Sausalito, California

Basic Financial Statements

For the year ended June 30, 2020

**Basic Financial Statements** For the year ended June 30, 2020

#### **Table of Contents**

FINANCIAL SECTION	<u>Page</u>
Independent Auditors' Report	1
Management's Discussion and Analysis - Required Supplementary Information (Unaudited)	3
Basic Financial Statements:	
Government-Wide Financial Statements:	
Statement of Net Position	11
Statement of Activities	12
Fund Financial Statements:	
Governmental Fund Financial Statements:	
Balance Sheet - Governmental Fund	15
Reconciliation of the Governmental Fund Balance Sheet	
to the Government-Wide Statement of Net Position	16
Statement of Revenues, Expenditures and Changes in Fund Balance	17
Reconciliation of the Governmental Fund Statement of Revenues, Expenditures, and	
Changes in Fund Balances to the Government-Wide Statement of Activities	18
Notes to Basic Financial Statements	21
Required Supplementary Information (Unaudited):	
Budgets and Budgetary Accounting:	
Budgetary Comparison Schedule: - General Fund	46
Defined Benefit Pension Plan	
Schedule of the District's Proportionate Share of the Net Pension Liability-Last 10 Years	47
Schedule of Contributions - Last 10 Years	47
Other Postemployment (OPEB) Benefits	
Schedule of Changes in the Net OPEB Liability and Related Ratios	48
Schedule of Contributions - Last 10 Years	49





#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Southern Marin Fire Protection District Sausalito, California

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities and the major fund of Southern Marin Fire Protection District, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

To the Board of Directors of Southern Marin Fire Protection District Sausalito, California Page Two

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the Southern Marin Fire Protection District, as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary information, defined benefit pension plan information, and OPEB plan information on pages 3-7 and pages 48-51 to be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Dadanie & Associates

Badawi & Associates Certified Public Accountants Berkeley, California March 17, 2021

The Management's Discussion and Analysis (MD&A) provides an overview of the financial activities of the District for the fiscal year ended June 30, 2020. The MD&A outlines financial highlights and discusses other financial initiatives during the year.

#### FINANCIAL HIGHLIGHTS

#### Government-wide

The government-wide financial statements provide the reader with a longer-term view of the District's activities, and include all aspects of the financial operations including capital assets and long-term liabilities (such as pension and OPEB). The government-wide financial statements are similar in presentation to that of a private-sector business. The Statement of Net Position presents information about the financial position of the District as a whole. Over time, increases or decreases in the net position are an important indicator for monitoring the financial health of the District.

Table 1 Governmental Net Position

	Governmental Activities					
	2020 2019			9	\$ Change	
Current assets	\$	13,405,782	\$	10,277,964	\$	3,127,818
Intergovernmental receivables		1,276,000		1,334,000		(58,000)
Capital assets, net of accumulated depreciation		4,598,849		4,826,307		(227,458)
Total Assets		19,280,631		16,438,271		2,842,360
Deferred outflows of resources		6,986,000	_	5,431,343		1,554,657
Current liabilites		1,309,638		954,382		355,256
Non-current liabilities		17,071,713		14,043,504		3,028,209
Total Liabilities		18,381,351		14,997,886		3,383,465
Deferred inflows of resources		1,012,030	_	1,232,266		(220,236)
Net position:						
Net investment in capital assets		4,598,849		4,826,307		(227,458)
Restricted for pension		622,433		310,900		311,533
Urestricted	_	1,651,968		502,255		1,149,713
Total net position	\$	6,873,250	\$	5,639,462	\$	1,233,788

<u>Statement of Net Position:</u> The District's total assets and deferred outflows exceeded its total liabilities and deferred inflows by \$6,873,250 (total net position) as of June 30, 2020.

