesses are clear. Far from ordering a "clear cutting" of Mill Valley's landscape, the rules take aim at overgrown vegetation and tree branches that hang close to houses that have served as bridges for wildland fires to reach and burn homes and other buildings.

In the lawsuit, residents who formed the Mill Valley Residents for the Protection of Wildlife argued the city, in adopting stricter fire-safety rules, went too far.

They felt the city's regulations would hurt Mill Valley's ecology and character.

So would a raging wildland fire.

Many residents will take the fire department's advice and keep grass-covered areas clipped and remove potential hazards to provide greater safety to not only their home, but to help prevent the spread of fire to their neighbors' property as well.

Councilman John McCauley made a good point in abstaining in the council's vote on the revisions to the ordinance. He estimated that the legal skirmish will have cost the city about \$300,000 for the plain-tiff's legal fees and the city's defense.

Most of the plaintiff's sum went to cover their legal costs and for a \$10,000 grant to help residents pay for vegetation management measures.

It could have accomplished more if it was the reverse, providing a more sizable sum to help local homeowners cover the cost of hiring crews to make fire-safe improvements.

While the city's understandably ardent pace to put protective measures into practice was well-intentioned, the lawsuit is a reminder that public boards, councils and commissions need to make sure that while they are leading the way, those whom they are leading are behind them.

**The overall goal makes sense, giving firefighters a fighting chance to save lives and property.**

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**From:** Alan Piombo <[apiombo@cityofmillvalley.org](mailto:apiombo@cityofmillvalley.org)>  
**Sent:** Thursday, May 6, 2021 1:03:20 PM  
**To:** Linn Walsh <[lwalsh@cityofmillvalley.org](mailto:lwalsh@cityofmillvalley.org)>; Tom Welch <[twelch@cityofmillvalley.org](mailto:twelch@cityofmillvalley.org)>; [ctubbs@smfd.org](mailto:ctubbs@smfd.org)  
<[ctubbs@smfd.org](mailto:ctubbs@smfd.org)>  
**Subject:** Fwd: PG&E Wildfire Prevention Work in Marin

Alan Piombo

Begin forwarded message:

**From:** "Van Gorder, Mark" <[MKV5@pge.com](mailto:MKV5@pge.com)>  
**Date:** May 6, 2021 at 1:00:14 PM PDT  
**To:** Jim Schutz <[Jim.Schutz@cityofsanrafael.org](mailto:Jim.Schutz@cityofsanrafael.org)>, "Adam McGill ([amcgill@novato.org](mailto:amcgill@novato.org))" <[amcgill@novato.org](mailto:amcgill@novato.org)>, [deilerman@marincounty.org](mailto:deilerman@marincounty.org), Garrett Toy <[gtoy@townoffairfax.org](mailto:gtoy@townoffairfax.org)>, Alan Piombo <[apiombo@cityofmillvalley.org](mailto:apiombo@cityofmillvalley.org)>, "Greg Chanis ([gchanis@townoftiburon.org](mailto:gchanis@townoftiburon.org))" <[gchanis@townoftiburon.org](mailto:gchanis@townoftiburon.org)>, [mraines@sausalito.gov](mailto:mraines@sausalito.gov), [tcusimano@tcmmail.org](mailto:tcusimano@tcmmail.org), "Dan Schwarz, City of Larkspur" <[dschwarz@cityoflarkspur.org](mailto:dschwarz@cityoflarkspur.org)>, [cmiddleton@cityofbelvedere.org](mailto:cmiddleton@cityofbelvedere.org), [jchinn@townofross.org](mailto:jchinn@townofross.org), "Dave Donery ([ddonery@townofsananselmo.org](mailto:ddonery@townofsananselmo.org))" <[ddonery@townofsananselmo.org](mailto:ddonery@townofsananselmo.org)>, [cristine.alilovich@cityofsanrafael.org](mailto:cristine.alilovich@cityofsanrafael.org), [habrams@tcsd.us](mailto:habrams@tcsd.us)  
**Cc:** "Wickham, Jim" <[JPWQ@pge.com](mailto:JPWQ@pge.com)>  
**Subject:** PG&E Wildfire Prevention Work in Marin

**CAUTION:** External Sender

Good afternoon,

I am writing to provide an update on PG&E's wildfire safety work in Marin.

The attached document includes a **Marin County Progress Update** detailing our wildfire safety efforts as of March 31, 2021.

PG&E will be sharing the local progress information with customers starting May 12 and it will also be available on [pge.com/wildfiresafety](http://pge.com/wildfiresafety).

#### **Additional Resources for Customers**

To help customers plan if we need to turn off power to prevent major wildfires, we have developed a series of educational videos that can be found at [pge.com/pspsvideos](http://pge.com/pspsvideos) and [kidsememergencysafety.com](http://kidsememergencysafety.com).

We are hosting webinars for anyone who is interested in learning more about our Community Wildfire Safety Program and emergency preparedness. For more information, please visit [pge.com/firesafetywebinars](http://pge.com/firesafetywebinars).

We are continuing to evolve and improve our wildfire safety efforts and will continue to listen and work hard every day to further reduce wildfire risks and reduce the impact of Public Safety Power Shutoff events on our customers and communities.

Please feel free to reach out to me directly with any questions.

Thank you,

**Mark van Gorder** | Senior Government Relations and Public Affairs  
415-521-0487 Cell | [mark.vangorder@pge.com](mailto:mark.vangorder@pge.com)

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## Marin Independent Journal eEdition Article

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Monday, May 10, 2021

### THE COUNTY

#### DATA-DRIVEN DEFENSE

Marin refines wildfire computer modeling system

**By Richard Halstead**

[rhalstead@marinij.com](mailto:rhalstead@marinij.com)

Marin County firefighters preparing for the next major wildland blaze have improved computer modeling showing where fuels pose the greatest risk to homes.

On Tuesday, county supervisors approved an updated version of the Marin County Community Wildfire Protection Plan, which incorporates the modeling.

There is no time to waste in preparing for the next fire season, and in fact it might be underway. Already this month, firefighters were called to attack a wildfire in Big Basin Redwoods State Park in Santa Cruz County.

Since 2017, wildfires in California have been the deadliest and most destructive in recorded history. In 2020, more than 4 million acres burned in California, the most in state history.

"I am very concerned about what we are approaching this season with one of the driest years on record," Marin County fire Chief Jason Weber told the Board of Supervisors.

In Marin, approximately 65% of residences — some 69,000 homes valued at a combined \$58.5 billion — are located near wildland.

"The Countywide Wildfire Protection Plan and all of the data that is behind it is going to be used to support the evacuation planning work that the Marin Wildfire Prevention Authority is doing," Weber said. "It will be used to help program the MWPA work for years

**'I am very concerned about what we are approaching this season with one of the driest years on record.'**

*? Chief Jason Weber, Marin County Fire Department*



Members of the Marin County Fire Department's Tamalpais Fire Crew, above and below, work at a vegetation clearing assignment in Novato on Thursday.

PHOTOS BY ALAN DEP ? MARIN INDEPENDENT JOURNAL



Approximately 65% of Marin County residences ? nearly 70,000homes valued at a combined \$58.5billion ? are located near wildland.

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to come."

The MWPA was created as the governing body to manage funds raised through Measure C. The measure, approved with the support of 70.8% of local voters in March 2020, is expected to raise about \$20 million annually to fund wildland fire hazard mitigation throughout the county.

Mark Brown, the authority's executive officer and a former county fire official, said, "The analysis and scientific data that is in the CWPP will allow us to make strategic decisions in a scientific manner."

In 2018, the One Tam agency partners ? the Marin Municipal Water District, Marin County Parks, the National Park Service and the California Department of Parks and Recreation ? initiated the development of a countywide fine-scale vegetation map and landscape database.

The updated CWPP used this vegetation data to create updated fuel model data sets for the county. The data sets are used as inputs for fire behavior models, which predict potential fire behavior and identify high risk areas.

"It gave us a much better fuels map than we've historically had," Weber said. "Our population density is predominately along the county's eastern corridor where unfortunately our greatest risk is."

Weber said the CWPP update also used assessor records and other public source data to create models that make parcel-level analysis possible.

Brown said, "I'm particularly excited about that parcel-level analysis. One of the most important things that we're doing is defensible space evaluations of all of our homes."

"We'll be looking to do one-third of our homes each year," Brown said, "so every three years a home will receive an evaluation."

Brown stressed that Marin residents need to do their part by creating defensible space around their homes and taking other measures to make their homes more fire-resistant.

Some recommended preventative steps include the the installation of fireresistant roofing, siding, vents and dual-pane windows. Residents are also urged to keep driveways and roads clear of overgrown shrubs to allow access by first responders during a wildfire.

"It can't just be the public agencies that do the work," he said. "We need our residents to take responsibility."

A critical piece of information that the CWPP lacks is an evaluation of Marin's fire evacuation routes. A study launched by the MWPA is underway.

Brown said the information from that study will be used to determine which routes are at highest risk so vegetation management efforts can be focused on those areas.

Some Marin residents who live in high fire risk areas are concerned that new state mandates to create affordable housing might end up impeding evacuations. They fear higher population densities and relaxed parking requirements could mean calamity in areas served by steep, narrow roads.



Carson Shoemate of the Marin County Fire Department's Tamalpais Fire Crew, right, carries a chainsaw as he and colleagues clear vegetation in Novato on Thursday.

ALAN DEP ? MARIN INDEPENDENT JOURNAL

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Saturday, May 15, 2021

### **RICHARDSON BAY**

#### **State money could move anchor-outs to marinas**

Lawmaker, Sausalito seek spot for homeless boaters

**By Richard Halstead**

[rhalstead@marinij.com](mailto:rhalstead@marinij.com)

State Sen. Mike McGuire is working with the city of Sausalito on a plan that could use state funds to rent slips in Marin marinas for individuals living illegally on their boats in Richardson Bay.

"We're working directly with the city of Sausalito," McGuire told the Independent Journal editorial board this month. "They would like to have boat slips qualify for permanent supportive housing through Project Homekey."

McGuire said the state's Department of Housing and Community Development has "given us the thumbs up."

"So that any city in Marin that wants to put permanent supportive housing on a boat for Project Homekey can do that," McGuire said.

Launched by the state in July 2020, Project Homekey allocated \$750 million for the purpose of aiding local communities to acquire hotels, motels, and commercial buildings to rapidly house people experiencing homelessness during the COVID-19 pandemic.

Marin County used \$8.6 million in Project Homekey funds to purchase 63 new units of supportive housing in San Rafael and Corte Madera.

Gov. Gavin Newsom's proposed budget for fiscal 2021-22 included \$750 million for a second round of Project Homekey funding. While the Legislature has not yet officially approved Project Homekey 2.0, Marin officials are preparing to apply.

A series of community meetings have been held to





Anchored-out boats sit behind boats moored at the Clipper Yacht Harbor on Richardson Bay in Sausalito, State funds might be used to rent slips in Marin marinas for individuals living illegally on their boats.

SHERRY LAVARS ? MARIN INDEPENDENT JOURNAL



Michael Gravel, left, was one of the participants in the Sausalito's "Safe Harbor" program, which provides a free temporary boat slip at a local marina for a few people who have been living aboard their boats in Richardson Bay.

ALAN DEP ? MARIN INDEPENDENT JOURNAL

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garner public support, and Marin County has issued a "request for information" seeking property owners and operators who are interested in potentially selling a property to the county and/or its development partner.

Sausalito Mayor Jill Hoffman said McGuire recently arranged a call with officials at the state's Department of Housing and Community Development to discuss whether second-round Homekey funds could be used to rent slips in marinas.

Anchor-outs are considered homeless by the U.S. Department of Housing and Urban Development. During a 2017 count of the homeless in Marin, 86 anchor-outs were tallied.

"It would seem that this type of program would be covered under Homekey," Hoffman said. "It's an innovative approach."

Now, McGuire and Sausalito are focused on one potential roadblock. The San Francisco Bay Conservation and Development Commission (BCDC) allows only 10% of the vessels in marinas to have people living on them.

"What we are asking of BCDC is for it to increase that another 5%, so we can get a few more live-aboard slips," Hoffman said.

The idea of using government money to rent slips in marinas to remove illegal "anchor-outs" from Richardson Bay isn't entirely new. In 2019, Sausalito allocated \$50,000 for a pilot "Safe Harbor" program to fund slips for eight boats.

In addition to paying for slip fees for six months, the city partnered with San Rafael-based homeless services nonprofit Ritter Center to provide a social worker to help participants transition to permanent housing ? on land or legally on the water ? and financial independence.

Since then, the Safe Harbor program has received over \$170,000 in additional state funding to provide slips for six people for up to 18 months. The total cost per participant is just over \$19,000 per year.

This includes the monthly marina slip fee, supportive services and a small budget for minor repairs to the boats, if necessary, to be safe to be parked in a marina.

But Mark Shotwell, Ritter Center's executive director, said that due to problems doing outreach to anchor-outs during the COVID-19 pandemic, only two people have taken advantage of the Safe Harbor program.

"We got the funds to really move forward with this program right at the point when the pandemic started to become a huge problem," Shotwell said.

Another problem with recruiting people has been the fact that the program is limited to serving individuals anchored in waters under the jurisdiction of Sausalito, on the west side of Richardson Bay.

Sausalito withdrew from the Richardson Bay Regional Agency (RBRA) in 2016 due in part to the agency's laissez faire approach to enforcing a maritime law that prohibits boats from anchoring in the bay for longer than 72 hours. Since then, Sausalito has more aggressively enforced the law, cutting the number of illegal anchorouts from 77 to about seven.

Curtis Havel, the RBRA's harbormaster, said he doubts any of the anchorouts remaining in Sausalito's waters would be eligible for an expanded Safe Harbor-type program. Boats must be navigable and under 40 feet in length to qualify, and most marinas require proof of boat ownership, registration and insurance.

Havel, however, said there are a number of anchor-outs on the east side of Richardson Bay, outside of Sausalito's waters, that might benefit from Homekey funding of slips.

Havel said 88 of the 93 boats illegally anchored in the eastern waters of the bay have people living on them. Fifteen of these have qualified for RBRA's "Safe and Seaworthy" program, which defers enforcement of time limits for boats that meet minimum requirements. For example, Havel said eligible boats need to have an operable engine, steering that works and a self-contained sewage system.

Marin Supervisor Stephanie Moulton-Peters, who is a RBRA board member and an alternate board member on BCDC, said she supports the idea of using Homekey money to rent more slips in Marin for people who can't afford them.

"I think for some people out on the water this will be a very good solution," she said. "Then there is the matter of whether the marina operators will be willing to offer more slips for this program."

Shotwell said 10 marinas agreed to participate in the Safe Harbor program.

"At the two we've worked with, it's gone well," Shotwell said.

It's unknown, however, how many marinas have already reached the 10% live-aboard cap mandated by BCDC.

Havel said he did a quick survey on this question about a year ago.

"When I did my back of the envelope survey, what I found was that each marina had already maxed out its 10%," he said.

Larry Goldzband, the executive director of BCDC, wrote in email, "Our staff has told RBRA staff that we would be willing to discuss with the Enforcement Committee the possibility of increasing the percentage of live-aboard slips to 15% on some sort of time-limited basis, so long as those extra slips are leased for the purposes that RBRA and city of Sausalito would make clear."

Goldzband said he will have to investigate whether BCDC can legally raise the cap just in Marin or if such a change would have to apply to BCDC's entire jurisdiction. This encompasses the greater San Francisco Bay, including Suisun, San Pablo, Honker, Richardson, San Rafael, San Leandro and Grizzly bays and the Carquinez Strait.

Goldzband said raising the cap would require a significant amount of research and a public hearing, and would take at least six months.

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## Marin Independent Journal eEdition Article

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Tuesday, May 18, 2021

### DROUGHT

#### County faces cut in water imports

By Will Houston

[whouston@marinij.com](mailto:whouston@marinij.com)

Already bracing for its worst drought on record, Marin County will have even less water this summer after a major supplier announced plans to cut back on water imports by 20% beginning in July.

Sonoma Water, which provides about 25% of central and southern Marin's water supply and 75% of Novato's, will be reducing its Russian River diversions from July 1 through Oct. 31 in response to record-low supplies in its two main reservoirs: Lake Sonoma and Lake Mendocino.

"That is an unprecedented

action and one that we don't take lightly but we're going to need to do it this time," Grant Davis, general manager of Sonoma Water, told the Sonoma County Board of Supervisors earlier this month.

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Marin water officials expect that conservation by ratepayers will allow them to weather the 20% supply reduction during those four months. However, they said mandatory water restrictions could be tightened if needed, especially if water imports are curtailed further.

"It's not catastrophic," Marin Municipal Water District director Larry Russell said about the cuts, "but it's not insignificant."

The decision comes as the Marin County Board of Supervisors is expected to declare a local drought emergency on Tuesday following two dismal rainy seasons in a row.

The Marin Municipal Water District recorded its driest 16-month period in 143 years of records and received about a third of its normal rainfall this past winter. The North Marin Water District, which supplies water to the greater Novato area and West Marin, recorded about 8 inches of rain, its lowest amount on record dating back to 1916.

Local reservoirs are about half full, but only because of earlier purchases of Sonoma water. Both districts have adopted mandatory water restrictions, including limiting the number of days per week people can use outdoor sprinklers.



Local water officials say the cuts to Russian River imports were expected given the historically low supplies, which are similar to the 1976-77 drought.

"Our customers have historically heeded the call and have done a really good job," said Drew Mc-Intyre, general manager of the North Marin Water District. "We were anticipating these reductions and that's why we implemented the emergency water conservation ordinances."

Sonoma Water provides about 75% of the North Marin Water District's supply for its 60,000 customers in the greater Novato area. McIntyre said the 20% cut in imported water is expected to be made up by the district's previously adopted water restrictions that aim to cut use back by 20% during that same time period.

In those months, the district will also be relying more on its reservoir at Stafford Lake. The district brought nearly 1,100 acre-feet of Russian River water ? about as much needed to fill more than 540 Olympic- sized swimming pools ? into Stafford Lake between February and the end of April to bolster its summer supplies. The estimated \$405,000 action brought Stafford Lake levels up from about 29% in February to about 54% as of the end of April.

"That will help us meet our demand," McIntyre said.

The district has fed Russian River water into Stafford Lake six other times since 1988 during dry years. This year's amount is the largest it has ever fed into the reservoir.

The Marin Municipal Water District and its 191,000 customers will also see a 20% reduction in imported water. The Russian River provides about 25% of the district's supply, with the remaining 75% coming from its seven reservoirs in the Mount Tamalpais watershed. Similar to its northern neighbor, the district hopes to make up for the supply cuts through conservation. The district is aiming to cut back use by 40% between May to October.

"Every source of supply helps," said Jeanne Mariani- Belding, district communications manager. "We're also expecting to see increasing levels of conservation and that will make a difference. Conservation remains our most efficient and effective tool to preserving our water supply."

Last year, the district decided to ramp up its Sonoma Water purchases in anticipation of another dry season. These purchases allowed the district to draw less water from its reservoirs, which are now about 49% full.

The district estimates it will have bought 7,500 acre-feet of Russian River water ? as much needed to fill 3,700 Olympic-sized swimming pools ? from July 2020 through June 2021, according to Mariani- Belding. That's about 2,200 acre-feet more water, or about a 42% increase, in the district's typical yearly purchases. The cost is estimated at about \$8.9 million, with the district paying \$1,182 per acre-foot to Sonoma Water.

For comparison, these extra 2,200 acre-feet of water represent about 3% of the district's total supply capacity but about 8% of the district's total water demand in 2020.

Russell said the reductions will affect the district's ability to continue this more aggressive water purchasing, but won't cause the district to run out of water this year.

"We're really worried about next year," Russell said.

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## Marin Independent Journal eEdition Article

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Wednesday, May 19, 2021

### BOARD OF SUPERVISORS

#### County sets up relief for drought

Emergency declaration opens door for funding

By Will Houston

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The Marin County Board of Supervisors declared a drought emergency on Tuesday in response to historic dry conditions, potentially opening the door to state and federal disaster aid and new tools to prevent reservoirs from depleting.

The unanimous decision was the latest action in response to what is expected to become Marin's worst drought on record. Marin water utilities saw record-low rainfall this past winter and were the first in the Bay Area to impose mandatory use restrictions on residents. "You only have to drive by Nicasio Dam or Stafford Lake to see the dire conditions we're facing for water supply this year," Supervisor Dennis Rodoni, the board president, said before the vote. "Drought conditions are the worst we've seen in over 140 years in Marin. Please take this drought and recommendations from the water agencies seriously."

County staff said the proclamation could allow Marin to access state and federal disaster relief dollars such as the proposed \$5.1 billion drought package that Gov. Gavin Newsom proposed earlier this month.

The county plans to ask Newsom's administration to add Marin to 41 counties it has already placed under an emergency drought declaration. Marin was left out of the declaration, to the surprise of some water officials, in part because it had not declared a local drought emergency.

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The state designation could allow the county's largest water utility, the Marin Municipal Water District, to more quickly request temporary reductions in mandatory dam water releases for wildlife on Lagunitas Creek, for example. The district is conducting a study on whether that is possible and what impacts might occur to wildlife such as endangered coho salmon and freshwater shrimp.

Local reservoirs are half full after two dismal rainy seasons. The Marin Municipal Water District, which serves 191,000 customers in central and southern Marin, recorded its second-lowest rainfall levels on record this winter with just over 20 inches. The last 16 months have been the driest in the district's 143 years of rainfall records.

The North Marin Water District, which serves nearly 62,000 customers in the greater Novato area and 1,800 customers in West Marin, recorded just 8 inches of rain at its Stafford Lake reservoir, the lowest ever on records dating back to 1916.

Both water districts were the first in the Bay Area to impose mandatory water use restrictions on residents, including limiting days that outdoor sprinklers can be used, in an effort to prevent reservoirs from drying out this summer when water use typically doubles.

The districts will be even more strained because Sonoma Water plans to cut water exports to Marin by 20% between July and the end of October. Sonoma Water provides 25% of the Marin Municipal Water District supply and 75% of the North Marin district's.

Among the hardest hit have been dairy and beef cattle ranchers, especially in West Marin, said Stefan Parnay, the county's acting agricultural commissioner. Agricultural producers say the drought is worse than the notorious 1976-77 crisis. Many have seen their water sources go dry months earlier than normal. Poor pasture quality is requiring them to have to ship in more expensive supplemental hay and feed months earlier as well. About a dozen dairies are having to pay to truck in water, and that number is expected to increase in the coming weeks, Parnay said.

"You may have heard that our oldest dairy on the Point Reyes National Seashore, the McClure Dairy, is closing its doors because of this drought," Parnay told the board. "That's how serious it is. There is concern about other dairies as well going out of business."

Additionally, about 50% of the county's 300 acres of crop production will likely have to be fallowed because of the dry conditions.

"That means a reduction of our fruits and vegetables to our farmers' markets, to our local restaurants," Parnay said. "So it's really a big hit for those folks."

Local water officials told the board that they are looking to conservation by residents in combination with enhanced incentives such as turf replacement rebates as the main strategies to preserve water supplies this year. The Marin Municipal Water District is aiming to cut back collective water use by 40% through October, while the North Marin district is seeking a 20% reduction. The restrictions could become tighter should the need arise, especially if Sonoma Water imports are curtailed further.

But these strategies only go so far.

"Even if that very ambitious goal gets met, we're still fairly dependent on the weather," Ben Horenstein, general manager of the Marin Municipal Water District, told the board, "but it will help us get through another year."

The district is exploring worst-case options in the event next winter is also dry. The options include a temporary desalination plant or the reconstruction of a water pipeline across the Richmond-San Rafael Bridge, similar to the one installed in the 1976-77 drought.

Meanwhile, the water districts in the region are funding a study to figure out more ways to store the water that is available.

"We really need to do a better job with storing water when the storms come through," Drew McIntyre, general manager of the North Marin Water District, told the board.

Terra Linda resident Kim Keith-Brown urged the board to begin long-term planning for how it will be able to accommodate population growth and state housing mandates with existing water supplies and sources.

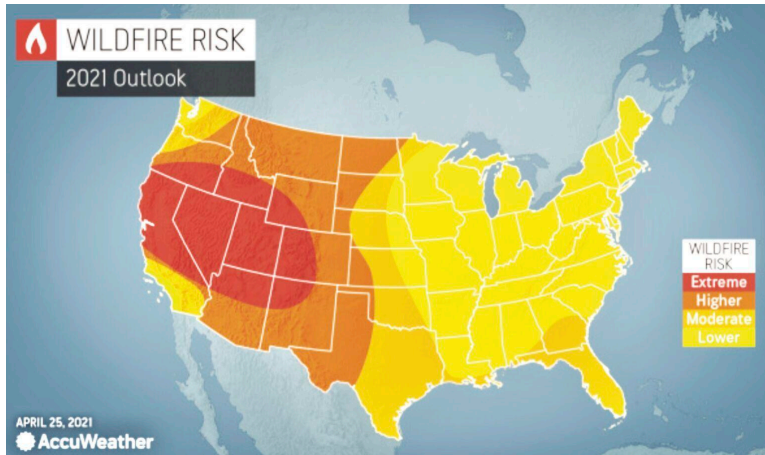
"The current situation is clearly not sustainable," she said.

The North Marin Water District has enacted a temporary ban on new water connections. The Marin Municipal Water District board set a discussion on Tuesday evening on issues related to new housing developments, including landscaping restrictions to a temporary ban on new water meter connections.

"Marin is no stranger to droughts," Supervisor Stephanie Moulton-Peters said before the vote. "It's time for us to dust off our good behaviors and start practicing modern conservation. We know how to do it and now's the time."

# Conditions point to another historic wildfire season

May 12, 2021



If April showers bring May flowers, then what does an expansive springtime drought mean for wildfire season? According to AccuWeather expert meteorologists, an ominous outlook.