- The District's net position increased \$1,233,788, or 22%, over the prior year. This increase is largely due to an increase in the deferred outflows of resources related to pension, in addition to an increase in revenues due to the new Measure U special tax.
- The District paid \$753,950 toward its OPEB actuarially determined contribution (ADC), with \$253,894 going into the trust, \$395,220 paid directly for benefits, and \$104,836 in implicit subsidy costs.
- In addition to the OPEB Trust established by the District in 2011, the District also established a pension side of the trust last fiscal year, which has a balance of \$622,433 as of June 30, 2020.

#### General Fund

The fund financial statements provide a short-term view of the District's finances, providing more detailed information on the District's current revenues, expenditures, and fund balance, and excluding capital assets and long-term obligations.

Table 2
Statement of Revenues, Expenditures and Changes in Fund Balance

	General Fund						
	2020		2019		\$ Change		
Revenues							
Capital grants and contributions	\$	57,680	\$	523,790	\$	(466,110)	
Program revenues:							
Taxes and assessments		19,296,109		15,597,098		3,699,011	
Charges for Services		1,811,200		1,444,188		367,012	
Other revenue		327,616		368,659		(41,043)	
Investment earnings		11,533		10,900		633	
Interest income		172,846		126,661		46,185	
Total revenues		21,676,984		18,071,295		3,605,689	
Program Expenditures							
Public safety - fire protection:							
Personnel		15,330,677		14,618,071		712,606	
Operating Expenditures		3,039,496		2,546,399		493,097	
Grant Expenditures		51,370		775,587		(724,217)	
Capital Outlay		618,189		70,446		547,743	
Total expenditures		19,039,732		18,010,503		1,029,229	
Revenues over (under) expenditures		2,637,252		60,791		2,576,460	
Proceeds from sale of capital assets		147,310		-		147,310	
Net change in fund balance	\$	2,784,562	\$	60,791	\$	2,723,770	

- Revenues exceeded expenditures by \$2,637,252. This is a temporary excess due to the new Measure U special
  tax.
- Total revenues were \$877,904 more than budgeted, primarily due to the Southern Marin Emergency Medical Paramedic Service (SMEMPS) and excess Educational Revenue Augmentation Fund (ERAF) revenues greater than estimated.
- Property tax revenues increased 24%, or \$3,699,011, over the prior fiscal year. Of the increase, \$409,483 was due to an increase in assessed property values, \$138,119 was an increase in excess ERAF revenue, and \$3,144,409 is new revenue from the aforementioned Measure U special tax.
- Increased interest revenue reflects higher average balances in interest-bearing accounts, an increase in overall rates, and an additional \$11,533 in investment earnings from the pension trust.
- General Fund expenditures were \$19,039,732, an increase of \$1,029,229 or 6%, over the prior fiscal year.
- Expenditures were \$1,060,393 less than budgeted. The difference can largely be attributed to lower legal fees than anticipated, in addition to the postponement of several facilities projects.
- Personnel costs comprise 81% of the budget, and increased by \$712,606, or 5% over the prior year. This increase was primarily due to salary and step increases, increased pension and medical costs, plus the addition of two new positions funded by Measure U, and of a part-time finance assistant position.
- Overtime expenditures were \$262,684 greater than budgeted, largely due to the District's participation in statewide fires and national disasters (reimbursable).

#### **Major Initiatives**

In November 2018, 75% of the District's voting residents approved the passage of Measure U, thereby providing the District with an additional \$3.1M in special tax revenues starting in this fiscal year. This measure was proposed in order to address the District's long-term financial sustainability, as the District's long-term financial model indicated that expenditures were on track to exceed revenues. In addition to ensuring the District's long-term financial sustainability, \$1M of the new Measure U funds will go towards work specific to reducing the risks from wildland fire.

June 30, 2020

Capital Assets and Debt Administration

The District maintains a long-range Capital Improvement Plan (CIP), and per District policy funds the plan every year based on

the estimated replacement cost of major assets, plus any funds needed for projected facilities' improvements. Funding for the CIP

is provided by an annual transfer from the General Fund; for this fiscal year, \$1,719,400 of the District's net revenue was transferred

to the CIP fund.

This fiscal year, four new vehicles and a rescue watercraft were acquired by the District - the rescue watercraft was an addition to

the fleet, and two of the new vehicles were additions to the fleet for the prevention division; the other two new vehicles were

replacements for existing support vehicles. In addition, the District acquired two new cylinder filling stations for stations 9 and 1

- these will allow for the onsite filling of the self-contained breathing apparatus (SCBA) and self-contained underwater breathing

apparatus (SCUBA) tanks. The District plans to purchase another filling station for next fiscal year. No other assets were acquired

during this fiscal year, but three were retired: the former Liberty Fireboat acquired in the 2012 annexation of the City of Sausalito's

Fire Department (sold to the City of San Rafael), the 1994 Ladder Truck, and the 1999 Type 3 pumper truck. The District's net

position invested in capital assets as of June 30, 2020 is \$4,598,849. All capital assets are valued at historical cost, and those with a

value of \$10,000 or more are recorded as capital assets, and depreciated over estimated useful lives, using the straight-line method.

More detailed description of the District's capital assets is provided in Note 3 to the accompanying financials statements.

The District currently does not currently utilize long-term debt to fund operations or growth.

Economic Outlook

The primary economic drivers of the District's finances are property tax revenue and personnel costs. The District's Board

of Directors is committed to long-term financial resiliency, and a thorough understanding of these aforementioned primary

drivers is required in order to achieve and maintain long-term fiscal resiliency. The recent passage of Measure U was a major

accomplishment towards increasing the District's revenues and thereby maintaining an organization with long-term financial

resiliency. The District utilizes long-range financial planning tools to measure the District's financial health, identify potential

fiscal challenges and guide current decision making, and keep the District on a fiscally sustainable path going forward. Two

of the tools the District uses are a ten-year general operating cash flow model, and a twelve-year Capital Improvement Plan

(CIP).

In addition to the adoption of Measure U, the District has implemented a number of other cost-saving measures to ensure

the long-term resiliency of the organization, such as:

• To address the OPEB liability, the District eliminated OPEB for employees hired after 1/1/2014, instead offering

6

retiree health savings accounts.

- Prior to PEPRA, the District's safety members were the first in the County to modify retirement benefits from 3%@50 to 3%@55.
- Submitted winning grants in excess of \$1.2 million.
- The District started making contributions to a trust for OPEB liabilities in 2011, and in 2019 made its first pension contribution. The combined balance of this trust as of June 30, 2020 exceeded \$5M.
- Implemented employee cost-sharing of medical premium costs.
- The Board of Directors formally adopted a Reserve Policy to ensure the District has adequate working capital to cover operational costs and mitigate against potential adverse impacts stemming from an economic downturn. This policy calls for a minimum of 15% of current year operating and equipment expenditures to be in a separate cash fund, with a long-term goal of 40%. As of June 30, 2020, this cash fund balance was \$2.7M.

At the time of this writing, we are in the midst of the COVID-19 pandemic, the effects of which are still not fully known. However, given the previous cost-saving and revenue-enhancing measures enacted, the District is in a strong financial position to continue to provide the community with a high level of service, while providing a sustainable level of fair and reasonable employee compensation, and adequate funding to maintain equipment and facilities. The District will regularly review and adjust financial projections as new information becomes available.

#### Contacting the District's Financial Management

This financial report is intended to provide our citizens, taxpayers, and creditors with a general overview of the District's finances. Questions about this report should be directed to 28 Liberty Ship Way, Suite 2800, Sausalito, CA 94965.