The significant lack of precipitation in recent months has set the stage for a dangerous season ahead, with more than 75 percent of the western United States experiencing drought conditions, 21 percent of which is under exceptional drought, which is the most extreme level, according to the U.S. Drought Monitor.

After a record-smashing wildfire season in 2020, many across the western U.S. are still putting the pieces of their lives back together as the 2021 season is getting underway.

The dangerously dry conditions will play a crucial role in wildfire activity potentially consuming millions of acres this season, which unofficially runs from May to October each year.

However, when those fires arrive and at what ferocity they burn will depend on a few crucial factors. AccuWeather Senior Meteorologist Dave Samuhel, with his decades of forecasting experience, has the crucial preview of the dangers that lie ahead.

# A drought-fueled season could be devastating

According to Samuhel, this year's season is forecast to burn 9.5 million acres of land across the western U.S., which would be 130% of the five-year average and 140% of the 10-year average.

As last year's catastrophic season has already proved, Mother Nature couldn't care less about a global pandemic, and wildfires are forecast to once again burn an above-average area of land.

In 2020, the record-breaking wildfire season devoured upwards of 4.3 million acres in California alone, more than double the state's previous record. For context, three of California's four most destructive wildfire seasons on record have occurred in the past five years.

Elsewhere, Colorado witnessed four of its largest fires in state history also burn during the 2020 wildfire season, totaling more than 625,000 acres, while Oregon topped the 1-million acreage mark due to six different wildfires that burned more than 100,000 acres each.

The dry conditions of the West also fueled cataclysmic wildfire seasons in Washington, Wyoming, Utah, New Mexico and Arizona, where state records fell throughout the region.

As nice as it would be for places in the western U.S. to have a reprieve this year, Samuhel said the forecast doesn't look cooperative for most places.

"Unfortunately, in a nutshell, it looks like it's going to be another busy season," he said. "We're seeing a lot of drought. Almost half of the country is experiencing drought and the bulk of that is to the west," he added, noting that AccuWeather forecasters "are expecting an above-average fire season."

Samuhel said this season will not only be an active one for wildfires, but a potentially long-lasting one as well. A big reason for that is due to the extremely dry spring season that many Western states have endured, which can spell trouble, particularly in the beginning of the season.

He specifically pointed to the areas of the Desert Southwest, especially Arizona and New Mexico, as spots where a notably warm spring could mean wildfire danger.

“Those are places that really missed out on rainfall this past year and we’re expecting a hot spring there to continue,” he said.

In the Pacific Northwest, forecasters are looking at Washington, Oregon, and Wyoming as areas that could also see the fire season quickly spring to life.

In the first few months of the season, he said, firefighting worries will likely be focused on Arizona and New Mexico before the summer heat ramps up and spreads the risks northwestward into California, Oregon, and Washington.

In typical years, fire season usually reaches peak activity from south to north, and ramps up across the Pacific Northwest and interior Northwest in the second half of the summer.

“Places like Washington state, Idaho, Montana—you usually don’t see a whole lot of fire activity until late July and early August,” he said, but added that the rapidly evolving nature of the season should keep residents on alert.

In California, the northern half of the state is usually hit first by fires in the middle of the summer, but the worst usually saves itself for the fall. The parched earth has left vegetation dry ahead of the hot summer, according to researchers from San Jose State University, who recently found that moisture content levels in vegetation samples were the lowest in a decade.

“Of course, California can get fires any time of the year, but fire season usually starts in Northern California,” Samuhel said. And by June, the fire season is underway across the state. The worst part of the season usually occurs during late summer and fall, he explained. “September and October are bad months for California fires.”

## Why this year could be a reprieve for southern California

While the lack of moisture and widespread drought has amplified wildfire worries this year due to the dry kindling that can fuel the blazes, it also has meant that regrowing brush has had less support to flourish. In southern California, where some residents are still picking up the pieces from last year’s tragic season, the drought could actually provide some wildfire relief.

“Some areas, like southern California, tend to get more wildfires with brush and grass,” Samuhel said. “Since it was a dry winter there, that means there wasn’t a lot of new grass that grew. So that could reduce the wildfire threat a little bit, at least in that area.”

On top of the lack of new growth, Samuhel said a lot of cool air in the area this summer will also likely help places in southern California escape a horrible fire season.

However, he added that it takes just one small spark to trigger devastation and disruption for hundreds of thousands even if they aren’t in direct threat from a wildfire. Power utilities, especially last year, conducted a number of public safety shutoffs to reduce the threat of fires igniting when conditions worsen.

“Obviously, it takes one fire in the wrong spot and during a high-wind event, which is hard to predict months ahead of time, and they could still have a devastating fire, even in southern California,” he said.

## Lightning and wind threats loom

The trigger of last season’s most destructive disasters wasn’t directly man-made, like seasons prior had been, but rather from lightning strikes. Four of the six largest California wildfires of 2020 were ignited by lightning strikes, a threat that once again looms over the 2021 season.

In August of last year, Samuhel said, thousands of lightning strikes pelted California in a matter of days, igniting a slew of fires. As the blazes merged and became a massive complex fire, the lightning worries continued and stretched northward into Oregon.

Once a wildfire has ignited, untimely winds off the Pacific coast can spell disaster. Samuhel pointed to the post-lightning winds in 2020 that spread the August fires as one of the main culprits for fueling fires in northern California, around San Francisco, and in Oregon.

“Wind is the fire’s number one friend. We saw that after lightning storms in August and September,” he said. “There was a huge wind event.”

A similar wind outbreak could mean another record-breaking season for California. Due to massive swaths of dry tinder and the prevalence of wildfires in neighboring states, increased winds could prove particularly potent in the fall if gusts carry blazes into populated areas.

“If there’s going to be another wind event like that, then this will be, by far, a record year just given how much drier it is this year than it was at this time last year,” Samuhel said. “Those wind events are more likely [to occur] real late in the summer and into the fall.”

Wind events can also be a key factor in southern California. The annual Santa Ana winds are high-speed and dangerous gusts that periodically kick up and blow from the mountains to the coast in southern California, according to AccuWeather Senior Meteorologist Alex Sosnowski. Last season, Santa Ana winds were partially responsible for the longer-than-usual duration of the season, whipping up wide-ranging fires into December.

The Santa Ana winds are also notorious for bringing low humidity to the region. As air descends through the mountains to the lower elevations, the winds also dry out the air, making for potentially explosive conditions in which wildfires can easily ignite. Last year, the National Weather Service warned that relative humidity could plummet to as low as 5 percent during some of the strong Santa Ana wind events—which is low even for the desert.

Even though there was less vegetation growth this year, which will limit the abundance of dry fuels available to feed fires this season, the emergence of strong Santa Ana wind events could still create conditions in which wildfires could easily ignite, or the winds could spread any fires that break out.

Another annual wind event is known as the Sundowner winds. As the name suggests, those gusts kick up around sunset and can wreak havoc throughout the night for firefighters. According to Sosnowski, they tend to blow from the north from the Santa Ynez Mountains to the coast of Santa Barbara County, in the southern half of California. Sundowner winds are most common during the late spring and early summer.

## Early-season activity

As previously mentioned, the unofficial season for wildfire activity stretches from May to October, but the unofficial nature of that range has been proven already in 2021. As of



May 1, 2020, some 220,823 acres of wildfire destruction had occurred, and 2020 wound up being the most destructive wildfire season in U.S. history.

In 2021, that number has more than doubled. From Jan. 1 to April 29, the pre-season fire activity has already consumed more than 461,000 acres, according to the Insurance Information Institute.

One of the most notable blazes burning thus far, New Mexico's Three Rivers Fire, started in the Desert Southwest just as Samuhel had forecast.

The fire was burning in Lincoln National Forest and spread into Mescalero Apache Tribal Land, driven by unfavorably gusty winds and low humidity.

The early-season's most expansive wildfires have burned in North Dakota, according to the National Interagency Fire Center, where a pair of blazes have combined to consume over 13,000 acres. In South Dakota, another blaze, the Horse Pasture Fire, burned another 5,000 acres in April.

More notable than the acreage was the blaze's proximity to Mount Rushmore, however. In late March, flames from the Schroeder Fire crept close enough to the historic landmark and nearby towns to force the evacuations of about 500 people. The inferno destroyed multiple buildings and shut down visitation access to the mountainous structure.

Fueled by high winds and dry conditions, the Schroeder Fire and other fires burning in the Black Hills area closed the site for multiple days until firefighters could corral the perimeter.



# STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

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**MEETING DATE:** Wednesday, May 26, 2021

**AGENDA TITLE:** Policy for Wages and Benefits - Authority (#1217)

**LEAD DIVISION:** N/A

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**RECOMMENDED MOTION:** N/A

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**SUMMARY** N/A

**BACKGROUND** N/A

**DISCUSSION/ANALYSIS** N/A

**FISCAL IMPACT** N/A

**ATTACHMENTS**

[POLICY 1217 \(DRAFT\) Wages and Benefits - Authority.pdf](#)

PREPARED BY: Chris Tubbs

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief

## **WAGES AND BENEFITS – AUTHORITY**

### **1217.1 PURPOSE**

To establish a Southern Marin Fire District finance policy that clearly defines the authority and approval of establishing or adjusting wages and benefits for Southern Marin Fire District employees.

### **1217.2 POLICY**

The Southern Marin Fire District Board of Directors has the authority to approve the wages and benefits for the represented labor groups and the position of Fire Chief. The SMFD Board of Directors has the authority to approve the annual SMFD budget.

The SMFD Fire Chief has the authority to approve the wages and benefits for the non-represented employees of the Fire District. This is done as part of the annual budgetary process, per Southern Marin Fire District Policy #1203, Budget Preparation Process.



# STAFF REPORT

## SOUTHERN MARIN FIRE PROTECTION DISTRICT

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**MEETING DATE:** Wednesday, May 26, 2021

**AGENDA TITLE:** Evacuation Planning Southern Marin Fire Protection District

**LEAD DIVISION:** N/A

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**RECOMMENDED MOTION:** Receive Report.

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**SUMMARY** N/A

**BACKGROUND** N/A

**DISCUSSION/ANALYSIS** N/A

**FISCAL IMPACT** N/A

### ATTACHMENTS

[Evacuation\\_Drill\\_Planning\\_\\_2021\\_BOD.pdf](#)

PREPARED BY: Tom Welch

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief

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# Southern Marin Fire Protection District

## Board of Directors

Pete Fleming, President, Tom Perazzo, Vice-President, Kurt Chun, Stephen Willis, Cristine DeBerry, Ashley Raveche

## STAFF REPORT – 2021 Community Evacuation Drill Planning

### Date

Wednesday, May 26, 2021

### Topic

Evacuation Drill Planning for the Southern Marin and Mill Valley Fire Departments

### Background

Annually our jurisdictions have conducted community evacuation drills in at-risk neighborhoods. The exercises were very complex in the past, with several partner agencies present to answer questions, provide information, and build community resiliency. During 2020 (due to COVID), the department shifted to Zoom (online teleconferencing) for neighborhood-specific events that allowed for the provision of information as well as robust questions and answers between our experienced fire personnel and the community. Remote events proved to be a popular platform for participants, as it was convenient for most residents to attend and offered a platform for two-way communications.

### Discussion

As we emerge from the shelter in place order and other safety measures meant to keep us safe, we are re-thinking community evacuation drills. Our proposal has been pitched to the Sausalito Community Safety/Disaster Preparedness Committee, the Mill Valley Emergency Preparedness Committee (subgroup on evacuation drill planning), the Southern Marin Fire Protection



District's Emergency & Disaster Preparedness Committee in addition to the Southern Marin CERT Steering Group.

An introductory event breakdown is as follows:

- Fast – 1-hour event
  - 15-minute presentation
  - 30-minutes Q&A
- Low logistical needs
- High impact and high community touch
- Topics covered:
  - Neighbors-helping-neighbors
  - Grab-and-go bags with top 10 evacuation list
  - House out approach
  - CERT/NRG recruitment
  - Police Dept Issues

In Partnership With:



To Participate, follow these steps:





Step 1: sign up for alerts at [AlertMarin.org](http://AlertMarin.org)

Step 2: Scan To Download Evacuation Map & Checklist



1. Open the camera on your phone and hover over QR code.
2. Wait for camera to load QR code.
3. Click banner or notification when it appears on your screen.
4. Website's landing page will load then download attachments.

BETTER TOGETHER



Join us for the Annual Evacuation Drill! This year, the drill will focus on neighborhoods within Sausalito, Mill Valley, Tam Valley, Homestead, and Alto. Residents in these neighborhoods will receive special instructions via AlertMarin the morning of the drill to fetch their "Grab and Go Bag" and head down to your "Community Refuge Area" for a 10 minute presentation, Q&A, and access to additional safety resources.

**SOUTHERN MARIN FIRE PROTECTION DISTRICT & MILL VALLEY FIRE DEPARTMENT**  
28 Liberty Ship Way Ste. 2800 | Sausalito, CA 94965

Participants include:

- Geographically appropriate Disaster Council
- VIPS/CERT/NRG's
- Law Enforcement (one police car)
- Fire Department (one fire engine)

Dates and Locations:

- June 12 (1000) – Sausalito Southern “Hurricane Gulch/South View Park”
- June 12 (1300) – Tam Valley School “Marin Drive”
- June 19 (1000) – North Bridge Academy “Blithedale Structure Defense Zone”
- June 19 (1300) - Mill Valley Golf Clubhouse “Hillside Structure Defense Zone”
- June 26 (1000) – Strawberry (Van Acker Construction) “Eagle Rock”
- June 26 (1300) – Homestead “Homestead Structure Defense Zone”

Advertising and outreach strategy:

- SMFD Newsletter, MV Connect, and Sausalito Currents
- Nextdoor (via City/District accounts)
- NRG (outreach to specific neighborhood groups)
- EPC Facebook and Twitter accounts

- SMFD Facebook and Twitter accounts
- Police Department Twitter account
- SMCERT Facebook and Twitter
- Direct mailing

### **Summary**

The fire department has worked hard to meet the community's expectations by collaborating with law enforcement among other community partners to ensure that our residents are ready for an evacuation. The proposed evacuation drills offer a high speed, high impact opportunity to interact with the public as we build resiliency. We intend to gather metrics from the attending public and share relevant information regarding evacuation concepts and planning. Funding has been identified, and staff resources are poised to get this done.

### **Recommendation(s)**

Receive report, ask questions and provide direction



# STAFF REPORT

## SOUTHERN MARIN FIRE PROTECTION DISTRICT

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**MEETING DATE:** Wednesday, May 26, 2021

**AGENDA TITLE:** Approval of April 28, 2021 Board of Directors Meeting Minutes

**LEAD DIVISION:** N/A

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**RECOMMENDED MOTION:** Approve Minutes.

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**SUMMARY** N/A

**BACKGROUND** N/A

**DISCUSSION/ANALYSIS** N/A

**FISCAL IMPACT** N/A

### ATTACHMENTS

[April 28 2021 BOD Minutes.pdf](#)

PREPARED BY: Mariya Weinberg

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief





# Southern Marin Fire Protection District

## Board of Directors

Peter Fleming - President, Tom Perazzo – Vice President, Cristine DeBerry - Secretary  
Kurt Chun, Cathryn Hilliard, Stephen Willis, Ashley Raveche

## Board of Directors Meeting Minutes Wednesday, April 28, 2021

### 1. Call to Order

The Southern Marin Fire District Board of Directors meeting was called to order by President Fleming at 7:01 PM in the Board meeting room at SMFD Headquarters, 28 Liberty Ship Way, Suite 2800, Sausalito, CA 94965, Via Zoom Video <https://zoom.us/j/3435788058> and via Zoom Tele-Conference Call, phone number \*67 +1-301-715-8592, Meeting ID/Pin # 3435788058

### 2. Roll Call

**Board Members:** ATTENDING IN PERSON: Vice President Tom Perazzo. ATTENDING VIA ZOOM MEETING: President Fleming, Secretary DeBerry, Director Chun, Director Hilliard, Director Raveche, Director Willis. There is a quorum.

**Absent:** none

**Staff:** ATTENDING IN PERSON: Chief Peterson, Clerk of the Board Mariya Weinberg, and Serge Avila of City of Sausalito (assisting with meeting facilitation); ATTENDING VIA ZOOM: Fire Chief Tubbs, Chief Welch, Chief Hilliard, Finance Manager Alyssa Schiffmann, Communications Coordinator Elysha Omoomy, Battalion Chief Matt Barnes, Association President Ben Powers, and retired Eng/PM David Lloyd.

**Public (Zoom):** Shane Jones

### 3. Pledge of Allegiance

### 4. Agenda Adjustments and Approval: None

### 5. OPEN TIME FOR PUBLIC EXPRESSION:

President Fleming invited the public to participate either via Zoom Meeting or via the telephone, asking to limit expression to 3 minutes per attendee. No members of the public are attending in person, due to the COVID-19 “Shelter-in-place” order. No members of the public asked to comment at this time.

### 6. Presentations and Recognitions

#### 6.a Presentation of Proclamation and Plaque for retired Engineer/Paramedic David Lloyd.

Chief Tubbs read the Proclamation, and thanked Eng/PM Lloyd for this 20+ years of service to the District. Directors added their thanks, as well. Eng/PM Lloyd spoke via Zoom in acceptance of the honor. The District also has a special plaque for Eng/PM Lloyd that was exhibited in the meeting, and will be sent to him.

#### 6.b Letter of Recognition of Battalion Chief Matt Barnes

Chief Tubbs read the Letter of Commendation for Chief Matt Barnes for his efforts related to handling the COVID-19 crisis, while acting as the District’s Infection Control Officer. Chief Barnes developed processes for keeping our members safe, which were also widely adopted countywide. Chief Tubbs also thanked Chief Barnes for the efforts related to community testing and inoculation. Chief Barnes expressed his appreciation for receiving the Commendation. President Fleming and the Board members added their thanks as well.

## **6.c Letter of Commendation for Captain Mike Martinez, Engineer/Paramedic Drew Clason, and Engineer Ian Hanson**

Chief Tubbs read the Letter of Commendation for the three personnel members. The letter was regarding the rescue of a kayaker who capsized in the Richardson Bay on February 27, 2021. The crew of Fireboat Liberty, including Captain Martinez, Eng/Paramedic Clason, and Eng. Hanson, assisted the kayaker, until he was safe and warmed up on his sail boat. President Fleming added his appreciation for the actions of our first responders, and so did Director Willis.

## **7. Consent Calendar**

### 7.a Correspondence & Information

Director Chun commented regarding the Marin IJ article, included on page 25 of the meeting packet. Given that there are going to be discretionary exemptions regarding vegetation management requirements in Mill Valley, is the District going to retain an expert, such as a botanist, or have any mechanism for contesting the requests? Chief Tubbs explained that this would fall under the purview of the City of Mill Valley, rather than the District, and that the Shared Services Agreement has protections for the District against liability.

Director Chun also commented on the Marin IJ article about insurance issues, on page 29 of the meeting packet. Does the District have a resource to assist those who had insurance cancellations? Chief Tubbs said we recommend that home owners contact the Fire Marshall and his staff to get a free home assessment, which may allow the District to write a letter to the insurance company, clarifying actual risk. There are efforts at the State level, which hope to pass legislation to assist home owners with insurance, such as being rewarded for vegetation management fire prevention efforts.

Director Chun also highlighted the article about PG&E, on pages [32]-33 of the meeting packet. He asked specifically about PSPS (Public Safety Power Shutoff) plans. Chief Tubbs said we have a District PSPS plan. Chief Welch spoke about the program, giving credit to Chief Barnes for his work in this area, and mentioned cooperation with the City of Mill Valley. Our plan is a “playbook” as to what will happen if there is a PSPS. We have constant communication with PG&E, who is taking action, such as limbing trees and hardening their infrastructure. Director Chun wanted to know if PG&E will continue the same shutoff practices as they did a year ago? Chief Welch said that the California Public Utilities Commission is holding PG&E accountable, and PG&E is working on making their grid safer. We expect more targeted and localized PSPSs in the future. There will be Community Services Centers that have electrical power and other services during PSPSs.

President Fleming asked if the emergency generator backups would also cover cell phone towers. Chief Welch said there is legislation in process that requires installation of generators that provide a certain amount of running time (72 hrs?) for those types of locations. Hub facilities should be able to be hooked up to larger tow-generators.

*Motion to approve all the items on the Consent Calendar as presented:*

M/S: Perazzo/Willis

Ayes: Fleming, Perazzo, DeBerry, Chun, Hilliard, Raveche, Willis

Abstain: none

Absent: none

Noes: none

## **8. Meeting Minutes of Previous Meeting**

### 8.a Approval of March 24, 2021 Board of Directors Meeting Minutes

*Motion to approve March 24, 2021 meeting Minutes:*

M/S: Perazzo/Hilliard

Ayes: Fleming, Perazzo, DeBerry, Hilliard, Raveche, Willis

Abstain: Chun

Absent: none

Noes: none

## **9. Staff Reports**

### 9.a Fire Chiefs Report

Chief Tubbs had some additions to the report. Yesterday, 4/27/21, SMEMPS Chiefs met and reviewed the current Budget report, and also a draft FY21/22 Budget report, which is expected to be brought before the SMEMPS Board in May for

approval. Our internal DEI Task Force had a kick-off meeting this morning, 4/28/21, and will be providing monthly updates to the Board of Directors. Also, Chief Tubbs participated in the Mill Valley DEI Core Team kick-off yesterday 4/27/21.

Battalion Chief (BC) Jason Golden provided an update on the SMFD initiative with the Frederick Leon Marcus Youth Academy in Marin City. BC Golden and Eng. Mike Ford held the first program session with the Academy Students last night, 4/27/21. The topic was “Citizenship”, and resulted in a great discussion. BC Golden is excited about the next session, coming up on May 18<sup>th</sup>, 2021. We have many personnel members wishing to participate, with eight interested in this next session.

President Fleming expressed his thanks for the progress in our work on the DEI initiative. Director Hilliard asked about feedback and take-aways. BC Golden said the initial meeting started a thought process and a dialog with the students, and it was also important to make students comfortable with those in uniform. Directors DeBerry and Raveche also expressed appreciation for the District’s work in this area. Director Raveche suggested ride-alongs and station visits.

Director Chun asked about traffic light control in Tam Valley, which would allow first responders to change the lights in their favor. Chief Tubbs said we are continuing to look into this, challenges being that the system needs to be on a regional basis to be effective, and the need for a lot of involvement from various City and County Departments of Public Works. Chief Tubbs also said we are looking into federal grant opportunities.

Director Perazzo asked about breaking out of the Marine type of calls from the existing response types report. Chief Welch said it will be added ongoing. Director Perazzo also mentioned that on Page 52, the words Mill Valley are incorrectly showing on a title of the graph which actually shows SMFD information.

#### 9.b Finance Report

Ms. Schiffmann prepared the report included in the meeting packet. President Fleming invited questions.

Director Chun asked to explain the charge on CAL-Card for “red helmet training”, on page 101 of the meeting packet. Battalion Chief Matt Barnes clarified that this is for California State Fire Training certification classes. Red Helmet is the company that provides the training. So, this is certification not supplies.

#### 9.c Association Report

Association President Ben Powers presented this oral report. There was a successful uniform meeting with Chiefs Peterson and Welch earlier this month. Pres. Powers, Eng. Michael Ford and BC Jason Golden participated in the DEI Task force meeting this morning. The District expects to get one of the personnel currently out on W/C back soon. The Association members are working with the Chiefs on Consolidation.

#### 9.d Forecast 2021 Wildland Fire Season

The forecast this year is exceptionally unfavorable, worse than last year, mostly due to moderate to severe drought conditions. Chief Welch gave a presentation, which included statistical information, and proactive strategies, including education, engineering controls, enforcement, and emergency response. Director DeBerry and Director Hilliard spoke about good community engagement as well as availability of funding for vegetation management projects.

Director Chun asked if the District had implemented any processes relating to lessons learned from the Tubbs and Kinkade fires? Chief Welch said we had learned a lot, including implementing Community Refuge Areas, importance of early evacuations, strategy to add a lot of extra of firefighters to this type of fire, clearing of evacuation routes, and increased community participation in notification alert systems, such as Alert Marin. Director Hilliard highlighted the success of home assessments and evacuation mailers.

Director Chun asked about the status of LRAD installation. Chief Hillard said that, based on the update price quote received today, we will be able to put in five towers, instead of three. The funding is coming from Measure C. With project management efforts by Marshall Nau, we expect that the installations could go in as soon as by the end of summer, depending on permits and permissions. Chief Welch and team plan to do five evacuation drills this year.

Director Raveche asked about the impact of CEQA on vegetation clearing projects. Chief Tubbs confirmed that unfortunately fire departments are not able to have exemption on these rules currently, however, there are efforts in place to address this, including efforts by the MWPA. Chief Hilliard added that we are able to do vegetation management projects, if we have a specially trained and licensed environmentalist, qualified to do bird nest spotting, check the sites, before we proceed with clearing work.

9.e DRAFT NRG Coordinator Budget and Job Description

Chief Tubbs addressed this item. At the Board Retreat, direction was given for Staff to find a way to fund an NRG coordinator position. This was accomplished by a multi-agency agreement to fund the position, based on populations within the relevant jurisdictions. Most agencies, ourselves included, will be funding this through Measure C. One exception is Tiburon, which does not participate in Measure C. The job description and the budget for the position are included in the meeting packet for Board review. This position was already approved during the Board Retreat, and funding will be approved by the MWPA governing Board, since funding is within Measure C. Board members, particularly Directors Perazzo and Hilliard, expressed endorsement to proceed with the plan ASAP. Director Chun asked about performance measurement for the position, and Chief Welch said this is still being refined, especially since it is a volunteer program on the NRG participant level.

9.f Southern Marin Fire Protection District Quarterly Report (Q1)

Chief Tubbs mentioned this is information that has been requested by the City of Mill Valley and the City of Sausalito, and should also be useful to the Board. Chief Welch presented the report, which is included in the meeting packet. The information contained data on response time components, breakdown of types of calls, and training hours. Also included were prevention metrics, such as Plan Review and Permit turnarounds, fees collected, prevention projects (vegetation management, inspections, investigations), and public education. The Communications data included breakdown of activity along the social media channels and newsletters.

**10. Board Committee Reports**

**1. Southern Marin Emergency Medical Paramedic System (SMEMPS)**

President Fleming reported that SMEMPS committee did not meet in the past month, and is scheduled to meet in May.

**2. Shared Services Committee (Ad Hoc)**

Chief Tubbs stated that the ad hoc Shared Services Committee has not met, and a report is in process of being completed.

**3. Finance Committee**

Per Director Perazzo, the Finance Committee met this month, and reviewed the same materials that are included in the Finance Report section of the meeting packet. Committee members questions were satisfactorily answered.

**4. Personnel Committee**

Director Willis reported that the Personnel Committee met on April 8th. Most of the topics have been covered in this meeting in the Chiefs' report, and the NRG Coordinator Position agenda item. At the time of the committee meeting, five people were out on Worker's Comp.

**5. Emergency & Disaster Preparedness Committee**

Director DeBerry reported that herself and Director Raveche held the Committee meeting. Most of the material covered has also been reviewed today, including the Fire Season Outlook presentation, and the NRG Coordinator position.

President Fleming asked about our plans on communicating in relation to any shortages of water available for firefighting, due to the current drought situation and not enough storage. Has there been any questions from the public? Chief Welch said that he and Chief Welch met with a couple of local residents, including a former MMWD Board Member. We expect an order from MMWD on water use restrictions. Note that salt water is available to use. As a general policy, we are also very proactive in community communications on all emergency related topics.

**6. Building Committee**

The Building Committee has not met, per Director Chun.

**7. MERA Committee (Advisory)**

Director Hilliard reported that the MERA Committee met today. Maureen Cassingham, the Executive Officer, has resigned her position, as of April 20<sup>th</sup>, 2021. The interim Executive Officer is Mary Morris Moroga (sp?). On the subject of construction updates, three big packages have been approved to go out to bid. The subcontractor doing work under the Assistance to Fire Fighters Grant for mobile and portable radios installations has not done a good job, and has to re-do the installations. There needs to be more discussion on financial resiliency, after the Bond has been retired, and not extended.

**8. Measure U Oversight Committee**

Chief Tubbs stated that the next Committee meeting is scheduled to be in July.

**9. Marin Wildfire Prevention Authority (Advisory)**

Director Hilliard stated that MWPA Board of Directors met this month. The significant topics were: A) refining Mission and Goals from the Board Retreat, B) hiring is complete for the Director of Programs and Projects, C) MWPA is in the final stages of selecting and engaging an Environmental Review consulting firm for CEQA.

**11. Action Items**

**11.a Resolution 2020/2021-04 Performance Metrics**

Chief Tubbs said this relates to one of the initiatives the Board of Directors adopted at the Retreat. The Resolution establishes an official set of metrics for the District to measure its performance, and report on these Metrics to the Board and the community. Chief Tubbs asked for the Board to accept the Staff proposal and approve the Resolution.

*Motion to approve Resolution:*

M/S: Willis/Chun

Ayes: Fleming, Perazzo, DeBerry, Chun, Hilliard, Raveche, Willis

Abstain: none

Absent: none

Noes: none

**11.b Annual Board Compensation**

Chief Tubbs explained that this report relates to the Grand Jury report, regarding elected officials' compensation transparency. We had a similar report last year. Once the Board receives the report, it will be posted on the SMFD website.

*Motion to approve report and post on SMFD website:*

M/S: Perazzo/Hilliard

Ayes: Fleming, Perazzo, DeBerry, Chun, Hilliard, Raveche, Willis

Abstain: none

Absent: none

Noes: none

**11.c Recommended Salary & Benefit Changes to Deputy Chief Employment Agreement.**

Chief Tubbs summarized that changes to the Employment Agreement would include a 3% Salary Increase and a \$15,000 contribution to Deputy Chief Peterson's RHS plan, based on an excellent performance evaluation, and in alignment with Chief Peterson's compensation last year.

Director Chun brought up the Deputy Chief's MOU, and subsequent Addendums, as well as the history of actual payments. Clarification was needed on the year-to-year history of contributions into the Deputy Chief's RHS account. There's some confusion whether it was 3%, or \$15,000, annually.

Chief Tubbs offered to the Board that Staff get a history of RHS contributions from the Finance Department, and present it at the next month's Board meeting, and postpone the decision on Deputy Chief's compensation

until then. President Fleming also suggested to add review of the Deputy Chief's MOU and any subsequent modifications and addendums.

Ms. Schiffmann provided information that a 3% of base salary contribution is made into Deputy Chief Peterson's RHS account each payroll. Also, a \$15,000 annual contribution to the Deputy Chief's RHS account has commenced in August 2019, and occurred annually since then. That \$15K RHS contribution is in addition to the 3% per payroll RHS contribution.

The Board continued on to consider the modifications to the Deputy Chiefs Agreement as outlined in the document included in the meeting packet.

*Motion to approve the proposed Addendum to change to the Deputy Chief Employment agreement.*

M/S: Hilliard/Perazzo

Ayes: Fleming, Perazzo, DeBerry, Hilliard, Raveche

Abstain: none

Absent: none

Noes: Chun, Willis

## **12. Poll of the Board**

- Director Hilliard – thanked the Board their deliberations and comments on the topics and actions presented at the meeting, thanked the Staff, and thanked those who were received honors tonight.
- Director (Secretary) DeBerry – echoed Director Hilliard's comments, including congratulations to honorees, and thank you to the Staff, and thank you to the team prepared to head into the challenging fire season.
- Director Raveche – echoed prior Directors' comments, particularly the congratulations, and praised the skill level of our personnel.
- Director (VP) Perazzo – echoed prior comments, especially compliments to Chief Barnes for his efforts during the COVID-19 crisis, thanked all of our special personnel teams, Prevention department members, and Staff.
- Director Willis – echoed everything that has been said so far, especially commenting on Commendations and Proclamations.
- Director Chun – gave a big thank you to the Staff and field personnel for professionalism, dedication, and service to the community.
- President Fleming – thank you to the Staff, not just for preparation for the Board meetings, but for the quality of everyday work. Pres. Fleming commented the difficulty of upcoming wildfire season, and that the Staff and personnel that are prepared for the challenge.

**Concluded Public Session at 9:09 PM**

## **13. Closed Session**

**Commenced Closed Session at 9:11 PM**

### **CONFERENCE WITH LABOR NEGOTIATOR**

Government Code Section 54957.6

Representative Employee: Battalion Chief

Employee Organization: Southern Marin Chief Officers Association and the Southern Marin Firefighters Association.

**Out of Closed Session at 9:39 PM**

**OUTCOME: Direction given to Staff.**

## **14. Adjournment – April 28, 2021**

Adjourned at 09:39 PM.



# STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

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**MEETING DATE:** Wednesday, May 26, 2021

**AGENDA TITLE:** Fire Chiefs Report

**LEAD DIVISION:** N/A

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**RECOMMENDED MOTION:** Receive report.

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**SUMMARY** N/A

**BACKGROUND** N/A

**DISCUSSION/ANALYSIS** N/A

**FISCAL IMPACT** N/A

## ATTACHMENTS

[Fire Chiefs Board Report May 26 2021.pdf](#)

[5-26-21 ATTACHMENT P.docx](#)

[5-26-21 ATTACHMENT P.1.docx](#)

[5-26-21 ATTACHMENT P.2 .docx](#)

PREPARED BY: Chris Tubbs

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief



# Southern Marin Fire Protection District

## Board of Directors

Peter Fleming - President, Tom Perazzo – Vice President,  
Kurt Chun, Cristine DeBerry, Cathryn Hilliard, Ashley Raveche, Stephen Willis,

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## STAFF REPORT

### Announcements

- We recently received official notification and confirmation from the US Department of Interior of our renewed contract to provide services to the Golden Gate National Recreational Area (GGNRA). This contract provides \$345,000 in annual revenue to the District.
- At the May 17, 2021 Mill Valley City Council meeting, the Council adopted the fee schedule of the Southern Marin Fire Protection District for fire prevention related services. This was part of a comprehensive fee update across all City Departments.

### Projects and Strategic Initiatives

#### Shared Services Update.

- The first draft of the written consolidation analysis report has been completed. The report was recently sent to the Southern Marin and Mill Valley Association Presidents, as well as the City of Mill Valley's City Manager, for an initial review and feedback. The Associations received comments from their Attorney John Grey. We also received the City Manager's review. The next step will be to update the draft and present it to the Joint Shared Services Committee.

#### Board Strategic Initiatives and Goals.

##### Fiscal Resiliency

- The Marin Fire Chiefs continue to refine the analysis on dispatch options. Over the past year the Marin Chiefs have been working with REDCOM, and an analyst in Marin County, assessing costs and options for service continuation with the Marin County Sheriff's Office, and with REDCOM, and hybrid versions. When the analysis is complete, the Marin Chiefs will make a recommendation and bring it to their respective Governing Boards.

##### Diversity, Equity & Inclusion

- On May 18th, three personnel from the SMFD staff attended a meeting at the Frederick Leon Marcus Youth Academy. The Fire District team included Firefighter Maddox and Firefighter Caldwell and Fire Prevention Specialist McKenna Ramiro.
- The above SMFD representatives began with introductions, introducing themselves, their jobs and responsibilities within the department. Each student had the opportunity to introduce



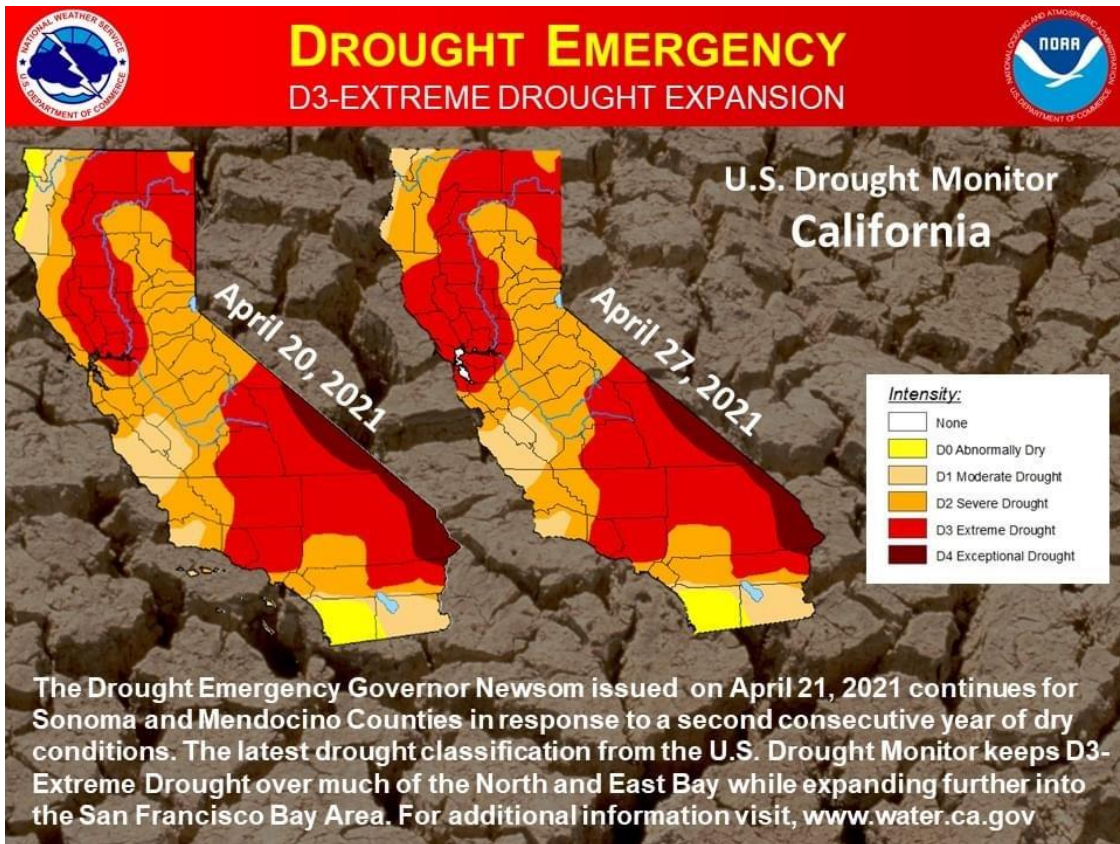
themselves with their age and grade. The students participating varied in age from 4th grade to Seniors in high school.

- The topic of conversation for the evening was “Civic Engagement: Diversity and Inclusion” with a special emphasis on the word “Citizenship” and how citizenship is correlated with diversity and inclusion. A two-page reference was reviewed and read by the SMFD staff, along with special guest speaker Battalion Chief, Matt Bouchard. Chief Bouchard added additional insight to the topics discussed and challenged the class to provide daily examples of responsibility. The Youth Academy students were also taught the idea of “Dialogue” and how to effectively communicate during every-day life, as well as listening to understand instead of listening to rebuttal and argue. These discussions were intended to create a sense of relevance to the students and give them an understanding of how they can become the best version of themselves, not only for their friends and family, but for their future and community.
- Lastly, the students were taken outside to perform an activity with the intent to have the ability to TRUST one another. In pairs of two, each pair had one individual blind folded while their partner gave them directions from point A to point B. This exercise was intended for the students to build trust with one another and also build a relationship between each other regardless of age, grade or differences.
- SMFD is proud to serve and represent this great community and be a part of the growth of the young men and women within the Frederick Leon Marcus Youth Academy (FLMYA).

## **Operations & Training**

- Drought continues to be pervasive and will have an adverse effect on our current fire season. Water use restrictions have been levied by the Marin Municipal Water District, with guidance for community conservation and the District has provided verbal direction on water conservation with formal Marin County Fire Chiefs Association written direction pending. Recently the Marin County Board of Supervisors voted unanimously in support of a declaration of drought emergency due to deteriorating conditions.

Continues on the next page.



- On May 1, 2021, our Agency was advised by Dr. Dustin Ballard (Marin County EMS Medical Director), that there has been a surge in opioid overdose deaths in Marin County. Many of these opioids are laced with fentanyl and its analogs, which pose significant risk for first responders. Our Personnel have been alerted to the surge and are following all CDC guidelines (per Marin LEMSA) on PPE and protective procedures.
- In partnership with our Prevention Division, we are actively planning a number of community evacuation drills throughout the Southern Marin area - please see consent calendar.
- The Marin County Regional Fire Academy is 80% complete. The entire academy has been made successful in part due to the dedication of our members. Specifically we are calling out Southern Marin and Mill Valley who have given their time and energy toward this important endeavor:
  - Travis Fox
  - Jeremy Mondot
  - Peter Gundolff
  - Ryan Meier
  - Jon Butler
  - Zach Sweeney
  - Doug Paterson
  - Frank Schonig
  - Zak Cordisco
  - Shane Kunst
- A number of members are actively completing their State Fire Officer and Chief Officer Certifications.

- The Southern Marin Fire Protection District will be hosting an Engine Boss/Crew Boss class for officer development. The classes will be spread across May and June.
- Chief Barnes will be assisting the Fresno Fire Department with the selection of Battalion Chief in the coming days.
- Battalion Chiefs/Deputy Chiefs Meeting Agenda:  
 Subcommittee report outs:
  - Bridge District (On duty BC)
  - Standards Committee (Barnes - Bouchard)
  - Richardson Bay/SAR Council (Bouchard)
  - MERA (Barnes - Welch)
  - Training (Barnes - Golden)
  - Prevention (Hilliard)
  - Marin County Fire Chiefs Association (Welch and Peterson)
  - Marin Maps (Barnes)
- Qualified BC's in district – Summer Response
- Status update on CrewSense – Need go-live date!
- Feedback on the Consolidation Document
- Mutual aid policy status
- Fire Season Prep
- Academy Update
- Zonehaven Review – Maybe?
- Ambulance Deployment (Q1 Follow-up)
- Report Back on Captains Meetings
- Annual and Semi-Annual apparatus maintenance update
- Staff Interactions due to COVID Update
- CalJac Update
- Evacuations Drills (JUNE)

Q1 Water Responses by APPARATUS	JAN	FEB	MAR	APR	MAY	TOTAL
15R1 Rescue Water Craft	3	2			1	6
15R2 Rescue Water Craft	2	2				4
Fire Boat Liberty	12	3	9	1	2	27
Inflatable Rescue Boat 1			1	1		2
<b>Total</b>	17	7	10	2	3	39

# Southern Marin Fire Prot. Dist.

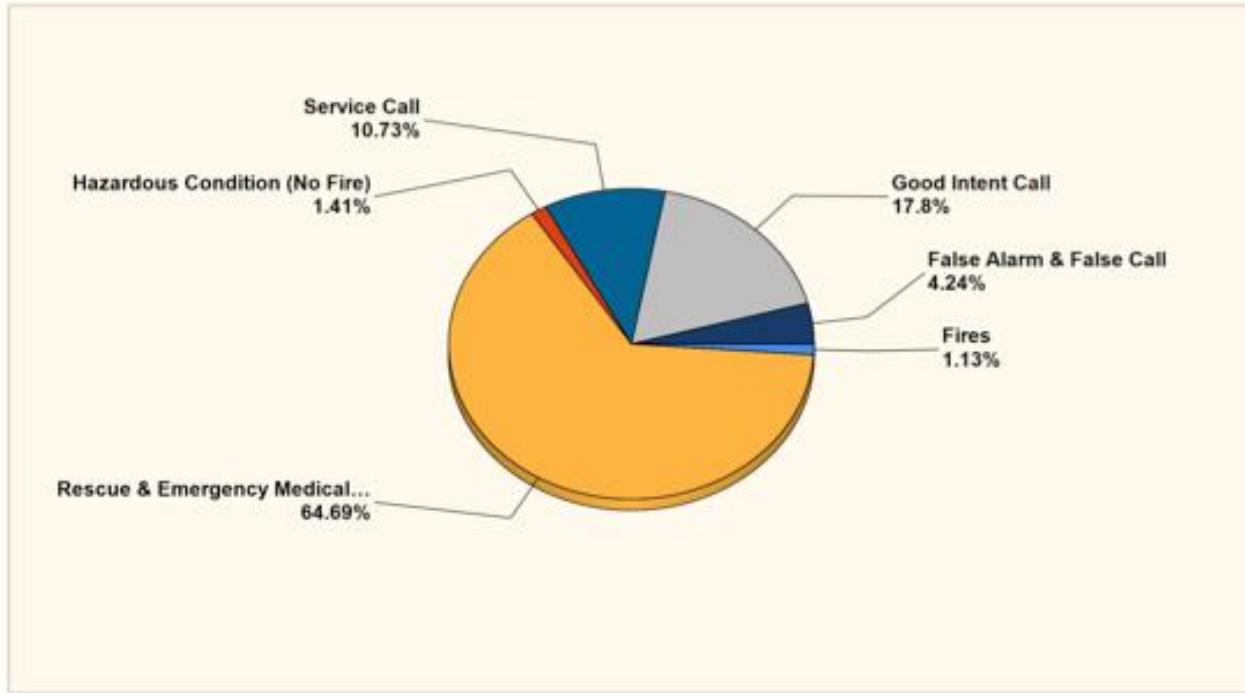
Mill Valley, CA

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/21/2021 | End Date: 05/19/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	1.13%
Rescue & Emergency Medical Service	229	64.69%
Hazardous Condition (No Fire)	5	1.41%
Service Call	38	10.73%
Good Intent Call	63	17.8%
False Alarm & False Call	15	4.24%
<b>TOTAL</b>	<b>354</b>	<b>100%</b>

# Mill Valley Fire Dept

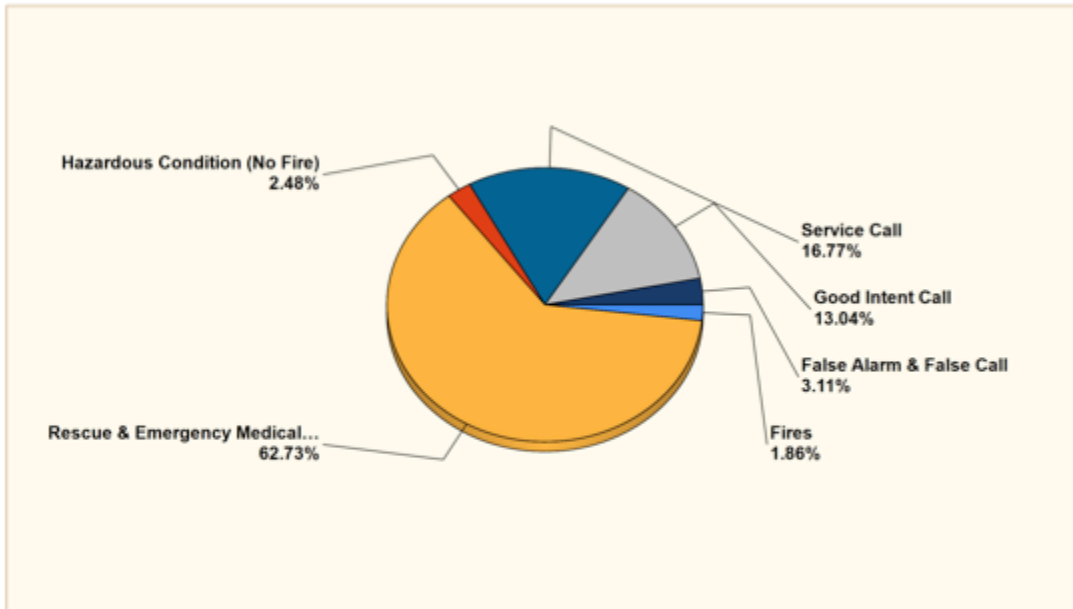


Mill Valley, CA

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/21/2021 | End Date: 05/19/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	1.86%
Rescue & Emergency Medical Service	101	62.73%
Hazardous Condition (No Fire)	4	2.48%
Service Call	27	16.77%
Good Intent Call	21	13.04%
False Alarm & False Call	5	3.11%
<b>TOTAL</b>	<b>161</b>	<b>100%</b>

## Personnel & Administration

- Susan Paterson was hired as the Interim HR Manager. Susan Paterson is a highly qualified and experienced HR Manager, previously working for the City of Sausalito. Ms. Paterson will remain in the vacant position until a recruitment process is conducted. We anticipate that Ms. Paterson will serve in the Interim role for several months.
- The twelve-week Recruit Training Academy began on March 22, 2021, and is currently in progress. There are six of SMFD and three of MVFD recruits at this County-wide Academy. Midterm exams are complete. All of our (SMFD/MVFD) personnel are in the top 10, both academically and in manipulative exercises. Earlier in the month, the recruits participated in auto-extrication training at Simms Metal Management in Richmond. This has been a great place for training on all different kinds of vehicles. The Academy then transitioned into wildland training, and rope rescue training over the next few weeks, and is then scheduled to participate in Live Fire Training up in Sacramento on May 24th.
- The initial recruitment for the Defensible Space Inspectors has concluded, and we received 26 applications. The next step is to set up initial interviews.

## Logistics

### Station 4 update

- On May 14th Chief Peterson met with the architect the District has been using for the remodel project. The building permits have been approved by the County and we can now go forward with securing contractors to begin the earthquake retrofit as well as the remodel.
- As a reminder the work will be done in 3 phases with the stated goal to not displace the crews at station 4.
- The next deliverable is the timeline of the project. Once received it will be shared with all our members and the Board of Directors.
- The new B-2 and Unit 1 are still being outfitted with lights and communication packages. The new unit 9 has been ordered. The replacement for unit 4 is in the 21/22 budget.

## Prevention & Wildfire Risk Reduction

### PROJECTS AND INITIATIVES

#### VEGETATION MANAGEMENT PROJECTS – May 2021

- All meetings attended and projects overseen by Fire Inspector Jesse Figoni

#### **Paved Road Fuel Reduction SMFD:**

- May 10, 2021 for Harvard Avenue, Princeton Avenue, Stanford Avenue, Yale Avenue, Hawk Hill, Cleveland Avenue, Cleveland Court, Joyce Way, Sheffield Avenue, Lowell Avenue, Greene Street (ATTACHMENT P)
- Southern Marin Fire Protection District will be clearing 2.3 miles of road for the month of April which brings our total mileage to 22.8 for the fiscal year

#### **Paved Road Fuel Reduction MVFD:**

- May 10, 2021 for Coronet Avenue, Greenwood Way, Stetson Avenue, Upland Avenue, Woodbine Ave (ATTACHMENT P.1)

#### **Chipper Week SMFD:**

- Monthly chipper weeks will begin once the FIRESafe Marin District wide chipper concludes on 7/26

#### **Chipper Days SMFD:**

- Southern Marin Fire Protection District received 5 chipper request bringing the total to 37 homes utilizing the individual chipper request service for the month of May

#### **Chipper Days MVFD:**

- Mill Valley Fire Department received 7 chipper requests bringing the total to 31 homes utilizing the individual chipper request service for the month of May.