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# BASIC FINANCIAL STATEMENTS

# GOVERNMENT-WIDE FINANCIAL STATEMENTS

#### **Statement of Net Position**

June 30, 2020

	Governmental Activities
ASSETS	
Current assets:	
Cash and investments	\$ 12,210,119
Restricted cash and investments	622,433
Accounts receivable	261,871 311,359
Prepaid items Total current assets	13,405,782
Noncurrent assets:	
Intergovernmental receivable	1,276,000
Capital assets:	
Non-depreciable	214,807
Depreciable, net of accumulated depreciation	4,384,041
Total capital assets	4,598,848
Total noncurrent assets	5,874,848
Total assets	19,280,630
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows of resources - Pension	6,934,384
Deferred outflows of resources - OPEB	51,616_
Total deferred outflows of resources	6,986,000
LIABILITIES	
Current liabilities:	
Accounts payable	576,927
Unearned revenue	35,511
Accrued expenditures	578,200
Compensated absences - due in one year	119,000
Total current liabilities	1,309,638
Noncurrent liabilities:	054.440
Compensated absences - due in more than one year	951,412
Net OPEB liability Net pension liability	6,153,386 9,966,915
Total noncurrent liabilities	17,071,713
Total liabilities	<u>-</u>
DEFERRED INFLOWS OF RESOURCES	18,381,351
	710.601
Deferred inflows of resources - Pension Deferred inflows of resources - OPEB	718,691
Total deferred inflows of resources	293,339 1,012,030
NET POSITION	
	A E00 040
Net investment in capital assets Restricted for pension	4,598,848 622,433
Unrestricted	1,651,968
Total net position	<u>-</u>
Total liet position	\$ 6,873,249

#### **Statement of Activities**

For the year ended June 30, 2020

				Program		nues Capital	Net (Expense) Revenue and Changes in Net Position
Functions/Programs		Expenses		Charges for Services	Gr	ants and tributions	Governmental Activities
Governmental activities:		1					
Public safety - fire prevention and protection	\$	20,422,036	\$	1,811,200	\$	57,680	\$ (18,553,156)
Total governmental activities	\$	20,422,036	\$	1,811,200	\$	57,680	(18,553,156)
	G						
		Property tax					15,236,048
		Special asse Tam/Al		ent:			915,652
		•		protection t	axes		3,144,409
		Other reven		protection	02700		269,616
			Investment earnings				
		Interest inco					172,846
		Gain on sale	e of a	ssets			36,839
		Total g	gene	ral revenues			19,786,943
		Chang	e in	net position			1,233,787
	Net position, beginning of year					5,639,462	
		Net po	sitio	n, end of ye	ar		\$ 6,873,249

### FUND FINANCIAL STATEMENTS

#### **Balance Sheet**

**Governmental Fund** 

June 30, 2020

ASSETS	
Cash and investments	\$ 12,210,119
Restricted cash and investments	622,433
Accounts receivable	261,871
Prepaid items	311,359
Total assets	 13,405,782
LIABILITIES	
Accounts payable	576,927
Unearned revenue	35,511
Accrued expenditures	578,200
Total liabilities	 1,190,638
FUND BALANCES	
Nonspendable	311,359
Restricted	622,433
Assigned	 11,281,352
Total fund balances	 12,215,144
Total liabilities, deferred inflows of resources and fund balances	\$ 13,405,782

Reconciliation of the Governmental Fund Balance Sheet to the Government-Wide Statement of Net Position June 30, 2020

TOTAL FUND BALANCES - GOVERNMENTAL FUND	\$ 12,215,144
Amounts reported for Governmental Activities in the Statement of Net Position are different from those reported in the Governmental Fund above because of the following:	
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the governmental funds balance sheet. However, the statement of net position includes those assets as capital assets.	4,598,848
Deferred outflows of resources related to pensions and OPEB used in governmental activities are not current financial resources and, therefore, are not reported in the governmental funds balance sheet. However, the statement of net position includes those deferred outflows of resources.	6,986,000
Deferred inflows of resources related to pensions and OPEB used in governmental activities are not current financial resources and, therefore, are not reported in the governmental funds balance sheet. However, the statement of net position includes those deferred inflows of resources.	(1,012,030)
LONG-TERM ASSETS AND LIABILITIES	
The assets and liabilities below are not due and payable in the current period and therefore are not reported in the Governmental Fund:	
Net OPEB liability	(6,153,386)
Intergovernmental receivable	1,276,000
Compensated absences	(1,070,412)
Net pension liability	 (9,966,915)
NET POSITION OF GOVERNMENTAL ACTIVITIES	\$ 6,873,249