**Home Assessments SMFD:**

- Fire Inspector Jesse Figoni completed a total of 8 home assessment for both Southern Marin Fire and Mill Valley Fire
- Fire Inspector Bridget Borba completed a total of 16 home assessments for both Southern Marin Fire and Mill Valley Fire

**Firewise Communities SMFD:**

- Attended the month of April's Fire Safe Marin meeting
- Met with members of the Homestead Firewise community to identify hazardous tree removal projects that are identified in the SMFD District WUI Wildfire Hazard & Risk Assessment
- Attended a Homestead Firewise community progress meeting regarding the removal of hazardous trees
- Attended a meeting with members of the Marinview Firewise to update their action plan and maintain Firewise status
- Removed debris piles from previous a fuel reduction project adjacent to the Marinview Fire community

**Firewise Communities MVFD:**

- Presented information regarding the Mill Valley Fire Departments vegetation management program and projects for the Marsh Drive HOA Firewise community
- Mill Valley Fire in partnership with Edgewood Firewise is working on the removal of hazardous trees (cypress trees) along Edgewood

**Other Information SMFD:**

- Inspected the Tiburon Hill Estates for hazards regarding vegetation throughout the property
- Attended the "Wildfire & Home Hardening Issue" meeting from UC Berkeley Professor Garbeletto
- Assisted the residents on Indian Rock by providing a hazard assessment of the adjacent Indian Rock HOA owned open space property
- Met with a contractor and inspected hazardous vegetation adjacent to a Community Refuge Area at Bel Aire School
- Created and submitted MWPA projects for core and local mitigation that includes: evacuation route clearing, fuel breaks, and fireroad vegetation clearing.
- Attended a meeting regarding the proposed evacuation clearing project along Hwy 1 with the North Bay region Zone 4 Caltrans maintenance Manager
- Weed whacking of Station 9 completed

**Other Information MVFD:**

- Scheduled and met with the Arborist for the proposed hazardous tree removal project along Edgewood, Mill Valley
- Inspected the recently completed stair's, lanes, and paths (SLP's) maintenance work that involved removing encroaching and hazardous vegetation

- Attended the Board of Forestry CalVTP meeting regarding EIR and CEQA compliance for vegetation treatment projects
- Weed whacking of Station 7 completed

## **Measure U Fiscal Charts: (ATTACHMENT P.2)**

- **FIRE-HAZARDOUS VEGETATION STANDARD**

Fire Inspector Ryan Boykin is creating a hazardous vegetation standard that lists both fire-hazardous and fire-resistant characteristics of vegetation that will be used to assist fire inspectors during defensible space inspections. These characteristics are referenced by the USDA, Forest Service and the University of California Cooperative Extension.

- **PLANT NURSERY CERTIFICATION PROGRAM**

Fire Inspector Ryan Boykin presented the Plant Nursery Certification Program to the Emergency and Disaster Preparedness Committee. The Plant Nursery Certification Program provides an avenue for fire departments and plant nurseries to work together to help community members make fire-smart landscaping decisions. Partnering with local plant nurseries will create consistent messaging in the community and broaden our outreach capabilities.

- **DEFENSIBLE SPACE INSPECTION ASSIGNMENTS**

Fire Inspector Marshall Nau provided live training for each shift to cover the updates to the Emergency Reporting System (ERS) required to ensure SMFD and MVFD staff have the knowledge of the tools to complete digital inspections. This program covered topics for completing annual fire hydrant inspections and work orders, defensible space inspections, and company based inspections.

## **EVENTS & MEETINGS**

- **NORCAL FPO- APRIL 2021**

AB-2911: The Office of the State Fire Marshal's Battalion Chiefs Rudy Baltazar and Jeff Hakala gave a presentation on the new Subdivision Review Program. Under state bill AB-2911, CalFire will be collecting mapped subdivisions from the local jurisdictions by July 1, 2021 that meet the following three requirements: An area located in the State responsibility area or very high fire hazard severity zone in a local responsibility area that has one emergency egress roadway and serves 30 or more dwelling units. The presentation covered the history of the bill, how to identify the areas within your jurisdiction, and how to provide the information to the assigned CalFire representative. After the data is received, CalFire will provide representatives to the local jurisdictions that will conduct their studies of the areas and provide potential suggestions to help mitigate the risks involved in evacuation. These suggestions could include the development of an additional egress roadway that matches the existing primary route. Other suggestions may involve specific vegetation management requirements or development standards. To complete this requirement, Fire Prevention Specialist McKenna Ramiro has begun mapping the District and Mill Valley areas to provide CalFire with the shape files of the discovered subdivisions and a CSV file with the list of addresses and parcels. Once CalFire provides feedback, a new update will be provided to the Board.

- **MCFPO- APRIL 2021**

Fire Inspectors joined by Chief Hilliard participated in the conversations held at the April 21st Marin County Fire Prevention Officers meeting. The topics discussed covered FireSAFE Marin



(FSM) web page changes, Marin Wildfire Protection Authority (MWPA) projects and planning, changes at the State level, and updates to the County of Marin transmittal forms for planning. MCFPO has issued updated by-laws for 2021 along with planning for a 2021 joint meeting with the Sonoma County Fire Prevention Group.

## Communications & Outreach

- On May 6th, the Monthly e-Newsletter was sent out to **1,475** subscribers. In this e-Newsletter we recapped Southern Marin Fire District's March review which highlighted: SMFD Board of Directors' Meeting information, Operations recap including incident types, prevention and vegetation management updates, paved road clearing dates, and Measure U updates. There was a **42.80%** open rate and **8.50%** click rate. The industry average open rate is 37.1% and average click rate is 6.3%.
- On May 10th, a Red Flag Reminder post went live with the importance of what residents should do during a Red Flag Warning. This was shared across social media. Residents within The District highly engaged on the post and several news media outlets reshared the post causing it to go viral on Twitter. Due to its viral nature, the post received over **27k** views and **431** engagements. Southern Marin Fire District continues to serve our residents with educational posts about safety and preparedness.
- On May 13<sup>th</sup>, partnering city, Mill Valley, sent out an exclusive *MVConnect* e-newsletter to 16,625 subscribers educating residents about Southern Marin Fire District's Official E-Newsletter and encouraging them to sign-up. City of Mill Valley also replicated this information across their social media channels: Twitter, Facebook and NextDoor. Lastly, this information was shared on the City of Mill Valley's homepage as a news item. Due to their outreach efforts, Southern Marin Fire District's subscriber list grew by over **300**.
- On May 14<sup>th</sup>, partnering city, Sausalito, included specific Southern Marin Fire District content within their *Sausalito Currents* e-newsletter, encouraging their email subscribers to sign-up for our official e-newsletter. Due to their outreach efforts, Southern Marin Fire District's subscriber list grew by over **60**.
- On May 14<sup>th</sup>, Marin County Supervisor Stephanie Moulton-Peters included specific Southern Marin Fire District content within their *Southern Marin Scoop* e-newsletter, encouraging their email subscribers to sign-up for our official e-newsletter, as well as, promoting a FireSafe Marin workshop for Southern Marin residents. Due to their outreach efforts, Southern Marin Fire District's subscriber list grew by over **20**.
- On May 19th, Southern Marin Fire District sent out an internal monthly e-newsletter to all employees which includes previous month's Board Report highlights, Chiefs' Leadership Corner, upcoming training courses, HR resources, Health & Wellness committee items, Communication Department needs, personnel highlights, and more. Typically we see an average open rate of **34.5%**. Southern Marin Fire District is working to increase the open rate and improve employee engagement.
- Southern Marin Fire District Website Redesign update: In March, the development team at Granicus spent time reviewing our site map and migrated the page content and layout to their platform. In April, content migration was completed and Southern Marin Fire District staff

members were granted access to our non-public website and basic user training. Our new website is currently in the “soft launch phase.” As of May 2021, functional testing, gathering information and content for the website’s widgets’ implementation spreadsheets, and updating website content is underway. Per our Granicus Project Manager, we are on track to go live by July 1, 2021.

- April social media analytics are: 211 new follows, 231k individuals reached, 23.10% engagement rate, and 4,946 post likes.
- Social media analytics percentage changes for fiscal year of 2019-20 to 2020-21 include: Total Page Likes "Follows" up by 85.41%, total post likes up by 1,645.55%, total reach up by 273.01%, total impressions up by 189%, total post engagement up by 11,970.73%, total post clicks up by 919.09%, total number of posts up by 102.18%, and total average engagement rate% across all social media platforms up by 3709.39%
- Below show metrics for change from fiscal year of 2019-20 to 2020-21:

Continued on the next page.



## Committees, Events & Meetings

- On April 29, 2021, Director Hilliard and Chief Tubbs attended the LAFCo Community workshop on Shared Services. Director Hilliard attended as a panelist.

- On April 29, 2021, Chief Tubbs attended the Marin Wildfire Prevention Authority Operations Committee Meeting.
- On April 29, 2021, Elysha Omoomy and McKenna Ramiro participated in a weekly project meeting with Granicus regarding our new website project.
- On April 29th, 2021, Elysha Omoomy met with City of Mill Valley Senior Management Analyst, Linn Walsh, to discuss messaging strategy for the City's e-newsletter, MVConnect.
- On May 3rd, 2021, The Battalion Chiefs and Deputy Chiefs attended the Marin County Strike Team Refresher Program hosted by the Marin County Fire Department. Chief Barnes provided a detailed review of Tablet Command functionality.
- On May 3, 2021, Chiefs Tubbs & Welch attended the Mill Valley City Council Meeting.
- On May 3, 2021, Elysha Omoomy attended the Marin County Government Weekly PIO Meeting.
- On May 5, 2021, Elysha Omoomy met with CERT/NRG Captain, Maggie Lang, to discuss communications support.
- On May 5, 2021, Chief Welch attended the S MEMPS Board Meeting along with President Flemming.
- On May 6, 2021, Elysha Omoomy and McKenna Ramiro attended "Beyond The Basics" training through Granicus.
- On May 7, 2021, Elysha Omoomy and McKenna Ramiro participated in a weekly project meeting with Granicus regarding our new website project.
- On May 7, 2021, Elysha Omoomy met with Granicus software program, GovDelivery, to learn more about the product and how it's features and functions can better serve our community through outward facing communications.
- On May 10, 2021, Elysha Omoomy attended the Marin County Government Weekly PIO Meeting
- On May 11, 2021, Chiefs Tubbs and Welch participated in the Mill Valley Fire Department Budget preparation meeting with the City Manager and Finance Director.
- On May 11, 2021, Chiefs Tubbs and Welch, and Fire Prevention Specialist Ramiro participated in a Mill Valley Council Preparation meeting related to proposed fee increases, including Fire Department related fees. The City is proposing adopting the same fee schedule as the Fire District.
- On May 13, 2021, Chiefs Tubbs, Peterson, Welch, and Interim HR Manager Paterson, and Communications Coordinator Omoomy, visited the recruits at the Fire Academy at Pt. Reyes.
- On May 14, 2021, Elysha Omoomy, visited the recruits at the Fire Academy at Pt. Reyes.

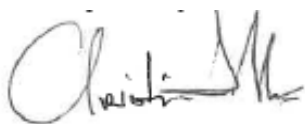
- On May 15, 2021, The Southern Marin Fire Protection District and the Mill Valley Fire Department attended and taught the first ever CERT Hybrid Class @ the Mill Valley Community Center. Over 20 CERT's attended and graduated.
- On May 17, 2021, Chiefs Tubbs & Welch, and Fire Prevention Specialist Ramiro attended the Mill Valley City Council meeting to present the Fee Study.
- On May 17, 2021, Elysha Omoomy attended the Marin County Government Weekly PIO Meeting
- On May 18, 2021, Chief Tubbs attended a meeting with Chief Weber to further analyze the regional consolidation study and recent updates.
- On May 19, 2021, Chief Tubbs met with the City of Mill Valley Finance Director.
- On May 20, 2021, Chiefs Tubbs & Welch attended the monthly Marin County Fire Chiefs meeting.
- On May 20, 2021, Elysha Omoomy and McKenna Ramiro participated in a weekly project meeting with Granicus regarding our new website project.
- On May 21, 2021, Chief Tubbs attended the monthly MWPA Operations Committee meeting where the proposed 21/22 workplan and budget were reviewed and discussed.
- On May 24, 2021, Elysha Omoomy attended the Marin County Government Weekly PIO Meeting
- On May 25, 2021, Chiefs Tubbs, Welch and Hilliard, and Inspector Nau, attended the Tam Valley Fire Season Outlook presentation.

## Legislative

### *Chief Tubbs & Peterson report:*

- The Cal Chiefs Legislative task force met on May 14, 2021 and recommended positions of support, oppose or watch on 28 bills. These will go to the Executive Board for action on June 1, 2021.
- The 28 bills were mostly on prevention, wildfire mitigation and EMS issues.
- The group also discussed the Governor's plan to add additional monies to support the effort of prevention, mitigation and fire suppression.

Respectfully,



Christian Tubbs, Fire Chief  
Southern Marin Fire District



## Southern Marin Fire Protection District

28 Liberty Ship Way Suite 2800

Sausalito, CA 94965

Phone 415 388-8182

[www.smfd.org](http://www.smfd.org)

### Paved Road Fuel Reduction Program

Dear Southern Marin Resident,

The Southern Marin Fire Protection District has made the reduction of flammable vegetation that surrounds us one of its biggest priorities. To that end, The District's multi-faceted Vegetation Management Program is coming to your neighborhood with two primary goals in mind: reduce flammable vegetation and improve access for emergency vehicles, particularly on narrow, windy streets.

The focus of the Vegetation Management Program in your neighborhood includes:

- Pruning trees to maintain emergency vehicle access - 15 feet up from the roads edge
- Removal of all flammable and encroaching vegetation from roadsides and sidewalks
- Evaluation of designated parking spots
- Clearing of vegetation around fire hydrants
- Any trees identified as dead or dying will be designated for removal with a red dot.

**Please do not pile any vegetation on the roadside for pick up. This project is for street clearing only.**

If you have any questions regarding this program, concerns about specifically marked trees, or interest in scheduling a chipper day, please contact the Vegetation Management Specialist Jesse Figoni at 415-730-9048 or [jfigoni@smfd.org](mailto:jfigoni@smfd.org).

Sincerely,

Jesse Figoni  
Vegetation Management Specialist  
Southern Marin Fire Protection District  
[jfigoni@smfd.org](mailto:jfigoni@smfd.org)  
415-730-9048

### SCHEDULE

The following streets are scheduled for vegetation maintenance starting on or around **May 10, 2021**

- Harvard Avenue
- Princeton Avenue
- Stanford Avenue
- Yale Avenue
- Hawk Hill
- Cleveland Avenue
- Cleveland Court
- Joyce Way
- Sheffield Avenue
- Lowell Avenue
- Greene Street

**ATTACHMENT  
P**

Scan this code to subscribe to Southern Marin Fire District's Official E-Newsletter.





# MILL VALLEY FIRE DEPARTMENT

1 Hamilton Drive Mill Valley CA 94941  
Non-Emergency Phone: (415) 389-4130  
fire@cityofmillvalley.org

Dear Mill Valley Resident,

Since February 1996, the City of Mill Valley has made the reduction of the fire-fueling vegetation that surrounds us one of its biggest priorities. To that end, the City's multi-faceted Vegetation Management Program is coming to your neighborhood with two primary goals in mind: reduce fire fuels and improve access for emergency vehicles, particularly on Mill Valley's narrow, windy streets.

With your continued support, we have removed more than 7100 tons of flammable vegetation from the City right of ways and private property. This has not only improved emergency response times, but it has also reduced the number of power outages during winter storms.

The focus of the Vegetation Management Program in your neighborhood includes:

- Pruning trees to maintain emergency vehicle access
- Removal of all flammable and encroaching vegetation from the roadsides and sidewalks
- The evaluation of designated parking spots and maintenance on all fire hydrants in the area.
- Any trees designated for removal will be marked with a red dot.

**Please do not pile any vegetation on the roadside for pick up. This project is for street clearing only.**

If you have any questions regarding this program, concerns about specifically marked trees, or interest in scheduling a Chipper Day, which provides residents the chance to give the dangerous fire fuels they've removed from their yards a date with the chipper machine, please contact our Vegetation Management Specialist at 415-730-9048 or e-mail me at: [jfigoni@smfd.org](mailto:jfigoni@smfd.org)

Sincerely,

Jesse Figoni  
Vegetation Management Specialist.  
Mill Valley Fire Department  
[jfigoni@smfd.org](mailto:jfigoni@smfd.org)  
415-730-9048

The following streets are scheduled for vegetation maintenance starting on or around **May 10, 2021**.

**Coronet Ave  
Greenwood Way  
Stetson Ave  
Upland Ave  
Woodbine Ave**

**For more information on emergency preparedness please check out the following links:**

[www.cityofmillvalley.org/ready](http://www.cityofmillvalley.org/ready)  
[www.readymarin.org](http://www.readymarin.org)  
[www.readysetgomarin.org](http://www.readysetgomarin.org)

*Scan this code to watch a video on Defensible Space.*



**ATTACHMENT P.1**



*Made possible by funding from the Municipal Service Tax.*



**MILL VALLEY  
FIRE DEPARTMENT**

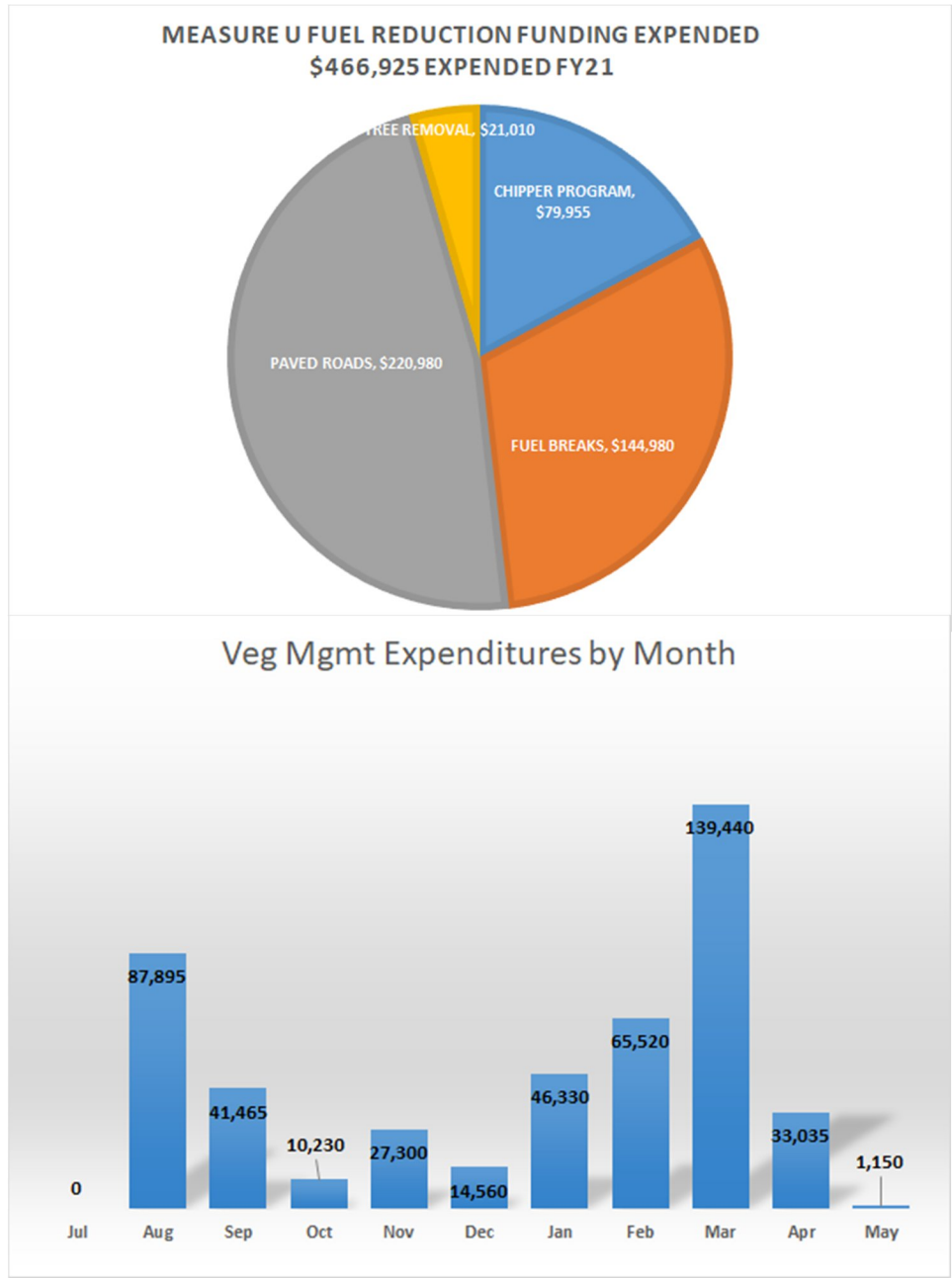
**ATTACHMENT P.1**



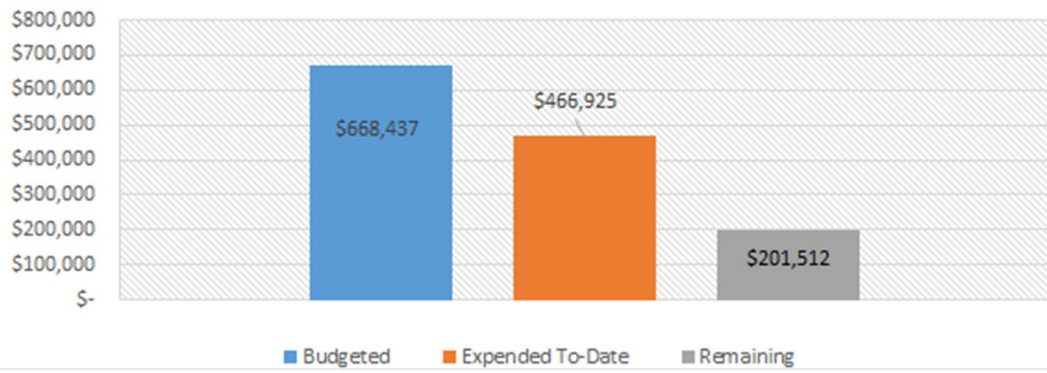
*Made possible by funding from the Municipal Service Tax.*



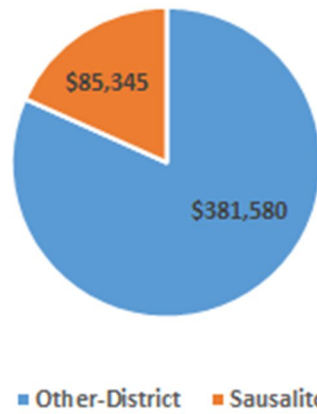
**Measure U Fiscal Charts**



### MEASURE U - FUEL REDUCTION EXPENDED VS REMAINING



### Vegetation Management Program





# STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

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**MEETING DATE:** Wednesday, May 26, 2021

**AGENDA TITLE:** Finance Staff Report

**LEAD DIVISION:** N/A

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**RECOMMENDED MOTION:** Receive Report.

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**SUMMARY** N/A

**BACKGROUND** N/A

**DISCUSSION/ANALYSIS** N/A

**FISCAL IMPACT** N/A

**ATTACHMENTS**

[MAY 2021 FINANCE REPORTS v2.pdf](#)

PREPARED BY: Alyssa Schiffmann

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief



# Southern Marin Fire Protection District

## Board of Directors

Pete Fleming – President, Thomas Perazzo – Vice President  
Cathryn Hilliard, Kurt Chun, Stephen Willis, Cristine DeBerry, Ashley Raveche

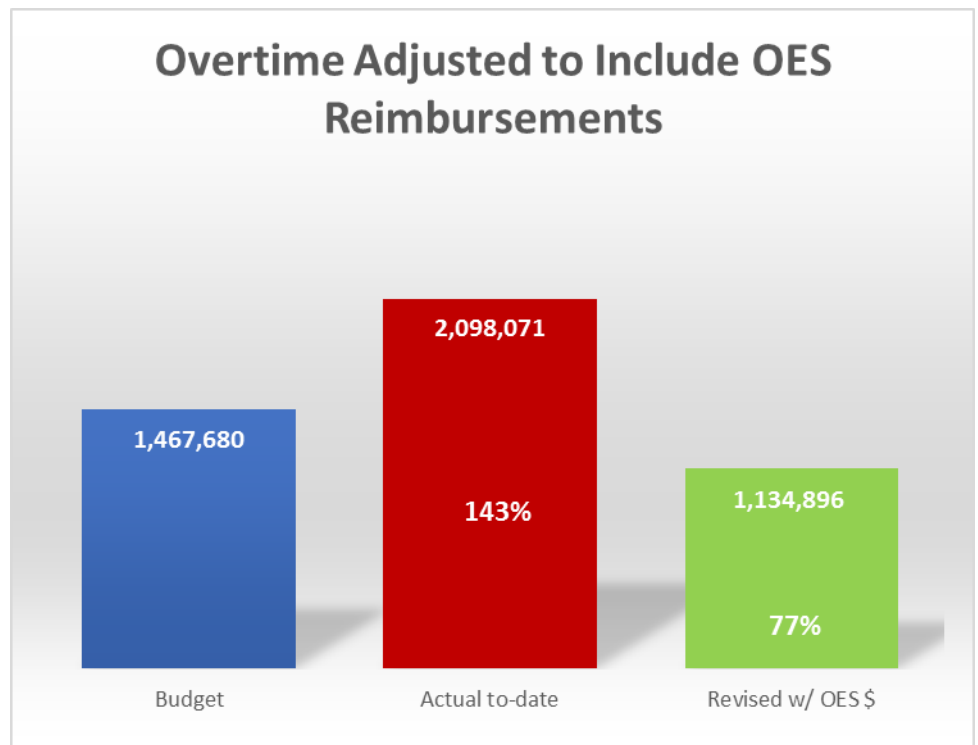
### FINANCE STAFF REPORT

#### FY21 Budget Report

FY21 expenditures are at 80% of 85% as of May 13, 2021.

#### Overtime Accounting Including OES Reimbursements

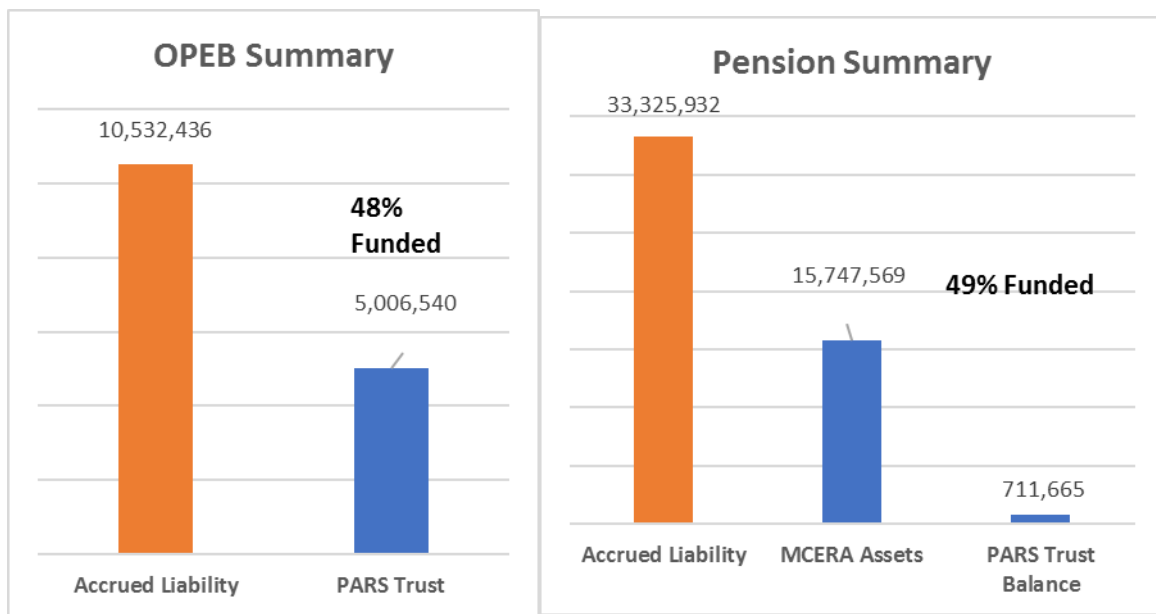
To-date, the District’s overtime costs *not* including out-of-county costs are on track at 77% of budgeted. The estimated amount due to the District from the Office of Emergency Services (OES) for incidents so far in FY21 is \$963K (not including reimbursements to Mill Valley for their employees on SMFD strike teams). We have completed our reconciliation of City of Mill Valley overtime and the costs are included in this month’s budget report.



#### Other Post-Employment Benefits / Pension Rate Stabilization Program Trust

The OPEB/PRSP Trust balance as of 3/31/2021 is \$5,718,204, reflecting an increase of \$68,253 in investment earnings net of fees in March. The pension summary graph has been updated to include the

figures from MCERA’s latest valuation as of 6/30/2020; This reduced the District’s funded ratio from 61% to 49%.



**Unallocated Reserve Balance / History**

As of this report the combined balance of the unallocated and dry period reserves is \$4,384,572. The \$4.3M balance brings the District to 60% of its \$7.3M reserve goal.

Respectfully,

*Alyssa Schiffmann*  
 Alyssa Schiffmann, Finance Manager

# Southern Marin Fire Protection District FY21 BUDGET REPORT

85%	Over/(Under)			
	May 13, 2021	Budget	Budget	% of Budget
<b>REVENUE:</b>				
PROPERTY TAX	13,965,136	14,610,000	-644,864	95.6%
SPECIAL ASSESSMENT TAM/ALTO	868,160	900,000	-31,840	96.5%
EMR & FIRE PROTECTION TAX	2,972,606	3,100,000	-127,394	95.9%
ERAF	1,192,632	800,000	392,632	149.1%
GRANT FUNDS	2,006	240,126	-238,120	0.8%
MEASURE C JPA	494,708	845,000	-350,292	58.5%
CELL SITE RENTAL	118,606	124,000	-5,394	95.7%
SAUSALITO OPEB REIMBURSEMENT	58,000	58,000	0	100.0%
<b>FEES FOR SERVICE:</b>				
GGNRA CONTRACT	86,250	345,000	-258,750	25.0%
MUTUAL AID AGREEMENTS	1,160,276	400,000	760,276	290.1%
INTERAGENCY AGREEMENTS	437,680	517,825	-80,145	84.5%
PLAN FEES	118,030	200,000	-81,970	59.0%
SMEMPS REVENUE	707,847	600,000	107,847	118.0%
REIMBURSEMENTS / REFUNDS	20,554	25,000	-4,446	82.2%
WORKERS' COMP REIMBURSEMENTS	221,719	50,000	171,719	443.4%
INTEREST	48,402	50,000	-1,598	96.8%
<b>TOTAL REVENUE</b>	<b>22,472,612</b>	<b>22,864,951</b>	<b>-392,339</b>	<b>98.3%</b>
<b>EXPENDITURES:</b>				
<b>SALARIES &amp; BENEFITS</b>				
<b>501 - SALARIES</b>				
501-A - Base Salaries	6,134,006	7,651,000	-1,516,994	80.2%
501-B - Sick Buy-Out	44,125	50,000	-5,875	88.3%
501-C - Vacation Buy-Out	128,383	10,000	118,383	1,283.8%
<b>Total 501 - SALARIES</b>	<b>6,306,514</b>	<b>7,711,000</b>	<b>-1,404,486</b>	<b>81.8%</b>
<b>501-O - OVERTIME</b>				
501-0A - Overtime	2,098,071	1,467,680	630,391	143.0%
501-0B - FLSA	128,893	171,000	-42,107	75.4%
501-0C - Out of Grade	32,650	46,000	-13,350	71.0%
<b>Total 501-O - OVERTIME</b>	<b>2,259,614</b>	<b>1,684,680</b>	<b>574,934</b>	<b>134.1%</b>
<b>504 - EMPLOYEE BENEFITS</b>				
504-A - Health Benefits	1,064,231	1,280,000	-215,769	83.1%
504-AA - Retiree Medical	296,273	386,000	-89,727	76.8%
504-AB - Retiree Health Savings	89,836	104,000	-14,165	86.4%
504-AAA - Retiree Medical (OPEB)	250,000	264,000	-14,000	94.7%
504-B - Dental	100,010	126,000	-25,990	79.4%
504-C - Vision	9,549	13,400	-3,851	71.3%
504-D - Holiday Pay	164,562	303,000	-138,438	54.3%
504-E - District Share Retirement	2,243,840	2,843,000	-599,160	78.9%

Tam Valley Fuel Break (1st of 3 years)

Strike teams  
MV reimbursement for BC, Clerk

Through 12/31/20

# Southern Marin Fire Protection District FY21 BUDGET REPORT

85%	Over/(Under)			
	May 13, 2021	Budget	Budget	% of Budget
504-G · Educational Allowance	257,321	317,000	-59,679	81.2%
504-H · Clothing Allowance	20,000	20,800	-800	96.2% One-time annual payment
504-K · Workers Compensation	757,516	757,517	-1	100.0% Paid Q4 - on track
504-L · Def.Comp. Employer %	330,091	420,500	-90,409	78.5%
504-N · Long Term Disability	16,343	21,218	-4,875	77.0%
504-O · Long Term Care Insurance	43,795	51,948	-8,153	84.3%
504-S · Longevity	12,083	17,000	-4,917	71.1%
504-V · W/C Payroll Audit Adjustment	62,565	100,000	-37,435	62.6%
504-X · Life Insurance	9,901	13,000	-3,099	76.2%
504-Y · Payroll Taxes	115,777	137,951	-22,174	83.9%
<b>Total 504 · EMPLOYEE BENEFITS</b>	<b>5,843,691</b>	<b>7,176,334</b>	<b>-1,332,643</b>	<b>81.4%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>14,409,819</b>	<b>16,572,014</b>	<b>-2,162,195</b>	<b>87%</b>
<b>OPERATING EXPENDITURES:</b>				
<b>511 · OFFICE EXPENSE</b>				
511-A · General Office Supply	9,679	10,500	-821	92.2% Overbudget
511-B · Copier/Printer Expenses	17,707	45,950	-28,243	38.5%
511-C · Maps & Run Books	1,946	7,260	-5,314	26.8%
511-D · Postage	9,814	18,700	-8,886	52.5%
<b>Total 511 · OFFICE EXPENSE</b>	<b>39,147</b>	<b>82,410</b>	<b>-43,263</b>	<b>47.5%</b>
<b>513 · SPECIAL DEPARTMENT EXPENSE</b>				
513-C · Public Education	2,935	11,500	-8,565	25.5%
513-F · Subscriptions	126	500	-375	25.1%
513-G · Awards	3,387	2,500	887	135.5% Service awards (31)
513-H · Office Equipment Replacement	690	2,000	-1,310	34.5%
513-L · Photos	519	3,000	-2,481	17.3%
513-O · Misc. Celebrations/flowers	1,457	1,400	57	104.1% Holiday celebrations
513-P · Shift Calendars	0	275	-275	0.0%
513-Q · Station Flags	1,002	1,500	-498	66.8%
513-S · Hydrant Supplies	26	1,250	-1,224	2.1%
513-T · Computer Upgrades/Programs	-165	4,000	-4,165	-4.1%
513-U · Misc. Computer Supplies	2,578	3,000	-422	85.9% Overbudget
513-V · Software Subscriptions Services	130,776	132,600	-1,824	98.6% Prepaid subscriptions
<b>Total 513 · SPECIAL DEPARTMENT EXPENSE</b>	<b>143,330</b>	<b>163,525</b>	<b>-20,195</b>	<b>87.7%</b>
<b>515 · CLOTHING &amp; PERSONNEL SUPPLIES</b>				
515-A · Uniforms/Boots	30,658	52,600	-21,942	58.3%
515-B · Badges	2,329	3,000	-671	77.6%
515-G · Personal Protective Equipment	4,049	85,500	-81,451	4.7%
515-H · Misc Repairs/struc cloth	219	12,500	-12,282	1.7%
515-I · Wildland - Safety Clothing	11,925	22,000	-10,075	54.2%
515-N · Strike Team Equipment (OOC)	366	4,000	-3,634	9.2%
515-P · New Employees	10,251	10,000	251	102.5% Overbudget-new hires (6)
515-T · Wildland Shelters	3,321	2,000	1,321	166.1% Overbudget

# Southern Marin Fire Protection District FY21 BUDGET REPORT

85%	Over/(Under)			
	May 13, 2021	Budget	Budget	% of Budget
515-U · Swiftwater Rescue Gear	0	6,000	-6,000	0.0%
515-V · USAR Equipment	244	7,000	-6,756	3.5%
<b>Total 515 · CLOTHING &amp; PERSONNEL SUPPL</b>	<b>63,363</b>	<b>204,600</b>	<b>-141,237</b>	<b>31.0%</b>
<b>517 · COMMUNICATIONS</b>				
517-A · Telephone	25,115	28,000	-2,885	89.7% On track
517-B · Dispatch including CAD Service	239,257	226,285	12,972	105.7% Overbudget
517-D · Cell Phones	20,370	32,800	-12,430	62.1%
517-E · MERA Operating Costs	50,527	50,527	0	100.0% One-time payment
517-F · MERA Bond Service	35,155	52,000	-16,845	67.6%
517-G · Internet/IDSL	13,744	15,500	-1,756	88.7% Overbudget
517-I · Phone Repairs/Replacement	26,065	27,200	-1,135	95.8% Satellite phones-on track
517-K · MERA-New Project Financing	5,430	5,430	0	100.0% One-time payment
517-L · MDC Connection	6,244	8,700	-2,456	71.8%
517-M · MDC Service Contract	0	2,800	-2,800	0.0%
<b>Total 517 · COMMUNICATIONS</b>	<b>421,906</b>	<b>449,242</b>	<b>-27,336</b>	<b>93.9%</b>
<b>518 · UTILITIES</b>				
518-A · PG&E Station 4	11,376	13,000	-1,624	87.5% Overbudget
518-B · PG&E Station 9	13,129	11,000	2,129	119.4% Solar credit will offset
518-C · MMWD Station 4	3,999	4,000	-1	100.0% Overbudget
518-D · MMWD Station 9	2,473	2,750	-277	89.9% Overbudget
518-E · Richardson Bay Sanitation	828	1,000	-172	82.8%
518-F · PG&E Station 1	5,376	7,000	-1,624	76.8%
518-G · MMWD - Station 1	2,181	2,600	-419	83.9%
518-H · Sanitation - Station 1	1,450	3,000	-1,550	48.3%
518-I · Sanitation & Refuse - Sta 4	0	10,500	-10,500	0.0%
518-J · PG&E LSW	26,976	34,800	-7,824	77.5%
<b>Total 518 · UTILITIES</b>	<b>67,787</b>	<b>89,650</b>	<b>-21,863</b>	<b>75.6%</b>
<b>520 · BUILDING &amp; GROUNDS MAINTENANCE</b>				
520-B · Janitorial Supplies	17,265	25,000	-7,735	69.1%
520-C · Unscheduled Repairs & Maint.	51,534	39,000	12,534	132.1% Incl Sta9 oven & refridgerator; reviewed April mtg
520-D · Sprinklers/Alarm System	2,292	2,800	-508	81.8%
520-E · Elevator Contract	5,932	8,000	-2,068	74.2%
520-H · Carpets - Cleaning	0	3,200	-3,200	0.0%
520-K · Kitchen Supplies	3,017	2,300	717	131.2% Overbudget; reviewed April mtg
520-L · Sign Changes	97	1,000	-903	9.7%
<b>Total 520 · BUILDING &amp; GROUNDS MAINTEN</b>	<b>80,137</b>	<b>81,300</b>	<b>-1,163</b>	<b>98.6%</b>
<b>521 · EQUIPMENT MAINTENANCE</b>				
521-A · Radio Repair	3,849	12,000	-8,151	32.1%
521-B · Breathing Air Systems	7,705	18,850	-11,145	40.9%
521-C · Office Equip. Maint.	0	1,500	-1,500	0.0%
521-E · Mechanical Systems - Contract	7,886	8,500	-614	92.8% On track



# Southern Marin Fire Protection District FY21 BUDGET REPORT

85%	Over/(Under)			
	May 13, 2021	Budget	Budget	% of Budget
521-H · Repairs & Unscheduled Maint.	10,537	21,000	-10,463	50.2%
521-I · Ladder Testing	1,149	3,000	-1,851	38.3%
521-J · Portable Equipment	5,192	10,000	-4,808	51.9%
521-K · Extinguishers/Annual Maint.	79	2,000	-1,921	3.9%
521-M · Gym Equipment Maintenance	17,613	23,000	-5,387	76.6%
521-O · Copier Maint. Contract - Sta 9	7,529	9,600	-2,071	78.4%
521-R · Hose Maint/Nozzle & Fittings	986	3,000	-2,014	32.9%
521-W · Dive Team Maintenance	4,866	10,000	-5,134	48.7%
<b>Total 521 · EQUIPMENT MAINTENANCE</b>	<b>67,392</b>	<b>122,450</b>	<b>-55,058</b>	<b>55.0%</b>
<b>521-1 · VEHICLE MAINTENANCE</b>				
521-1A · Vehicle Repair	67,502	110,000	-42,498	61.4%
521-1B · Fuel	43,512	75,400	-31,888	57.7%
521-1C · Marine Division	21,580	26,900	-5,320	80.2%
521-1D · Fireboat Docking Fee	4,703	4,487	216	<b>104.8%</b>
<b>Total 521-1 · VEHICLE MAINTENANCE</b>	<b>137,297</b>	<b>216,787</b>	<b>-79,490</b>	<b>63.3%</b>
<b>523 · SPECIALIZED SERVICES</b>				
523-A · Board Per Diem	15,300	20,400	-5,100	75.0%
523-B · Payroll Processing/Bank Fees	12,801	19,000	-6,199	67.4%
523-C · Legal/Professional Fees	70,578	170,000	-99,422	41.5%
523-D · Legal Postings	0	2,900	-2,900	0.0%
523-E · Elections	250	40,000	-39,750	0.6%
523-F · Haz Mat JPA	0	7,820	-7,820	0.0%
523-G · Tax Collection Fees	233,427	245,000	-11,573	<b>95.3%</b> On track
523-H · Flu Shots	0	200	-200	0.0%
523-K · New Employment	22,817	13,000	9,817	<b>175.5%</b> background investigations; reviewed April mtg
523-L · Computer Consulting Services	10,913	29,000	-18,088	37.6%
523-M · Audit	15,225	15,000	225	<b>101.5%</b> One-time payment
523-N · Parcel Tax Refunds	0	3,500	-3,500	0.0%
523-P · Dept. Physical Exams	29,044	34,700	-5,656	83.7%
523-Q · Health & Wellness	13,021	46,600	-33,579	27.9%
523-R · Fire Investigation JPA	6,097	5,980	117	<b>102.0%</b> One-time payment
523-S · LAFCO Operating Expenses	10,158	10,500	-342	<b>96.7%</b> One-time payment
523-T · Team Building	83	14,000	-13,917	0.6%
523-X · Promotional Test	1,715	4,000	-2,285	42.9%
523-Y · CERT Contract Program	106	3,500	-3,394	3.0%
523-Z · Disaster Preparedness	0	10,000	-10,000	0.0%
523-ZA · Actuary	3,500	4,000	-500	<b>87.5%</b> One-time payment
523-ZB · Vegetation Management	466,925	668,437	-201,512	69.9%
523-ZC · Fire Prevention	1,934	24,448	-22,514	7.9%
523-ZF · Outside Services	45,960	112,000	-66,040	41.0%
523-ZG · Public Outreach	1,355	10,000	-8,645	13.5%

# Southern Marin Fire Protection District FY21 BUDGET REPORT

85%	Over/(Under)			
	May 13, 2021	Budget	Budget	% of Budget
<b>Total 523 · SPECIALIZED SERVICES</b>	961,207	1,513,985	-552,778	63.5%
<b>524 · INSURANCE</b>				
524-A · Comprehensive Insurance	94,020	95,000	-980	99.0% One-time payment
<b>Total 524 · INSURANCE</b>	94,020	95,000	-980	99.0%
<b>526 · TRAINING &amp; CONFERENCES</b>				
526-A · Training	78,652	182,037	-103,385	43.2%
526-I · EMS Recertifications	2,176	3,750	-1,574	58.0%
<b>Total 526 · TRAINING &amp; CONFERENCES</b>	80,828	185,787	-104,959	43.5%
<b>526-1 · MEMBERSHIPS &amp; STAFF CONF.</b>				
526-1A · General	3,377	5,000	-1,623	67.5%
<b>Total 526-1 · MEMBERSHIPS &amp; STAFF CONF.</b>	3,377	5,000	-1,623	67.5%
<b>526-2 · MEETINGS &amp; TRAVEL EXPENSES</b>				
526-2A · Food/Meetings	3,661	5,550	-1,889	66.0%
526-2B · Transportation/Bridge Tolls	540	3,900	-3,360	13.8%
526-2D · Strike Team Expenses	5,787	7,000	-1,213	82.7%
<b>Total 526-2 · MEETINGS &amp; TRAVEL EXPENSE</b>	9,987	16,450	-6,463	60.7%
<b>527 · RENT</b>				
527-B · LSW Rent	280,644	308,695	-28,051.30	90.91% On track
527-A · Station 1 Rent	100,000	100,000	0.00	100.0% On track
<b>Total 527 · RENT</b>	380,644	408,695	-28,051.30	93.14%
<b>583-4 · EQUIPMENT</b>				
583-4B · Non-SMEMPS EMS Equipment	0	9,000	-9,000	0.0%
583-4C · Knox Box Key Replacement	0	150	-150	0.0%
583-4D · Hydrants	1,461	33,000	-31,539	4.4%
583-4F · Hoses	4,952	25,500	-20,548	19.4%
583-4G · Gas Detectors, Sensors	0	5,000	-5,000	0.0%
583-4H · Radios	23,518	17,000	6,518	138.3% New rig radios (3)
583-4K · Office Equipment	9,699	12,500	-2,801	77.6%
583-4R · New Workstations	10,973	25,500	-14,527	43.0%
583-4V · MDC iPad Program	6,859	17,800	-10,941	38.5%
583-4Z · One-Time Misc Equipment	32,743	35,000	-2,257	93.6% FY21 drones - on track
<b>Total 583-4 · EQUIPMENT</b>	90,206	180,450	-90,244	50.0%
<b>589 · CONTINGENCY</b>	0	50,000	-50,000	0.0%
<b>TOTAL OPERATING EXPENDITURES</b>	2,640,628	3,865,331	-1,224,703	68.3%
<b>GRANT FUNDED EXPENDITURES</b>				
<b>590 · GRANT PROJECTS</b>				
590-A · Enterprise Concourse	1,431	0	1,431	100.0% FY20 grant expense delayed due to COVID

## Southern Marin Fire Protection District FY21 BUDGET REPORT

	85%	Over/(Under)			
		May 13, 2021	Budget	Budget	
590-B · Tam Valley Fuel Break		217,493	250,126	-32,634	87.0% On track
<b>Total 590 · GRANT PROJECTS</b>		<b>218,924</b>	<b>250,126</b>	<b>-31,202</b>	<b>87.5%</b>
<b>TOTAL GRANT FUNDED EXPENDITURES</b>		<b>218,924</b>	<b>250,126</b>	<b>-31,202</b>	<b>87.5%</b>
<b>CAPITAL OUTLAY</b>					
<b>583-5 · FUNDED FROM RESERVES</b>					
583-5H · Other Repairs		70,501	205,000	-134,499	34.4%
583-5J · New Apparatus		113,208	186,275	-73,067	60.8%
583-5T · Apparatus Door Replacement		0	40,000	-40,000	0.0%
583-5V · Station 4 Remodel		57,600	350,000	-292,400	16.5%
583-5W · One-Time Misc. Expenses		238,362	647,500	-409,138	36.8%
583-5Y · SCBA Fill Stations		53,752	57,000	-3,248	94.3% On track
<b>Total 583-5 · FUNDED FROM RESERVES</b>		<b>533,423</b>	<b>1,485,775</b>	<b>-952,352</b>	<b>35.9%</b>
<b>TOTAL CAPITAL OUTLAY</b>		<b>533,423</b>	<b>1,485,775</b>	<b>-952,352</b>	<b>35.9%</b>
<b>TOTAL EXPENDITURES</b>		<b>17,802,795</b>	<b>22,173,246</b>	<b>-4,370,451</b>	<b>80.3%</b>
<b>OTHER INCOME</b>					
SALE OF ASSETS		70,699	0	70,699	100.0%
<b>TOTAL OTHER INCOME</b>		<b>70,699</b>	<b>0</b>	<b>70,699</b>	<b>100.0%</b>
<b>NET EXCESS/(DEFICIENCY)</b>		<b>4,740,516</b>	<b>691,705</b>		

**SMFD  
Balance Sheet**

	May 13, 2021	April 15, 2021
<b>ASSETS</b>		
Checking/Savings		
74900 · Operating Fund - County	9,098,259	2,745,763
Capital Replacement Fund	1,572,674	1,572,674
Dry Period Reserve	3,000,000	3,000,000
Unallocated Reserves	1,384,572	1,384,572
1259 · Wells Fargo	704,313	752,918
11200 · Petty Cash	44	44
11000 · Paypal	4,677	14,114
<b>Total Checking/Savings</b>	<b>15,764,538</b>	<b>9,470,084</b>
Other Current Assets		
11300 · Accounts Receivable	295,256	829,748
11400 · Advance Retirement Payment	132,432	132,432
11600 · Loan Receivable	1,249	4,912
11700 · Prepaid Expenses	43,138	39,667
11800 · LSW Building Deposit	51,024	51,024
<b>Total Other Current Assets</b>	<b>523,099</b>	<b>1,057,783</b>
<b>Total Current Assets</b>	<b>16,287,637</b>	<b>10,527,867</b>
Fixed Assets		
12000 · Equipment	6,981,052	6,981,052
12100 · Accumulated Depreciation	-6,163,737	-6,163,737
12200 · Buildings	3,566,726	3,566,726
12300 · Land	214,807	214,807
<b>Total Fixed Assets</b>	<b>4,598,849</b>	<b>4,598,849</b>
Other Assets		
13100 · Interagency Receivable	1,276,000	1,276,000
13000 · Deferred Outflows - Pension	6,934,384	6,934,384
13100 · Deferred Outflows - OPEB	51,616	51,616
13300 · PARS Pension Trust	622,433	622,433
<b>Total Other Assets</b>	<b>8,884,433</b>	<b>8,884,433</b>
<b>TOTAL ASSETS</b>	<b>29,770,918</b>	<b>24,011,148</b>
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
20000 · Accounts Payable	-55,598	-60,814
21000 · Use Tax Payable	0	5,662
21800 · Bond Deposits	10,000	10,000
500 · Payroll Liabilities	6	3
<b>Total Current Liabilities</b>	<b>-45,591</b>	<b>-45,148</b>
Long Term Liabilities		
30000 · DEFERRED INFLOWS-PENSION	718,691	718,691
30250 · DEFERRED INFLOWS-OPEB	293,339	293,339
31000 · NET PENSION LIABILITY	9,966,915	9,966,915
31200 · NET OPEB LIABILITY	6,153,386	6,153,386
31300 · COMPENSATED ABSENCES	1,070,412	1,070,412
<b>Total Long Term Liabilities</b>	<b>18,202,743</b>	<b>18,202,743</b>
<b>Total Liabilities</b>	<b>18,157,152</b>	<b>18,157,595</b>
Equity		
32000 · AMOUNT TO BE PROVIDED - OPEB	-6,395,109	-6,395,109
32100 · AMOUNT TO BE PROVIDED - PENSION	-3,751,222	-3,751,222
32200 · TO BE PROVIDED - LEAVE ACCRUALS	-1,070,412	-1,070,412
32550 · RESTRICTED PENSION TRUST	-622,433	-622,433
32600 · FIXED ASSET FUND	4,598,848	4,598,848
32700 · FUND BALANCE	14,113,578	14,113,578
NET REVENUE	4,740,516	-1,019,697
<b>Total Equity</b>	<b>11,613,767</b>	<b>5,853,554</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>29,770,918</b>	<b>24,011,148</b>

# Southern Marin Fire Protection District Revenue Expenditure Detail

March 2 through April 15, 2021

Type	Date	Num	Source Name	Memo	Amount	Division
<b>ERAF</b>						
<b>411820 - EXCESS ERAF</b>						
Deposit	04/20/2021			Deposit	492,572.59	General
Total 411820 - EXCESS ERAF					492,572.59	
Total ERAF					492,572.59	
<b>4990110 - GENERAL REVENUE</b>						
<b>CELL SITE RENTAL</b>						
Deposit	04/26/2021	14503938		4/28/21-4/27/22 SF33XC605	45,905.19	General
Total CELL SITE RENTAL					45,905.19	
<b>FEEES FOR SERVICE</b>						
<b>PLAN FEES</b>						
Deposit	04/16/2021			0524	684.00	Prevention
Deposit	04/23/2021			0589	494.00	Prevention
Deposit	04/25/2021			0585	407.00	Prevention
Deposit	04/26/2021	various		Deposit	647.00	Prevention
Deposit	04/26/2021			0564	154.00	Prevention
Deposit	04/27/2021			0590	150.00	Prevention
Deposit	04/27/2021			0596	407.00	Prevention
Deposit	04/27/2021			0440	362.00	Prevention
Deposit	04/27/2021			0601	154.00	Prevention
Deposit	04/27/2021			0594	203.00	Prevention
Deposit	04/27/2021			0599	154.00	Prevention
Deposit	04/28/2021			0603	684.00	Prevention
Deposit	04/29/2021			0604	203.00	Prevention
Deposit	05/04/2021			0608	407.00	Prevention
Deposit	05/05/2021			0595	203.00	Prevention
Deposit	05/06/2021			0544	283.00	Prevention
Deposit	05/06/2021			0615	246.00	Prevention
Deposit	05/08/2021			0618	494.00	Prevention
Total PLAN FEES					6,336.00	
Total FEEES FOR SERVICE					6,336.00	
<b>WORKERS' COMP REIMBURSEMENTS</b>						
Deposit	04/26/2021	161880		Sullivan 3/22-4/12/21	4,262.72	General

# Southern Marin Fire Protection District Revenue Expenditure Detail

March 2 through April 15, 2021

Type	Date	Num	Source Name	Memo	Amount	Division
Deposit	04/26/2021	161879		Sullivan 3/22-4/12/21	4,137.54	General
Deposit	04/26/2021	161919		Moore 4/4-4/10/21	1,356.31	General
Deposit	04/26/2021	161760		McHugh 3/25-4/27/21	2,598.86	General
Deposit	04/26/2021	161802		Fischer 3/27-4/2/21	1,356.31	General
Deposit	04/26/2021	161759		Pasquale 3/25-4/7/21	2,502.76	General
Deposit	04/26/2021	161926		Schonig 3/31-4/13/21	2,598.86	General
Deposit	04/26/2021	161965		O'Reilly 4/5-4/12/21	1,430.16	General
Total WORKERS' COMP REIMBURSEMENTS					20,243.52	
Total 4990110 · GENERAL REVENUE					72,484.71	

## SALARIES & BENEFITS

### 501 · SALARIES

#### 501-A · Base Salaries

Check	04/26/2021	808905629	AEROTEK	#OP10146208	-1,568.37	General
Check	04/26/2021	808905629	AEROTEK	#OP10130092	-1,637.60	General
Check	04/29/2021	eft	PAYROLL	Reg	-233,736.05	General
Check	04/29/2021	eft	PAYROLL	omoomy, figoni, ramiro 50%, raffaini	-10,015.50	MU
Check	04/29/2021	eft	PAYROLL	4/4-4/17/21	-16,670.33	Prevention
Check	04/29/2021	eft	PAYROLL	WC	-5,208.20	General
Check	04/29/2021	eft	PAYROLL	WC	-3,140.09	General
Check	04/29/2021	eft	PAYROLL	WC	-2,840.84	General
Check	04/29/2021	eft	PAYROLL	WC	-6,247.00	General
Check	04/29/2021	eft	PAYROLL	WC	-4,178.93	General
Check	04/29/2021	eft	PAYROLL	WC	-5,233.48	General
Check	05/10/2021	808905669	AEROTEK	#OP10176674	-1,637.60	General
Check	05/10/2021	808905669	AEROTEK	#OP10161458	-1,637.60	General
Check	05/10/2021	808905683	CITY OF MILL VALLEY	#3303 Q3 sweeney shared services	-32,954.53	General
Check	05/10/2021	808905683	CITY OF MILL VALLEY	#3301 Q2 morlock shared services	-60,398.73	General
Check	05/10/2021	808905683	CITY OF MILL VALLEY	#3302 Q3 morlock shared services	-72,075.41	General
Check	05/13/2021	eft	PAYROLL	Reg	-243,977.54	General
Check	05/13/2021	eft	PAYROLL	omoomy, figoni, ramiro 50%, raffaini	-9,601.50	MU
Check	05/13/2021	eft	PAYROLL	4/18-5/1/21	-16,670.33	Prevention
Check	05/13/2021	eft	PAYROLL	WC	-5,208.20	General
Check	05/13/2021	eft	PAYROLL	WC	-6,247.00	General

# Southern Marin Fire Protection District Revenue Expenditure Detail

March 2 through April 15, 2021

Type	Date	Num	Source Name	Memo	Amount	Division
Check	05/13/2021	eft	PAYROLL	WC	-5,233.48	General
Check	05/13/2021	eft	PAYROLL	Peterson Bonus	-16,738.00	General
Total 501-A · Base Salaries					-762,856.31	
<b>501-B · Sick Buy-Out</b>						
Check	05/13/2021	eft	PAYROLL	Sick (Andre)	-32,474.12	General
Total 501-B · Sick Buy-Out					-32,474.12	
<b>501-C · Vacation Buy-Out</b>						
Check	05/13/2021	eft	PAYROLL	Vac (Andre)	-29,984.13	General
Total 501-C · Vacation Buy-Out					-29,984.13	
Total 501 · SALARIES					-825,314.56	
<b>501-O · OVERTIME</b>						
<b>501-0A · Overtime</b>						
Check	04/29/2021	eft	PAYROLL	O/T	-65,381.82	General
Check	05/10/2021	808905683	CITY OF MILL VALLEY	#3298 Q2 OT	-25,567.67	General
Check	05/10/2021	808905683	CITY OF MILL VALLEY	#3300 Q3 OT	-39,865.69	General
Check	05/10/2021	808905683	CITY OF MILL VALLEY	#3303 Q3 sweeney OT	-7,077.12	General
Check	05/10/2021	808905683	CITY OF MILL VALLEY	#3301 Q2 morlock OT	-1,769.28	General
Check	05/10/2021	808905683	CITY OF MILL VALLEY	#3302 Q3 morlock OT	-13,195.88	General
Check	05/10/2021	808905701	TIBURON FPD	#455 Armour (4/22)	-1,359.84	General
Check	05/10/2021	808905701	TIBURON FPD	#455 Bell (4/8, 4/9, 4/16, 4/26, 5/4)	-5,647.68	General
Check	05/10/2021	808905701	TIBURON FPD	#455 May (4/10, 4/28)	-2,719.68	General
Check	05/13/2021	eft	PAYROLL	O/T	-58,680.75	General
Total 501-0A · Overtime					-221,265.41	
<b>501-0B · FLSA</b>						
Check	04/29/2021	eft	PAYROLL	F	-6,082.65	General
Check	05/13/2021	eft	PAYROLL	F	-6,396.00	General
Total 501-0B · FLSA					-12,478.65	
<b>501-0C · Out of Grade</b>						
Check	04/29/2021	eft	PAYROLL	G	-1,154.43	General
Check	05/13/2021	eft	PAYROLL	G	-1,441.71	General
Total 501-0C · Out of Grade					-2,596.14	
Total 501-O · OVERTIME					-236,340.20	
<b>504 · EMPLOYEE BENEFITS</b>						

# Southern Marin Fire Protection District Revenue Expenditure Detail

March 2 through April 15, 2021

Type	Date	Num	Source Name	Memo	Amount	Division
<b>504-A - Health Benefits</b>						
Check	04/26/2021	808905639	FDAC EBA	EAP	-54.40	General
Check	04/26/2021	808905641	KAISER PERMANENTE	may	-89,720.08	General
Check	04/26/2021	808905641	KAISER PERMANENTE	may (retros)	-7,570.08	General
Check	04/29/2021	eft	PAYROLL	T	-3,029.93	General
Check	04/29/2021	eft	PAYROLL	M2	3,849.42	General
Check	05/13/2021	eft	PAYROLL	T	-3,029.93	General
Check	05/13/2021	eft	PAYROLL	M2	3,849.42	General
Total 504-A - Health Benefits					<u>-95,705.58</u>	
<b>504-AA - Retiree Medical</b>						
Check	04/26/2021	808905639	FDAC EBA	retiree dental	-2,198.78	General
Check	04/26/2021	808905639	FDAC EBA	retiree vision	-79.11	General
Check	04/26/2021	808905643	MCERA	mar retiree medical	-32,778.77	General
Invoice	05/01/2021	20-21-46	CITY OF SAUSALITO	Delong	373.98	General
Invoice	05/01/2021	20-21-46	CITY OF SAUSALITO	Casalnuovo	812.24	General
Invoice	05/01/2021	20-21-46	CITY OF SAUSALITO	Chance	812.24	General
Total 504-AA - Retiree Medical					<u>-33,058.20</u>	
<b>504-AB - Retiree Health Savings</b>						
Check	04/26/2021	808905657	VANTAGEPOINT TRANSFER AGENTS-80364	Plan#803645 RHS contribution	-3,072.00	General
Check	04/26/2021	808905657	VANTAGEPOINT TRANSFER AGENTS-80364	Figoni/Ramiro 50%	-95.50	MU
Check	04/26/2021	808905657	VANTAGEPOINT TRANSFER AGENTS-80364	Boykin/Nau/Ramiro 50%	-199.50	Prevention
Check	05/10/2021	808905697	VANTAGEPOINT TRANSFER AGENTS-80364	Plan#803645 RHS contribution	-17,971.00	General
Check	05/10/2021	808905697	VANTAGEPOINT TRANSFER AGENTS-80364	Figoni/Ramiro 50%	-95.50	MU
Check	05/10/2021	808905697	VANTAGEPOINT TRANSFER AGENTS-80364	Boykin/Nau/Ramiro 50%	-199.50	Prevention
Total 504-AB - Retiree Health Savings					<u>-21,633.00</u>	
<b>504-AAA - Retiree Medical (OPEB)</b>						
Check	04/26/2021	808905628	US BANK - PARS ACCOUNT#6746050100	OPEB 20/21: PARS Account#: 6746050100	-250,000.00	General
Total 504-AAA - Retiree Medical (OPEB)					<u>-250,000.00</u>	
<b>504-B - Dental</b>						
Check	04/26/2021	808905639	FDAC EBA	may Dental/Vision/Life/EAP	-9,678.16	General
Check	04/26/2021	808905639	FDAC EBA	hilliard/boykin/nau/ramiro 50%	-505.44	Prevention
Check	04/26/2021	808905639	FDAC EBA	figonu/ramiro 50%	-97.79	MU
Total 504-B - Dental					<u>-10,281.39</u>	



# Southern Marin Fire Protection District Revenue Expenditure Detail

March 2 through April 15, 2021

Type	Date	Num	Source Name	Memo	Amount	Division
<b>504-C - Vision</b>						
Check	04/26/2021	808905639	FDAC EBA	vision	-909.51	General
Check	04/26/2021	808905639	FDAC EBA	vision hilliard/boykin/nau/ramiro 50%	-47.49	Prevention
Check	04/26/2021	808905639	FDAC EBA	vision figoni/ramiro 50%	-8.97	MU
Total 504-C - Vision					-965.97	
<b>504-E - District Share Retirement</b>						
Check	04/26/2021	808905656	MARIN COUNTY RETIREMENT	4/4-4/17/21	-99,817.38	General
Check	04/26/2021	808905656	MARIN COUNTY RETIREMENT	4/4-4/17/21	-669.05	MU
Check	04/26/2021	808905656	MARIN COUNTY RETIREMENT	4/4-4/17/21	-4,919.59	Prevention
Check	05/10/2021	808905696	MARIN COUNTY RETIREMENT	4/18-5/1/21	-99,487.96	General
Check	05/10/2021	808905696	MARIN COUNTY RETIREMENT	4/18-5/1/21	-669.05	MU
Check	05/10/2021	808905696	MARIN COUNTY RETIREMENT	4/18-5/1/21	-4,919.59	Prevention
Total 504-E - District Share Retirement					-210,482.62	
<b>504-G - Educational Allowance</b>						
Check	04/29/2021	eft	PAYROLL	E	-11,781.00	General
Check	04/29/2021	eft	PAYROLL	E boykin	-92.00	Prevention
Check	05/13/2021	eft	PAYROLL	E	-11,856.00	General
Check	05/13/2021	eft	PAYROLL	E boykin	-92.00	Prevention
Total 504-G - Educational Allowance					-23,821.00	
<b>504-L - Def.Comp. Employer %</b>						
Check	04/26/2021	808905658	NATIONWIDE RETIREMENT SOLUTIONS	employer	-1,315.00	General
Check	04/29/2021	eft	MASSMUTUAL	4/4-4/17/21	-11,485.00	General
Check	04/29/2021	eft	MASSMUTUAL	figoni, ramiro 50%	-239.50	MU
Check	04/29/2021	eft	MASSMUTUAL	hilliard, boykin, nau, ramiro (50%)	-833.50	Prevention
Check	04/29/2021	eft	MASSMUTUAL 401A	401(a)	-2,231.00	General
Check	05/10/2021	808905698	NATIONWIDE RETIREMENT SOLUTIONS	employer	-1,307.00	General
Check	05/13/2021		MASSMUTUAL	4/18-5/1/21	-11,242.00	General
Check	05/13/2021		MASSMUTUAL	figoni, ramiro 50%	-239.50	MU
Check	05/13/2021		MASSMUTUAL	hilliard, boykin, nau, ramiro (50%)	-833.50	Prevention
Check	05/13/2021		MASSMUTUAL 401A	401(a)	-2,231.00	General
Total 504-L - Def.Comp. Employer %					-31,957.00	
<b>504-O - Long Term Care Insurance</b>						
Check	04/26/2021	808905661	NPFBA	may 2021 long term care	-4,040.40	General

# Southern Marin Fire Protection District Revenue Expenditure Detail

March 2 through April 15, 2021

Type	Date	Num	Source Name	Memo	Amount	Division
Total 504-O · Long Term Care Insurance					-4,040.40	
<b>504-S · Longevity</b>						
Check	04/29/2021	eft	PAYROLL	N	-770.47	General
Check	05/13/2021	eft	PAYROLL	N	-770.47	General
Total 504-S · Longevity					-1,540.94	
<b>504-X · Life Insurance</b>						
Check	04/26/2021	808905639	FDAC EBA	basic life	-630.00	General
Check	04/26/2021	808905639	FDAC EBA	basic life nau/hilliard/boykin/ramiro 50%	-35.00	Prevention
Check	04/26/2021	808905639	FDAC EBA	basic life figoni/ramiro 50%	-15.00	MU
Check	04/26/2021	808905639	FDAC EBA	voluntary ee life	-612.80	General
Check	04/26/2021	808905639	FDAC EBA	voluntary spouse life	-101.60	General
Check	04/29/2021	eft	PAYROLL	T2	240.92	General
Check	05/13/2021	eft	PAYROLL	T2	240.92	General
Total 504-X · Life Insurance					-912.56	
<b>504-Y · Payroll Taxes</b>						
Check	04/26/2021	808905665	ANDRE, LIZA	medicare tax	-470.87	General
Check	04/29/2021	eft	PAYROLL TAXES	SS	-132.62	General
Check	04/29/2021	eft	PAYROLL TAXES	ER	-4,580.69	General
Check	04/29/2021	eft	PAYROLL TAXES	ER Medicare MU	-145.22	MU
Check	04/29/2021	eft	PAYROLL TAXES	ER Medicare PR	-241.72	Prevention
Check	05/13/2021	eft	PAYROLL TAXES	SS	-106.95	General
Check	05/13/2021	eft	PAYROLL TAXES	ER	-5,790.45	General
Check	05/13/2021	eft	PAYROLL TAXES	ER Medicare MU	-139.22	MU
Check	05/13/2021	eft	PAYROLL TAXES	ER Medicare PR	-241.72	Prevention
Total 504-Y · Payroll Taxes					-11,849.46	
Total 504 · EMPLOYEE BENEFITS					-696,248.12	
Total SALARIES & BENEFITS					-1,757,902.88	
<b>OPERATING EXPENSES</b>						
<b>511 · OFFICE EXPENSE</b>						
<b>511-A · General Office Supply</b>						
Check	05/10/2021	808905685	STAPLES ADVANTAGE	#1635125688 lsw office supplies	-30.98	General
Total 511-A · General Office Supply					-30.98	
<b>511-B · Copier/Printer Expenses</b>						

# Southern Marin Fire Protection District Revenue Expenditure Detail

March 2 through April 15, 2021

Type	Date	Num	Source Name	Memo	Amount	Division
Check	04/26/2021	808905630	ALPHAGRAPHICS MARIN	#62857 fire sprinkler recall postcard	-544.99	Prevention
Check	05/10/2021	808905679	McCARTHY, LANIEA	5/3/21 chipper flyers (251)	-504.00	MU
Total 511-B · Copier/Printer Expenses					-1,048.99	
<b>511-D · Postage</b>						
Check	04/26/2021	eft	PITNEY BOWES INC-EFT	39986634 purchase power	-108.99	General
Check	05/10/2021	808905679	McCARTHY, LANIEA	5/3/21 chipper flyers postage	-75.80	MU
Total 511-D · Postage					-184.79	
Total 511 · OFFICE EXPENSE					-1,264.76	
<b>513 · SPECIAL DEPARTMENT EXPENSE</b>						
<b>513-F · Subscriptions</b>						
Check	04/26/2021	808905663	MARIN INDEPENDENT JOURNAL	subscription 4/27-10/28/21	-62.75	General
Total 513-F · Subscriptions					-62.75	
<b>513-H · Office Equipment Replacement</b>						
Bill	04/22/2021	barnes	US BANK	staples: usb cables	-235.25	General
Bill	04/22/2021	barnes	US BANK	amazon: echo dot	-54.23	General
Bill	04/22/2021	barnes	US BANK	amazon: echo dot/smart plug	-54.23	General
Bill	04/22/2021	barnes	US BANK	etsy: coin display rack holder	-193.77	General
Total 513-H · Office Equipment Replacement					-537.48	
<b>513-V · Software Subscriptions Services</b>						
Bill	04/22/2021	barnes	US BANK	apple: subscription	-0.99	General
Bill	04/22/2021	barnes	US BANK	egoditor gmbh: ems training subscription	-183.63	General
Bill	04/22/2021	barnes	US BANK	cradlepoint: renewal netcloud	-3,875.51	General
Bill	04/22/2021	barnes	US BANK	apple: subscription	-0.99	General
Check	04/26/2021	808905636	ESRI, INC.	#94015194 ArcGIS desktop maintenance (2) 4/3	-1,900.00	General
Total 513-V · Software Subscriptions Services					-5,961.12	
Total 513 · SPECIAL DEPARTMENT EXPENSE					-6,561.35	
<b>515 · CLOTHING &amp; PERSONNEL SUPPLIES</b>						
<b>515-A · Uniforms/Boots</b>						
Check	04/26/2021	808905635	EMERGENCY EQUIPMENT MANAGEMENT, I	#64839 shirts/pants/alterations mendez/graves/\	-8,606.57	General
Check	04/26/2021	808905642	LIGHTHOUSE UNIFORM COMPANY	#A-300676 class A uniform golden	-167.15	General
Check	04/26/2021	808905635	EMERGENCY EQUIPMENT MANAGEMENT, I	#64839 shirts/pants/alterations hilliard/nau	-961.99	Prevention
Check	04/26/2021	808905635	EMERGENCY EQUIPMENT MANAGEMENT, I	#64870 buttons hilliard	-21.15	Prevention
Total 515-A · Uniforms/Boots					-9,756.86	

# Southern Marin Fire Protection District Revenue Expenditure Detail

March 2 through April 15, 2021

Type	Date	Num	Source Name	Memo	Amount	Division
<b>515-P - New Employees</b>						
Check	04/26/2021	808905635	EMERGENCY EQUIPMENT MANAGEMENT, I	#64842 wildland tactical (1) ielmorini	-379.54	General
Check	04/26/2021	808905635	EMERGENCY EQUIPMENT MANAGEMENT, I	#64860 wildland tactical (3) castleberry/sink/wils	-1,146.47	General
Total 515-P - New Employees					<u>-1,526.01</u>	
Total 515 - CLOTHING & PERSONNEL SUPPLIES					<u>-11,282.87</u>	
<b>517 - COMMUNICATIONS</b>						
<b>517-A - Telephone</b>						
Check	04/26/2021	808905632	AT&T/CALNET 382	#16290398 3/10-4/9/21	-23.63	General
Check	04/26/2021	808905633	AT&T/CALNET 824	#16289064 3/10-4/9/21	-615.01	General
Check	04/26/2021	808905649	MITEL	#35864146 acct 14961 4/1-4/30/21	-1,884.83	General
Check	04/26/2021	808905649	MITEL	#36156147 acct 14961 5/1-5/31/21	-1,855.61	General
Total 517-A - Telephone					<u>-4,379.08</u>	
<b>517-B - Dispatch including CAD Service</b>						
Check	04/26/2021	808905645	MARIN COUNTY SHERIFF'S OFFICE	#11689 dispatch apr-jun 2021	-59,814.21	General
Total 517-B - Dispatch including CAD Service					<u>-59,814.21</u>	
<b>517-D - Cell Phones</b>						
Check	04/29/2021	eft	PAYROLL	PH (Andre)	-27.69	General
Check	05/10/2021	808905695	VERIZON WIRELESS	#9877944502 3/19-4/18/21	-2,034.73	General
Check	05/10/2021	808905695	VERIZON WIRELESS	#9877944502 3/19-4/18/21	-168.31	Prevention
Check	05/10/2021	808905695	VERIZON WIRELESS	#9877944502 3/19-4/18/21	-15.87	MU
Check	05/13/2021	eft	PAYROLL	PH (Andre)	-5.54	General
Total 517-D - Cell Phones					<u>-2,252.14</u>	
<b>517-G - Internet/IDSL</b>						
Check	04/26/2021	eft	COMCAST - EFT	1658 lsw	-462.02	General
Check	04/26/2021	eft	COMCAST - EFT	7650 sta 1	-294.96	General
Total 517-G - Internet/IDSL					<u>-756.98</u>	
<b>517-L - MDC Connection</b>						
Check	04/26/2021	808905637	FIRSTNET	#04102021 3/3-4/2/21	-159.15	General
Total 517-L - MDC Connection					<u>-159.15</u>	
Total 517 - COMMUNICATIONS					<u>-67,361.56</u>	
<b>518 - UTILITIES</b>						
<b>518-A - PG&amp;E Station 4</b>						
Check	05/10/2021	808905684	PG&E	0872424565-2 3/17-4/15/21	-1,036.58	General

# Southern Marin Fire Protection District Revenue Expenditure Detail

March 2 through April 15, 2021

Type	Date	Num	Source Name	Memo	Amount	Division
Total 518-A · PG&E Station 4					-1,036.58	
<b>518-B · PG&amp;E Station 9</b>						
Check	04/26/2021	808905651	PG&E	7621967160-9 3/17-4/15/21	-138.67	General
Check	05/10/2021	808905684	PG&E	1507412379-3 3/16-4/14/21	-24.64	General
Check	05/10/2021	808905687	SOLED SOLAR HOLDINGS 1, LLC	#850096 sta 9 solar apr 2021	-1,405.10	General
Total 518-B · PG&E Station 9					-1,568.41	
<b>518-D · MMWD Station 9</b>						
Check	04/26/2021	808905647	MMWD	310609 2/3-4/1/21	-188.23	General
Check	04/26/2021	808905647	MMWD	103953 2/3-4/1/21	-360.35	General
Total 518-D · MMWD Station 9					-548.58	
<b>518-E · Richardson Bay Sanitation</b>						
Check	05/10/2021	808905704	RICHARDSON BAY SANITARY DISTRICT	sewer svc 20/21 fiscal year	-828.00	General
Total 518-E · Richardson Bay Sanitation					-828.00	
<b>518-F · PG&amp;E Station 1</b>						
Check	05/10/2021	808905684	PG&E	4961811465-3 3/18-4/18/21	-403.72	General
Total 518-F · PG&E Station 1					-403.72	
<b>518-G · MMWD - Station 1</b>						
Check	04/26/2021	808905647	MMWD	503409 2/3-4/1/21	-179.85	General
Check	04/26/2021	808905647	MMWD	503408 2/3-4/1/21	-267.74	General
Total 518-G · MMWD - Station 1					-447.59	
<b>518-J · PG&amp;E LSW</b>						
Check	04/29/2021	808905667	VOID		0.00	General
Check	05/10/2021	808905676	HARRISON HOLDINGS, LLC.	#4/30/21 utility charge	-2,532.39	General
Total 518-J · PG&E LSW					-2,532.39	
Total 518 · UTILITIES					-7,365.27	
<b>520 · BUILDING &amp; GROUNDS MAINTENANCE</b>						
<b>520-B · Janitorial Supplies</b>						
Check	04/26/2021	808905650	MSM, INC.	#164722 paper towels	-35.80	General
Check	04/26/2021	808905650	MSM, INC.	#164724 paper towels (3) toilet paper (3)	-270.36	General
Check	05/10/2021	808905680	MSM, INC.	#165179 detergent (6), towels (3)	-198.43	General
Check	05/10/2021	808905680	MSM, INC.	#165443 towels (3)	-107.40	General
Check	05/10/2021	808905703	ARAMARK UNIFORM SERVICES	4/30/21 939152000 station towels	-871.20	General
Total 520-B · Janitorial Supplies					-1,483.19	

# Southern Marin Fire Protection District Revenue Expenditure Detail

March 2 through April 15, 2021

Type	Date	Num	Source Name	Memo	Amount	Division
<b>520-C - Unscheduled Repairs &amp; Maint.</b>						
Check	04/26/2021	808905648	MILL VALLEY REFUSE SERVICE	3/2-4/1/21 sta 9 storage box	-125.00	General
Check	05/10/2021	808905672	BENJAMIN FRANKLIN	#618047 sta 9 cleared drain	-182.40	General
Check	05/10/2021	808905675	GOODMAN BUILDING SUPPLY	#821251 snap bolt	-4.32	General
Check	05/10/2021	808905675	GOODMAN BUILDING SUPPLY	#821715 hook peg (4)	-16.41	General
Check	05/10/2021	808905675	GOODMAN BUILDING SUPPLY	#822131 usb duplex receptacle	-36.33	General
Check	05/10/2021	808905675	GOODMAN BUILDING SUPPLY	#822421 sta 9 garden hose/dawn/bucket/nozzle	-276.57	General
Check	05/10/2021	808905675	GOODMAN BUILDING SUPPLY	#822473 sta 9 outlet box/hanger overhead stora	-64.91	General
Check	05/10/2021	808905675	GOODMAN BUILDING SUPPLY	#822500 sta 9 outlet box/gorilla silicone	-30.60	General
Total 520-C - Unscheduled Repairs & Maint.					-736.54	
<b>520-D - Sprinklers/Alarm System</b>						
Check	05/10/2021	808905670	ADT COMMERCIAL	#139655042 may sta 1	-221.66	General
Total 520-D - Sprinklers/Alarm System					-221.66	
Total 520 - BUILDING & GROUNDS MAINTENANCE					-2,441.39	
<b>521 - EQUIPMENT MAINTENANCE</b>						
<b>521-H - Repairs &amp; Unscheduled Maint.</b>						
Check	05/10/2021	808905706	PRAXAIR	#62524352 cylinder rent 3/20-4/20/21	-39.63	General
Total 521-H - Repairs & Unscheduled Maint.					-39.63	
<b>521-O - Copier Maint. Contract - Sta 9</b>						
Check	05/10/2021	808905678	KONICA MINOLTA	#37603542 lsw copier service	-391.17	General
Check	05/10/2021	808905678	KONICA MINOLTA	#37603543 sta 9 copier service	-335.83	General
Total 521-O - Copier Maint. Contract - Sta 9					-727.00	
Total 521 - EQUIPMENT MAINTENANCE					-766.63	
<b>521-1 - VEHICLE MAINTENANCE</b>						
<b>521-1A - Vehicle Repair</b>						
Check	05/10/2021	808905682	CITY OF MILL VALLEY	#3289 mar repair orders	-552.65	General
Total 521-1A - Vehicle Repair					-552.65	
<b>521-1B - Fuel</b>						
Check	04/26/2021	808905665	ANDRE, LIZA	rmb: fuel 7/1/20-4/20/21	-122.57	General
Check	04/26/2021	eft	CHEVRON, USA INC. - EFT		-1,611.50	General
Check	05/10/2021	808905675	GOODMAN BUILDING SUPPLY	#822421 trufuel	-22.99	General
Check	05/10/2021	808905682	CITY OF MILL VALLEY	#3289 mar fuel	-3,337.68	General
Total 521-1B - Fuel					-5,094.74	

# Southern Marin Fire Protection District Revenue Expenditure Detail

March 2 through April 15, 2021

Type	Date	Num	Source Name	Memo	Amount	Division
<b>521-1C · Marine Division</b>						
Check	05/10/2021	808905677	H & M MARINE SERVICES	#15849 liberty maint: remove & reinstall all zincs	-1,040.85	General
Total 521-1C · Marine Division					-1,040.85	
Total 521-1 · VEHICLE MAINTENANCE					-6,688.24	
<b>523 · SPECIALIZED SERVICES</b>						
<b>523-A · Board Per Diem</b>						
Check	05/10/2021	808905688	CHUN, KURT	april board per diem	-200.00	General
Check	05/10/2021	808905689	DeBERRY, CRISTINE SOTO	april board per diem	-200.00	General
Check	05/10/2021	808905690	FLEMING, PETER	april board per diem	-100.00	General
Check	05/10/2021	808905691	PERAZZO, THOMAS	april board per diem	-300.00	General
Check	05/10/2021	808905692	HILLIARD, CATHRYN	april board per diem	-400.00	General
Check	05/10/2021	808905693	WILLIS, STEPHEN	april board per diem	-200.00	General
Check	05/10/2021	808905694	RAVECHE, ASHLEY	april board per diem	-200.00	General
Total 523-A · Board Per Diem					-1,600.00	
<b>523-B · Payroll Processing/Bank Fees</b>						
Check	05/07/2021	eft	ADP - EFT	Payroll 3/21-4/17/21	-967.94	General
Total 523-B · Payroll Processing/Bank Fees					-967.94	
<b>523-C · Legal/Professional Fees</b>						
Check	05/10/2021	808905673	MARIN COUNTY TAX COLLECTOR	#23010 legal 3rd qtr	-22,473.25	General
Total 523-C · Legal/Professional Fees					-22,473.25	
<b>523-K · New Employment</b>						
Check	04/26/2021	808905634	DEPT OF JUSTICE	#503843 mar21 fingerprints apps&fbi	-98.00	General
Check	05/10/2021	808905681	MARIN COUNTY SHERIFF'S OFFICE	#11723 live scan jan-mar 21	-40.00	General
Total 523-K · New Employment					-138.00	
<b>523-L · Computer Consulting Services</b>						
Check	04/26/2021	808905646	MARIN IT	#2021-115674 IT labor thru 3/15/21	-1,512.50	General
Total 523-L · Computer Consulting Services					-1,512.50	
<b>523-P · Dept. Physical Exams</b>						
Check	04/26/2021	808905640	KAISER - OCC MED	#320900249124 mar 2021 occ med	-5,204.00	General
Check	04/26/2021	808905652	PREFERRED ALLIANCE, INC.	#0165991-IN non-random tests (3)	-126.00	General
Total 523-P · Dept. Physical Exams					-5,330.00	
<b>523-Q · Health &amp; Wellness</b>						
Check	05/10/2021	808905686	ACTIVE SPORTS CLUBS	#smfd-043021 apr 2021 yoga	-990.00	General

# Southern Marin Fire Protection District Revenue Expenditure Detail

March 2 through April 15, 2021

Type	Date	Num	Source Name	Memo	Amount	Division
Total 523-Q · Health & Wellness					-990.00	
<b>523-Y · CERT Contract Program</b>						
Check	05/10/2021	808905675	GOODMAN BUILDING SUPPLY	#822226 batteries	-105.93	General
Total 523-Y · CERT Contract Program					-105.93	
<b>523-ZB · Vegetation Management</b>						
Check	04/26/2021	808905638	FORSTER & KROEGER	#7542 sausalito	-1,725.00	MU
Check	04/26/2021	808905638	FORSTER & KROEGER	#7542 tam valley	-1,725.00	MU
Check	04/26/2021	808905638	FORSTER & KROEGER	#7542 alto	-1,725.00	MU
Check	05/10/2021	808905674	FORSTER & KROEGER	#7549 tam valley	-1,150.00	MU
Total 523-ZB · Vegetation Management					-6,325.00	
<b>523-ZC · Fire Prevention</b>						
Check	04/26/2021	808905653	THOMSON REUTERS - WEST	#844209658 T 21 Public safety	-190.86	Prevention
Total 523-ZC · Fire Prevention					-190.86	
Total 523 · SPECIALIZED SERVICES					-39,633.48	
<b>526 · TRAINING &amp; CONFERENCES</b>						
<b>526-A · Training</b>						
Bill	04/22/2021	bouchard	US BANK	marine rescue products: rescue boards/rescue t	-4,958.00	General
Bill	04/22/2021	barnes	US BANK	amazon: gopro mount (2)	-41.24	General
Bill	04/22/2021	barnes	US BANK	sims share: training software (license for 1 sim c	-179.95	General
Bill	04/22/2021	barnes	US BANK	chop stop: training meal	-8.99	General
Bill	04/22/2021	barnes	US BANK	blaze pizza: training meal	-14.81	General
Bill	04/22/2021	barnes	US BANK	amazon: 10 pack notebook journals (2)	-108.46	General
Bill	04/22/2021	barnes	US BANK	fat burrito: taining meal	-7.54	General
Bill	04/22/2021	barnes	US BANK	alamo: training ravel	-378.20	General
Bill	04/22/2021	barnes	US BANK	best buy: NEED RECEIPT	-1,050.20	General
Bill	04/22/2021	barnes	US BANK	best western: training hotel	-425.60	General
Bill	04/22/2021	barnes	US BANK	amazon: case of 6 walkie talkies (2), case	-384.20	General
Bill	04/22/2021	barnes	US BANK	amazon: gopro case, screen protector, lens cov	-119.69	General
Bill	04/22/2021	barnes	US BANK	amazon: waterproof gopro case	-38.76	General
Bill	04/22/2021	barnes	US BANK	amazon: audible premium plus	-14.95	General
Bill	04/22/2021	barnes	US BANK	amazon: walkie talkie cases (2)	-649.35	General
Bill	04/22/2021	barnes	US BANK	south bay: NEED RECEIPT	-739.50	General
Bill	04/22/2021	barnes	US BANK	4/22/21 statement	-4.00	General



# Southern Marin Fire Protection District Revenue Expenditure Detail

March 2 through April 15, 2021

Type	Date	Num	Source Name	Memo	Amount	Division
Check	04/26/2021	808905631	BARNES, MATT	rmb: state fire training qualification	-250.00	General
Check	05/10/2021	808905675	GOODMAN BUILDING SUPPLY	#822131 nails	-59.99	General
Check	05/10/2021	808905702	BARNES, MATT	rmb: training classes (ignition operations, AH-3:	-200.00	General
Total 526-A · Training					<u>-9,633.43</u>	
<b>526-I · EMS Recertifications</b>						
Check	04/26/2021	808905644	MOORE, J.D.	rmb: paramedic recert	-225.00	General
Check	05/10/2021	808905705	MARIN HEALTH & HUMAN SERVICES	#090519-3 4/26/21 ford cert renewal	-52.00	General
Total 526-I · EMS Recertifications					<u>-277.00</u>	
Total 526 · TRAINING & CONFERENCES					<u>-9,910.43</u>	
<b>526-2 · MEETINGS &amp; TRAVEL EXPENSES</b>						
<b>526-2A · Food/Meetings</b>						
Bill	04/22/2021	barnes	US BANK	saylors: emergency meal	-228.86	General
Bill	04/22/2021	barnes	US BANK	mollie stones: emergency meals	-32.36	General
Total 526-2A · Food/Meetings					<u>-261.22</u>	
Total 526-2 · MEETINGS & TRAVEL EXPENSES					<u>-261.22</u>	
<b>527 · RENT</b>						
<b>527-B · LSW Rent</b>						
Check	04/29/2021	808905668	HARRISON HOLDINGS, LLC.	May rent	-25,512.00	General
Total 527-B · LSW Rent					<u>-25,512.00</u>	
Total 527 · RENT					<u>-25,512.00</u>	
Total OPERATING EXPENSES					<u>-179,049.20</u>	
<b>CAPITAL OUTLAY</b>						
<b>583-5 · FUNDED FROM RESERVES</b>						
<b>583-5J · New Apparatus</b>						
Check	04/26/2021	808905662	WINNER CHEVROLET, INC	#3207 chevrolet colorado (U1)	-33,481.82	General
General Journal	05/10/2021	use tax		2020 ram 4x4 use tax not actually owed	5,661.16	General
General Journal	05/10/2021	use tax		rounding adj	1.00	General
Total 583-5J · New Apparatus					<u>-27,819.66</u>	
<b>583-5V · Station 4 Remodel</b>						
Check	05/10/2021	808905671	BRW ARCHITECTS INC.	#221-03094 sta 4 facility improvements	-3,368.00	General
Total 583-5V · Station 4 Remodel					<u>-3,368.00</u>	
<b>583-5W · One-Time Misc. Expenses</b>						
Check	04/26/2021	808905654	RML PRODUCTIONS INC.	#892 lsw zoom system	-1,593.46	General

**Southern Marin Fire Protection District  
Revenue Expenditure Detail**

March 2 through April 15, 2021

Type	Date	Num	Source Name	Memo	Amount	Division
Total 583-5W · One-Time Misc. Expenses					-1,593.46	
Total 583-5 · FUNDED FROM RESERVES					<u>-32,781.12</u>	
Total CAPITAL OUTLAY					<u><u>-32,781.12</u></u>	

## Southern Marin Fire Protection District Calcard

Date	Num	Name	Memo	Account	Amount
<b>Mar 22, 21</b>					
03/22/2021	alper	US BANK	nfpa: cwms program retest (alper)	526-A · Training	175.00
03/22/2021	andre	US BANK	amazon: batteries/label seals	511-A · General Office Supply	35.86
03/22/2021	andre	US BANK	costco: towels/coffee	511-A · General Office Supply	76.03
03/22/2021	andre	US BANK	google: monthly google subscription	513-V · Software Subscriptions Services	1,282.28
03/22/2021	andre	US BANK	fedex: shipping to Jeff Chance	511-D · Postage	24.46
03/22/2021	andre	US BANK	fedex: shipping to Jeff Chance	511-D · Postage	23.66
03/22/2021	andre	US BANK	vistaprint.com: business cards	511-A · General Office Supply	23.93
03/22/2021	andre	US BANK	bloomingayles: flowers for Jim Wickham	513-O · Misc. Celebrations/flowers	140.72
03/22/2021	andre	US BANK	nothing bundt cakes: lloyd retirement lunch	526-2A · Food/Meetings	34.50
03/22/2021	andre	US BANK	target: lloyd retirement lunch	526-2A · Food/Meetings	31.96
03/22/2021	andre	US BANK	fi san francisco: reception flowers	511-A · General Office Supply	59.81
03/22/2021	andre	US BANK	mollie stones: lloyd retirement lunch	526-2A · Food/Meetings	655.00
03/22/2021	andre	US BANK	flowers by gerry: dittmann new baby	513-O · Misc. Celebrations/flowers	113.67
03/22/2021	andre	US BANK	amazon: kleenex	511-A · General Office Supply	56.10
03/22/2021	barnes	US BANK	southwest: training flight	526-A · Training	92.99
03/22/2021	barnes	US BANK	ibasa: training meal	526-A · Training	12.85
03/22/2021	barnes	US BANK	target: smart water	526-A · Training	8.99
03/22/2021	barnes	US BANK	prezi: annual subscription	513-V · Software Subscriptions Services	36.00
03/22/2021	barnes	US BANK	catalina: training meal	526-A · Training	15.39
03/22/2021	barnes	US BANK	blaze: training meal	526-A · Training	11.44
03/22/2021	barnes	US BANK	office depot: usb/hdmi cables	526-A · Training	53.86
03/22/2021	barnes	US BANK	stonefire grill: training meal	526-A · Training	12.23
03/22/2021	barnes	US BANK	amazon: insta360 camera	526-A · Training	531.64
03/22/2021	barnes	US BANK	bear flag fish company: training meal	526-A · Training	15.40
03/22/2021	barnes	US BANK	alamo: training car rent	526-A · Training	292.94
03/22/2021	barnes	US BANK	shell: fuel	521-1B · Fuel	24.67
03/22/2021	barnes	US BANK	best western: training lodge (5 nights)	526-A · Training	532.00
03/22/2021	barnes	US BANK	southwest: training travel	526-A · Training	159.96
03/22/2021	barnes	US BANK	southwest: training travel	526-A · Training	232.95
03/22/2021	barnes	US BANK	amazon: book (crucial conversations)	526-A · Training	31.02
03/22/2021	barnes	US BANK	audible: premium plus membership	513-V · Software Subscriptions Services	14.95
03/22/2021	barnes	US BANK	alamo: training car rental	526-A · Training	20.19
03/22/2021	barnes	US BANK	red robin: training meal	526-A · Training	32.49
03/22/2021	barnes	US BANK	alamo: training car rent	526-A · Training	377.64
03/22/2021	barnes	US BANK	wix.com: annual subscription	513-V · Software Subscriptions Services	324.00
03/22/2021	barnes	US BANK	shell: fuel	521-1B · Fuel	36.12
03/22/2021	barnes	US BANK	best buy: remote & magnetic swivel clips (2)	526-A · Training	138.40
03/22/2021	barnes	US BANK	best western: training lodge (4 nights)	526-A · Training	425.60
03/22/2021	barnes	US BANK	southwest: training travel	526-A · Training	19.00
03/22/2021	barnes	US BANK	southwest: training travel	526-A · Training	142.01
03/22/2021	barnes	US BANK	clarion: fire engineering books (2)	526-A · Training	153.72
03/22/2021	bouchard	US BANK	etsy.com: retirement gift for Scott Barnes, shadow box	513-O · Misc. Celebrations/flowers	58.14
03/22/2021	bouchard	US BANK	marine rescue products: rescue board replacement	521-1C · Marine Division	1,225.00
03/22/2021	boykin	US BANK	nfpo: norcal fpo meeting	526-A · Training	15.00
03/22/2021	golden	US BANK	wpsg: new recruit equipment (gloves, suspenders, boots)	515-P · New Employees	1,761.68
03/22/2021	golden	US BANK	elite command training: instructor 1 class (golden)	526-A · Training	435.00
03/22/2021	golden	US BANK	amazon: radio straps	515-P · New Employees	129.75
03/22/2021	golden	US BANK	drycrew: wallpaper sta. 9 repairs	520-C · Unscheduled Repairs & Maint.	1,198.00
03/22/2021	golden	US BANK	amazon: extrication gloves	515-P · New Employees	359.38

## Southern Marin Fire Protection District Calcard

Date	Num	Name	Memo	Account	Amount
03/22/2021	golden	US BANK	wpsg: structure boots	515-P · New Employees	1,651.25
03/22/2021	golden	US BANK	fireline shields: new helmet shields	515-G · Personal Protective Equipment	162.50
03/22/2021	golden	US BANK	amazon: monitor	513-U · Misc. Computer Supplies	600.36
03/22/2021	golden	US BANK	prime video: personal charge	11600 · Loan Receiveable	3.99
03/22/2021	golden	US BANK	target: usb-c port for computer	513-U · Misc. Computer Supplies	21.64
03/22/2021	golden	US BANK	In curtis: new station boots	515-A · Uniforms/Boots	192.44
03/22/2021	golden	US BANK	linkedin: credit	11600 · Loan Receiveable	-79.99
03/22/2021	golden	US BANK	safeway: drinks/ice Lloyd retirement lunch	526-2A · Food/Meetings	9.94
03/22/2021	golden	US BANK	nugget market: drinks Lloyd retirement lunch	526-2A · Food/Meetings	25.84
03/22/2021	golden	US BANK	wpsg: chest radio harnesses	515-P · New Employees	627.85
03/22/2021	hilliard	US BANK	google: keeper security	523-ZC · Fire Prevention	29.99
03/22/2021	hilliard	US BANK	wash2go: vehicle maintenance P1	521-1A · Vehicle Repair	31.99
03/22/2021	hilliard	US BANK	international code: fire code book turbo tabs	523-ZC · Fire Prevention	110.60
03/22/2021	hilliard	US BANK	marin ij: monthly subscription	523-ZC · Fire Prevention	16.00
03/22/2021	hilliard	US BANK	google: storage monthly subscription	513-V · Software Subscriptions Services	1.99
03/22/2021	hilliard	US BANK	microsoft: office 365 monthly subscription	513-V · Software Subscriptions Services	9.99
03/22/2021	hilliard	US BANK	apple: storage	513-V · Software Subscriptions Services	0.99
03/22/2021	martinez	US BANK	marin joes: credit for over charge	11600 · Loan Receiveable	-150.00
03/22/2021	martinez	US BANK	rafael lumber: lumber for kitchen counter repair	520-C · Unscheduled Repairs & Maint.	26.59
03/22/2021	omoomy	US BANK	pactch.com: ads	523-ZG · Public Outreach	21.00
03/22/2021	omoomy	US BANK	facebook: ads	523-ZG · Public Outreach	206.83
03/22/2021	omoomy	US BANK	google adwords: ads	523-ZG · Public Outreach	63.78
03/22/2021	omoomy	US BANK	mailchimp: email subscription service	513-V · Software Subscriptions Services	37.00
03/22/2021	omoomy	US BANK	mailchimp: email subscription service	513-V · Software Subscriptions Services	51.99
03/22/2021	paterson	US BANK	amazon: dewalt 20v drill kit E4	521-J · Portable Equipment	80.89
03/22/2021	paterson	US BANK	amazon: dewalt 8 tool combo kit E4	521-J · Portable Equipment	323.67
03/22/2021	paterson	US BANK	baileys: falling wedges saw kits (2) E4	521-J · Portable Equipment	56.24
03/22/2021	paterson	US BANK	delta appliances: service call for sta 4 oven	520-C · Unscheduled Repairs & Maint.	200.00
03/22/2021	paterson	US BANK	amazon: audio speakers for E604	521-1A · Vehicle Repair	58.41
03/22/2021	peterson	US BANK	apple: NEED RECEIPT	513-V · Software Subscriptions Services	0.99
03/22/2021	peterson	US BANK	saylor: NEED RECEIPT	526-2A · Food/Meetings	57.09
03/22/2021	schiffmann	US BANK	gashouse cove marina: liberty fuel CA municipal finance officer (CSMFO): membership	521-1B · Fuel	657.45
03/22/2021	schiffmann	US BANK	excel campus: schiffmann excel course	526-A · Training	110.00
03/22/2021	schiffmann	US BANK	CSMFO: schiffmann municipal accounting course	526-A · Training	370.00
03/22/2021	schiffmann	US BANK	excel campus: wolfe excel course	526-A · Training	150.00
03/22/2021	schiffmann	US BANK	fastrak: tolls	526-2B · Transportation/Bridge Tolls	370.00
03/22/2021	sullivan	US BANK	original watermen: NEED RECEIPT	526-2B · Transportation/Bridge Tolls	60.00
03/22/2021	sullivan	US BANK	proof lab: NEED RECEIPT	515-A · Uniforms/Boots	412.91
03/22/2021	sullivan	US BANK	jg graphics: NEED RECEIPT	515-A · Uniforms/Boots	1,436.48
03/22/2021	sullivan	US BANK	fin surfing: NEED RECEIPT	515-A · Uniforms/Boots	75.25
03/22/2021	sullivan	US BANK	tactron: NEED RECEIPT	515-A · Uniforms/Boots	641.00
03/22/2021	sullivan	US BANK	fire-etc: NEED RECEIPT	515-A · Uniforms/Boots	85.15
03/22/2021	sullivan	US BANK	fire-etc: NEED RECEIPT	515-A · Uniforms/Boots	312.84
03/22/2021	tubbs	US BANK	everwash: monthly car wash	521-1A · Vehicle Repair	24.99
03/22/2021	tubbs	US BANK	fastsigns: office signage	511-A · General Office Supply	178.50
03/22/2021	tubbs	US BANK	pierres mobile detailing: exterior/interior detailing of staff cars	521-1A · Vehicle Repair	920.00
03/22/2021	tubbs	US BANK	amazon: computer monitor for IT coordinator	513-U · Misc. Computer Supplies	469.34
03/22/2021	tubbs	US BANK	vistaprint: business cards/holder IT coordinator	511-A · General Office Supply	61.99
03/22/2021	tubbs	US BANK	amazon: ergonomic desk lift	513-H · Office Equipment Replacement	152.24

## Southern Marin Fire Protection District Calcard

Date	Num	Name	Memo	Account	Amount
03/22/2021	tubbs	US BANK	FDAC: annual conference registration(tubbs & f hilliard)	526-1A · General	398.00
03/22/2021	tubbs	US BANK	vistaprint: business cards bc golden	511-A · General Office Supply	31.39
<b>Mar 22, 21</b>					<b><u>23,032.76</u></b>

**Southern Marin Fire Protection District  
WIRES & TRANSFERS**

<u>Date</u>	<u>Memo</u>	<u>From Account</u>	<u>To Account</u>	<u>Amount</u>
<b>April 16, - May 14, 21</b>				
05/11/2021	Transfer Paypal balance	11000 - Paypal	1259 - Wells Fargo Payroll	30,000.00
				<u><b>30,000.00</b></u>

Southern Marin Fire District  
PARS Trust

Date	Pension Contributions	OPEB Contributions	Investment Earnings	Disbursed	Administrative Expenses	Balance
<b>6/30/2011</b>		<b>200,000</b>				<b>200,000</b>
<b>Total FY12</b>		<b>300,000</b>	<b>14,183</b>		<b>(5,388)</b>	<b>508,795</b>
<b>Total FY13</b>		<b>300,000</b>	<b>47,066</b>		<b>(5,685)</b>	<b>850,176.57</b>
<b>Total FY14</b>		<b>374,000</b>	<b>130,603</b>		<b>(6,915)</b>	<b>1,347,864.76</b>
<b>Total FY15</b>		<b>552,000</b>	<b>37,335</b>		<b>(8,519)</b>	<b>1,928,680.85</b>
<b>Total FY16</b>		<b>365,000</b>	<b>46,616</b>		<b>(10,727)</b>	<b>2,329,569.96</b>
<b>Total FY17</b>		<b>375,000</b>	<b>209,322</b>	-	<b>(14,718)</b>	<b>2,899,174.17</b>
<b>Total FY18</b>		<b>355,000</b>	<b>171,859</b>	-	<b>(16,663)</b>	<b>3,409,370.21</b>
<b>Total FY19</b>	<b>300,000</b>	<b>330,000</b>	<b>245,451</b>	-	<b>(8,807)</b>	4,276,013.92
<b>Total FY20</b>	<b>300,000</b>	<b>253,894</b>	<b>194,996</b>	-	<b>(23,421)</b>	<b>5,001,482.90</b>
7/31/2020			155,833.97		(2,340.63)	5,154,976.24
8/31/2020			127,652.96		(2,471.62)	5,280,157.58
9/30/2020			(84,805.98)		(2,558.78)	5,192,792.82
10/31/2020			(50,920.48)		(2,554.75)	5,139,317.59
11/30/2020			333,987.10		(1,070.69)	5,472,234.00
12/31/2020			132,554.59		(4,086.35)	5,600,702.24
1/31/2021			(6,451.12)		(1,166.81)	5,593,084.31
2/28/2021			61,149.08		(4,281.78)	5,649,951.61
3/31/2021			71,002.93		(2,750.39)	5,718,204.15
<b>Cumulative</b>	<b>600,000</b>	<b>3,404,894</b>	<b>2,032,431.01</b>	-	<b>(147,545.88)</b>	<b>5,718,204.15</b>

**SOUTHERN MARIN FIRE PROTECTION DISTRICT**  
**PARS Post-Employment Benefits Trust**

**Account Report for the Period**  
**3/1/2021 to 3/31/2021**

Alyssa Schiffmann  
Finance Manager  
Southern Marin Fire Protection District  
28 Liberty Ship Way, Suite 2800  
Sausalito, CA 94965

## Account Summary

Source	Balance as of 3/1/2021	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 3/31/2021
OPEB	\$4,946,781.43	\$0.00	\$62,166.19	\$2,408.09	\$0.00	\$0.00	\$5,006,539.53
PENSION	\$703,170.18	\$0.00	\$8,836.74	\$342.30	\$0.00	\$0.00	\$711,664.62
<b>Totals</b>	<b>\$5,649,951.61</b>	<b>\$0.00</b>	<b>\$71,002.93</b>	<b>\$2,750.39</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,718,204.15</b>

## Investment Selection

Source

OPEB Moderate Index PLUS  
PENSION Moderate Index PLUS

## Investment Objective

Source

OPEB The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

PENSION The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

## Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	1.26%	2.24%	27.37%	9.02%	8.59%	-	6/30/2011
PENSION	1.26%	2.24%	27.29%	-	-	-	3/12/2019

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.  
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.  
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees



# Commercial Checking Acct Public Funds

Account number:  ■ March 1, 2021 - March 31, 2021 ■ Page 1 of 3



SOUTHERN MARIN FIRE PROTECTION DISTRICT  
 28 LIBERTY SHIP WAY STE 2800  
 SAUSALITO CA 94965-3320

## Questions?

Call your Customer Service Officer or Client Services  
**1-800-AT WELLS** (1-800-289-3557)  
 5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: [wellsfargo.com](http://wellsfargo.com)

Write: Wells Fargo Bank, N.A. (182)  
 PO Box 63020  
 San Francisco, CA 94163

## Account summary

### Commercial Checking Acct Public Funds

Account number	Beginning balance	Total credits	Total debits	Ending balance
<span style="border: 1px solid red; display: inline-block; width: 100px; height: 15px;"></span>	\$1,503,249.41	\$991,181.23	-\$873,504.29	\$1,620,926.35

### Credits

#### Deposits

Effective date	Posted date	Amount	Transaction detail
	03/01	334,752.62	Deposit
	03/12	205,082.16	Deposit
		<b>\$539,834.78</b>	<b>Total deposits</b>

#### Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	03/15	451,346.45	USDA Treas 310 Misc Pay 031521 xxxxx4012 Rmr*IV*20Fo11052012058*Multi*050120-1*Pi*451
		<b>\$451,346.45</b>	<b>Total electronic deposits/bank credits</b>
		<b>\$991,181.23</b>	<b>Total credits</b>

### Debits

#### Electronic debits/bank debits

Effective date	Posted date	Amount	Transaction detail
	03/01	294.96	Comcast 8155300 20297650 210228 5331041 Southern *Fire
	03/01	195.53	Comcast 8155300 20321658 210228 5332612 Southern *Fire
	03/01	801.18	< Business to Business ACH Debit - Wex Inc Fleet Debit 210226 9100007532658 Southern Marine Fire P
	03/03	218,886.32	< Business to Business ACH Debit - ADP Wage Pay Wage Pay 210303 9322186666335Q Southern Marin Fire PR

ACCOUNT CODE	AMOUNT
1259	
	1,620,926.35
APPROVED	



**Electronic debits/bank debits (continued)**

Effective date	Posted date	Amount	Transaction detail
	03/03	38.40	< Business to Business ACH Debit - AFLAC Insurance 030121 Knu95461027 Southern Marin Fire
	03/04	67,427.97	< Business to Business ACH Debit - ADP Tax ADP Tax 210304 045Qq 030409A01 Southern Marin Fire PR
	03/04	384.92	< Business to Business ACH Debit - Expertpay Expertpay xxxxx1368 Southern Marin Fire PR
	03/08	33,076.25	< Business to Business ACH Debit - Massmutual Reg P Rs/Rp Rtc 210305 0221120670 Southern Marin Fire PR
	03/08	2,231.00	< Business to Business ACH Debit - Massmutual Reg P Rs/Rp Rtc 210305 0221130085 Southern Marin Fire PR
	03/11	289.87	Comcast 8155300 020650818 210310 4149171 Southern *Fire
	03/12	996.08	< Business to Business ACH Debit - ADP Payroll Fees ADP - Fees 210312 105Qq 8255311 Southern Marin Fire PR
	03/17	209,524.35	< Business to Business ACH Debit - ADP Wage Pay Wage Pay 210317 7370548110935Qq Southern Marin Fire PR
	03/18	294.87	Comcast 8155300 020652038 210317 4126306 Southern *Fire
	03/18	62,380.66	< Business to Business ACH Debit - ADP Tax ADP Tax 210318 045Qq 031811A01 Southern Marin Fire PR
	03/18	384.92	< Business to Business ACH Debit - Expertpay Expertpay xxxxx1368 Southern Marin Fire PR
	03/23	33,431.71	< Business to Business ACH Debit - Massmutual Reg P Rs/Rp Rtc 210322 0221120670 Southern Marin Fire PR
	03/23	2,231.00	< Business to Business ACH Debit - Massmutual Reg P Rs/Rp Rtc 210322 0221130085 Southern Marin Fire PR
	03/25	597.00	< Business to Business ACH Debit - CA Dept Tax Fee Cdtfa Epmt 210324 7572408 Southern Marin Fire PR
	03/29	690.36	< Business to Business ACH Debit - Wex Inc Fleet Debi 210326 9100007532658 Southern Marine Fire P
	03/30	461.91	Comcast 8155300 120321658 210328 3010430 Southern *Fire
	03/30	294.96	Comcast 8155300 120297650 210328 3009263 Southern *Fire
	03/31	238,289.56	< Business to Business ACH Debit - ADP Wage Pay Wage Pay 210331 7750799286265Qq Southern Marin Fire PR
	03/31	300.51	< Business to Business ACH Debit - Pitney Bowes Direct Deb 210330 Pbleasing Martha Hagler
		<b>\$873,504.29</b>	<b>Total electronic debits/bank debits</b>

**\$873,504.29 Total debits**  
 < **Business to Business ACH:** If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

**Daily ledger balance summary**

Date	Balance	Date	Balance	Date	Balance
02/28	1,503,249.41	03/04	1,549,972.75	03/12	1,718,461.71
03/01	1,836,710.36	03/08	1,514,665.50	03/15	2,169,808.16
03/03	1,617,785.64	03/11	1,514,375.63	03/17	1,960,283.81



**Daily ledger balance summary** (continued)

<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>
03/18	1,897,223.36	03/25	1,860,963.65	03/30	1,859,516.42
03/23	1,861,560.65	03/29	1,860,273.29	03/31	1,620,926.35
<b>Average daily ledger balance</b>		<b>\$1,774,147.21</b>			

## Southern Marin Fire Protection District Reconciliation Detail 1259 - Wells Fargo Payroll, Period Ending 03/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,503,249.41
<b>Cleared Transactions</b>						
<b>Checks and Payments - 23 items</b>						
Check	02/26/2021	eft	CHEVRON, USA IN...	X	-801.18	-801.18
Check	02/26/2021	eft	COMCAST - EFT	X	-294.96	-1,096.14
Check	03/01/2021	eft	COMCAST - EFT	X	-195.53	-1,291.67
Check	03/01/2021	eft	AFLAC	X	-38.40	-1,330.07
Check	03/04/2021	eft	PAYROLL	X	-218,886.32	-220,216.39
Check	03/04/2021	eft	PAYROLL TAXES	X	-67,427.97	-287,644.36
Check	03/04/2021	eft	MASSMUTUAL	X	-33,076.25	-320,720.61
Check	03/04/2021	eft	MASSMUTUAL 401A	X	-2,231.00	-322,951.61
Check	03/04/2021	eft	CA State Disbursem...	X	-384.92	-323,336.53
Check	03/08/2021	eft	COMCAST - EFT	X	-289.87	-323,626.40
Check	03/12/2021	eft	ADP - EFT	X	-996.08	-324,622.48
Check	03/15/2021	eft	COMCAST - EFT	X	-294.87	-324,917.35
Check	03/18/2021	eft	PAYROLL	X	-209,524.35	-534,441.70
Check	03/18/2021	eft	PAYROLL TAXES	X	-62,380.66	-596,822.36
Check	03/18/2021	eft	MASSMUTUAL	X	-33,431.71	-630,254.07
Check	03/18/2021	eft	MASSMUTUAL 401A	X	-2,231.00	-632,485.07
Check	03/18/2021	eft	CA State Disbursem...	X	-384.92	-632,869.99
Check	03/24/2021	eft	CA DEPT OF TAX &...	X	-597.00	-633,466.99
Check	03/26/2021	eft	CHEVRON, USA IN...	X	-690.36	-634,157.35
Check	03/26/2021	eft	COMCAST - EFT	X	-461.91	-634,619.26
Check	03/26/2021	eft	COMCAST - EFT	X	-294.96	-634,914.22
Check	03/30/2021	eft	PITNEY BOWES IN...	X	-300.51	-635,214.73
Check	04/01/2021	eft	PAYROLL	X	-238,289.56	-873,504.29
<b>Total Checks and Payments</b>					-873,504.29	-873,504.29
<b>Deposits and Credits - 4 items</b>						
Deposit	03/01/2021			X	134,752.62	134,752.62
Check	03/01/2021	80890...	SOUTHERN MARIN...	X	200,000.00	334,752.62
Deposit	03/12/2021			X	205,082.16	539,834.78
Payment	03/15/2021		OFFICE OF EMER...	X	451,346.45	991,181.23
<b>Total Deposits and Credits</b>					991,181.23	991,181.23
<b>Total Cleared Transactions</b>					117,676.94	117,676.94
<b>Cleared Balance</b>					117,676.94	1,620,926.35
<b>Register Balance as of 03/31/2021</b>					117,676.94	1,620,926.35
<b>New Transactions</b>						
<b>Checks and Payments - 29 items</b>						
Check	04/01/2021	eft	PAYROLL TAXES		-79,546.60	-79,546.60
Check	04/01/2021	eft	MASSMUTUAL		-54,501.53	-134,048.13
Check	04/01/2021	eft	MASSMUTUAL 401A		-2,231.00	-136,279.13
Check	04/01/2021	eft	CA State Disbursem...		-384.92	-136,664.05
Check	04/01/2021	eft	AFLAC		-38.40	-136,702.45
Check	04/08/2021	eft	COMCAST - EFT		-289.87	-136,992.32
Check	04/09/2021	eft	ADP - EFT		-904.10	-137,896.42
Check	04/15/2021	eft	PAYROLL		-248,836.24	-386,732.66
Check	04/15/2021	eft	PAYROLL TAXES		-82,630.87	-469,363.53
Check	04/15/2021	eft	MASSMUTUAL		-33,486.04	-502,849.57
Check	04/15/2021	eft	MASSMUTUAL 401A		-2,231.00	-505,080.57
Check	04/15/2021	eft	CA State Disbursem...		-384.92	-505,465.49
Check	04/15/2021	eft	COMCAST - EFT		-294.87	-505,760.36
Check	04/26/2021	eft	CHEVRON, USA IN...		-1,611.50	-507,371.86
Check	04/26/2021	eft	COMCAST - EFT		-462.02	-507,833.88
Check	04/26/2021	eft	COMCAST - EFT		-294.96	-508,128.84
Check	04/26/2021	eft	PITNEY BOWES IN...		-108.99	-508,237.83
Check	04/29/2021	eft	PAYROLL		-226,168.37	-734,406.20
Check	04/29/2021	eft	PAYROLL TAXES		-75,291.46	-809,697.66
Check	04/29/2021	eft	MASSMUTUAL		-34,036.04	-843,733.70
Check	04/29/2021	eft	MASSMUTUAL 401A		-2,231.00	-845,964.70
Check	04/29/2021	eft	CA State Disbursem...		-384.92	-846,349.62
Check	05/01/2021	eft	AFLAC		-38.40	-846,388.02
Check	05/07/2021	eft	ADP - EFT		-967.94	-847,355.96

**Southern Marin Fire Protection District**  
**Reconciliation Detail**  
**1259 · Wells Fargo Payroll, Period Ending 03/31/2021**

Type	Date	Num	Name	Clr	Amount	Balance
Check	05/13/2021	eft	PAYROLL		-225,189.58	-1,072,545.54
Check	05/13/2021	eft	CA State Disbursem...		-384.92	-1,072,930.46
Check	05/15/2021	eft	COMCAST - EFT		-294.87	-1,073,225.33
Check	05/26/2021	eft	COMCAST - EFT		-462.03	-1,073,687.36
Check	05/26/2021	eft	COMCAST - EFT		-294.96	-1,073,982.32
Total Checks and Payments					-1,073,982.32	-1,073,982.32
<b>Deposits and Credits - 4 items</b>						
Deposit	04/06/2021				26,285.96	26,285.96
Deposit	04/09/2021				49,803.79	76,089.75
Deposit	04/26/2021				126,616.69	202,706.44
Transfer	05/10/2021				30,000.00	232,706.44
Total Deposits and Credits					232,706.44	232,706.44
Total New Transactions					-841,275.88	-841,275.88
<b>Ending Balance</b>					<b>-723,598.94</b>	<b>779,650.47</b>

# Commercial Checking Acct Public Funds

Account number:  ■ April 1, 2021 - April 30, 2021 ■ Page 1 of 3



SOUTHERN MARIN FIRE PROTECTION DISTRICT  
28 LIBERTY SHIP WAY STE 2800  
SAUSALITO CA 94965-3320

## Questions?

Call your Customer Service Officer or Client Services  
**1-800-AT WELLS** (1-800-289-3557)  
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: [wellsfargo.com](http://wellsfargo.com)

Write: Wells Fargo Bank, N.A. (182)  
PO Box 63020  
San Francisco, CA 94163

## Account summary

### Commercial Checking Acct Public Funds

Account number	Beginning balance	Total credits	Total debits	Ending balance
<span style="border: 1px solid red; display: inline-block; width: 80px; height: 15px;"></span>	\$1,620,926.35	\$252,057.94	-\$810,082.58	\$1,062,901.71

## Credits

### Deposits

Effective date	Posted date	Amount	Transaction detail
	04/06	26,285.96	Deposit
	04/09	49,803.79	Deposit
	04/22	126,616.69	Deposit
		<b>\$202,706.44</b>	<b>Total deposits</b>

### Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	04/08	49,181.60	Doi Treas 310 Misc Pay 040821 xxxxx1000 Rmr*IV*I-20200148*Pi*49181.60\
	04/21	169.90	Southern Marin E Bill.Com 016Mxjspj1Rqo8N Southern Marin Emergency Medical Paramedic System
		<b>\$49,351.50</b>	<b>Total electronic deposits/bank credits</b>
		<b>\$252,057.94</b>	<b>Total credits</b>

## Debits

### Electronic debits/bank debits

Effective date	Posted date	Amount	Transaction detail
	04/01	79,546.60	< Business to Business ACH Debit - ADP Tax ADP Tax 210401 045Qq 040113A01 Southern Marin Fire PR
	04/01	384.92	< Business to Business ACH Debit - Expertpay Expertpay xxxxx1368 Southern Marin Fire PR

ACCOUNT CODE	AMOUNT
1059	
APPROVED	1,062,901.71





**Electronic debits/bank debits (continued)**

Effective date	Posted date	Amount	Transaction detail
	04/06	38.40	< Business to Business ACH Debit - AFLAC Insurance 040121 Knu95860001 Southern Marin Fire
	04/07	54,501.53	< Business to Business ACH Debit - Massmutual Reg P Rs/Rp Rtc 210406 0221120670 Southern Marin Fire PR
	04/07	2,231.00	< Business to Business ACH Debit - Massmutual Reg P Rs/Rp Rtc 210406 0221130085 Southern Marin Fire PR
	04/09	904.10	< Business to Business ACH Debit - ADP Payroll Fees ADP - Fees 210409 105Qq 0539903 Southern Marin Fire PR
	04/12	289.87	Comcast 8155300 020650818 210410 7491764 Southern *Fire
	04/14	248,836.24	< Business to Business ACH Debit - ADP Wage Pay Wage Pay 210414 5930423226135Qq Southern Marin Fire PR
	04/15	82,630.87	< Business to Business ACH Debit - ADP Tax ADP Tax 210415 045Qq 041515A01 Southern Marin Fire PR
	04/15	384.92	< Business to Business ACH Debit - Expertpay Expertpay xxxxx1368 Southern Marin Fire PR
	04/15	108.99	< Business to Business ACH Debit - Pitney Purchase Direct Deb 210414 Pbpurchaspwr Martha Hagler
	04/19	294.87	Comcast 8155300 020652038 210417 5312132 Southern *Fire
	04/19	2,231.00	< Business to Business ACH Debit - Massmutual Reg P Rs/Rp Rtc 210416 0221130085 Southern Marin Fire PR
	04/21	32,436.04	< Business to Business ACH Debit - Massmutual Reg P Rs/Rp Rtc 210420 0221120670 Southern Marin Fire PR
	04/23	1,050.00	< Business to Business ACH Debit - Massmutual Reg P Rs/Rp Rtc 210422 0221120670 Southern Marin Fire PR
	04/27	1,611.50	< Business to Business ACH Debit - Wex Inc Fleet Debi 210426 9100007532658 Southern Marine Fire P
	04/28	226,168.37	< Business to Business ACH Debit - ADP Wage Pay Wage Pay 210428 9417177376875Qq Southern Marin Fire PR
	04/29	462.02	Comcast 8155300 120321658 210428 0141422 Southern *Fire
	04/29	294.96	Comcast 8155300 120297650 210428 0143035 Southern *Fire
	04/29	75,291.46	< Business to Business ACH Debit - ADP Tax ADP Tax 210429 045Qq 042917A01 Southern Marin Fire PR
	04/29	384.92	< Business to Business ACH Debit - Expertpay Expertpay xxxxx1368 Southern Marin Fire PR
		<b>\$810,082.58</b>	<b>Total electronic debits/bank debits</b>
		<b>\$810,082.58</b>	<b>Total debits</b>

< **Business to Business ACH:** If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

**Daily ledger balance summary**

Date	Balance	Date	Balance	Date	Balance
03/31	1,620,926.35	04/08	1,559,691.46	04/15	1,276,340.26
04/01	1,540,994.83	04/09	1,608,591.15	04/19	1,273,814.39
04/06	1,567,242.39	04/12	1,608,301.28	04/21	1,241,548.25
04/07	1,510,509.86	04/14	1,359,465.04	04/22	1,368,164.94



**Daily ledger balance summary** (continued)

<u>Date</u>	<u>Balance</u>	<u>Date</u>	<u>Balance</u>	<u>Date</u>	<u>Balance</u>
04/23	1,367,114.94	04/28	1,139,335.07	04/29	1,062,901.71
04/27	1,365,503.44				
<b>Average daily ledger balance</b>		<b>\$1,403,535.45</b>			



**Southern Marin Fire Protection District**  
**Reconciliation Detail**  
**1259 - Wells Fargo Payroll, Period Ending 04/30/2021**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,620,926.35
<b>Cleared Transactions</b>						
<b>Checks and Payments - 20 items</b>						
Check	04/01/2021	eft	PAYROLL TAXES	X	-79,546.60	-79,546.60
Check	04/01/2021	eft	MASSMUTUAL	X	-54,501.53	-134,048.13
Check	04/01/2021	eft	MASSMUTUAL 401A	X	-2,231.00	-136,279.13
Check	04/01/2021	eft	CA State Disbursem...	X	-384.92	-136,664.05
Check	04/01/2021	eft	AFLAC	X	-38.40	-136,702.45
Check	04/08/2021	eft	COMCAST - EFT	X	-289.87	-136,992.32
Check	04/09/2021	eft	ADP - EFT	X	-904.10	-137,896.42
Check	04/15/2021	eft	PAYROLL	X	-248,836.24	-386,732.66
Check	04/15/2021	eft	PAYROLL TAXES	X	-82,630.87	-469,363.53
Check	04/15/2021	eft	MASSMUTUAL	X	-33,486.04	-502,849.57
Check	04/15/2021	eft	MASSMUTUAL 401A	X	-2,231.00	-505,080.57
Check	04/15/2021	eft	CA State Disbursem...	X	-384.92	-505,465.49
Check	04/15/2021	eft	COMCAST - EFT	X	-294.87	-505,760.36
Check	04/26/2021	eft	CHEVRON, USA IN...	X	-1,611.50	-507,371.86
Check	04/26/2021	eft	COMCAST - EFT	X	-462.02	-507,833.88
Check	04/26/2021	eft	COMCAST - EFT	X	-294.96	-508,128.84
Check	04/26/2021	eft	PITNEY BOWES IN...	X	-108.99	-508,237.83
Check	04/29/2021	eft	PAYROLL	X	-226,168.37	-734,406.20
Check	04/29/2021	eft	PAYROLL TAXES	X	-75,291.46	-809,697.66
Check	04/29/2021	eft	CA State Disbursem...	X	-384.92	-810,082.58
Total Checks and Payments					-810,082.58	-810,082.58
<b>Deposits and Credits - 5 items</b>						
Deposit	04/06/2021			X	26,285.96	26,285.96
Payment	04/08/2021		OFFICE OF EMER...	X	49,181.60	75,467.56
Deposit	04/09/2021			X	49,803.79	125,271.35
Payment	04/21/2021		SMEMPS.	X	169.90	125,441.25
Deposit	04/26/2021			X	126,616.69	252,057.94
Total Deposits and Credits					252,057.94	252,057.94
Total Cleared Transactions					-558,024.64	-558,024.64
Cleared Balance					-558,024.64	1,062,901.71
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Check	04/29/2021	eft	MASSMUTUAL		-34,036.04	-34,036.04
Check	04/29/2021	eft	MASSMUTUAL 401A		-2,231.00	-36,267.04
Total Checks and Payments					-36,267.04	-36,267.04
Total Uncleared Transactions					-36,267.04	-36,267.04
Register Balance as of 04/30/2021					-594,291.68	1,026,634.67
<b>New Transactions</b>						
<b>Checks and Payments - 7 items</b>						
Check	05/01/2021	eft	AFLAC		-38.40	-38.40
Check	05/07/2021	eft	ADP - EFT		-967.94	-1,006.34
Check	05/13/2021	eft	PAYROLL		-225,189.58	-226,195.92
Check	05/13/2021	eft	CA State Disbursem...		-384.92	-226,580.84
Check	05/15/2021	eft	COMCAST - EFT		-294.87	-226,875.71
Check	05/26/2021	eft	COMCAST - EFT		-462.03	-227,337.74
Check	05/26/2021	eft	COMCAST - EFT		-294.96	-227,632.70
Total Checks and Payments					-227,632.70	-227,632.70
<b>Deposits and Credits - 1 item</b>						
Transfer	05/10/2021				30,000.00	30,000.00
Total Deposits and Credits					30,000.00	30,000.00
Total New Transactions					-197,632.70	-197,632.70
<b>Ending Balance</b>					<b>-791,924.38</b>	<b>829,001.97</b>



# STAFF REPORT

SOUTHERN MARIN FIRE PROTECTION DISTRICT

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**MEETING DATE:** Wednesday, May 26, 2021

**AGENDA TITLE:** Association Report

**LEAD DIVISION:** N/A

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**RECOMMENDED MOTION:** Receive Oral Report.

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**SUMMARY** N/A

**BACKGROUND** N/A

**DISCUSSION/ANALYSIS** N/A

**FISCAL IMPACT** N/A

**ATTACHMENTS**

N/A PREPARED BY: Anonymous User

REVIEWED BY: N/A

SUBMITTED BY: Christian Tubbs, Fire Chief