#### Statement of Revenues, Expenditures and Changes in Fund Balances

#### **Governmental Fund**

For the year ended June 30, 2020

Property taxes         \$ 15,236,048           Special assessment:         3915,652           Tam/ Alto         915,652           EMR and fire protection taxes         3,144,409           Grants         57,680           Charges for services         1,811,200           Other revenue         327,616           Investment earnings         11,533           Interest income         172,846           Total revenues         21,676,984           EXPENDITURES:         2           Current:         Salaries and benefits         15,330,677           Operating expenditures         3,039,496           Grant related expenditures         51,369           Capital outlay         618,190           Total expenditures         19,039,732           REVENUES OVER (UNDER) EXPENDITURES         2,637,252           OTHER FINANCING SOURCES (USES)         147,310           Net change in fund balance         2,784,562           FUND BALANCES:         9,430,582	DEVIENHIEC.	
Special assessment:         915.652           EMR and fire protection taxes         3.144.409           Grants         57.680           Charges for services         1.811.200           Other revenue         327.616           Investment earnings         11,533           Interest income         172,846           Total revenues         21,676,984           EXPENDITURES:         ***           Current:         ***           Salaries and benefits         15,330,677           Operating expenditures         3,039,496           Grant related expenditures         51,369           Capital outlay         618,190           Total expenditures         19,039,732           REVENUES OVER (UNDER) EXPENDITURES         2,637,252           OTHER FINANCING SOURCES (USES)         147,310           Net change in fund balance         2,784,562           FUND BALANCES:         9,430,582           Beginning of year         9,430,582	REVENUES:	
Tam/Alto         915.652           EMR and fire protection taxes         3,144,409           Grants         57,680           Charges for services         1,811,200           Other revenue         327,616           Investment earnings         11,533           Interest income         172,846           Total revenues         21,676,984           EXPENDITURES:         2           Current:         Salaries and benefits         15,330,677           Operating expenditures         3,039,496           Grant related expenditures         51,369           Capital outlay         618,190           Total expenditures         19,039,732           REVENUES OVER (UNDER) EXPENDITURES         2,637,252           OTHER FINANCING SOURCES (USES)         147,310           Total other financing sources         147,310           Net change in fund balance         2,784,562           FUND BALANCES:         Beginning of year         9,430,582	- •	\$ 15,236,048
EMR and fire protection taxes       3,144,409         Grants       57,680         Charges for services       1,811,200         Other revenue       327,616         Investment earnings       11,533         Interest income       172,846         Total revenues         EXPENDITURES:         Current:         Salaries and benefits       15,330,677         Operating expenditures       3,039,496         Grant related expenditures       51,369         Capital outlay       618,190         Total expenditures       19,039,732         REVENUES OVER (UNDER) EXPENDITURES       2,637,252         OTHER FINANCING SOURCES (USES)         Proceeds from sale of capital assets       147,310         Total other financing sources       147,310         Net change in fund balance       2,784,562         FUND BALANCES:         Beginning of year       9,430,582	•	
Grants         57,680           Charges for services         1,811,200           Other revenue         327,616           Investment earnings         11,533           Interest income         172,846           Total revenues         21,676,984           EXPENDITURES:           Current:           Salaries and benefits         15,330,677           Operating expenditures         3,039,496           Grant related expenditures         51,369           Capital outlay         618,190           Total expenditures         19,039,732           REVENUES OVER (UNDER) EXPENDITURES         2,637,252           OTHER FINANCING SOURCES (USES)           Proceeds from sale of capital assets         147,310           Total other financing sources         147,310           Net change in fund balance         2,784,562           FUND BALANCES:           Beginning of year         9,430,582	•	
Charges for services         1,811,200           Other revenue         327,616           Investment earnings         11,533           Interest income         172,846           Total revenues         21,676,984           EXPENDITURES:           Current:           Salaries and benefits         15,330,677           Operating expenditures         3,039,496           Grant related expenditures         51,369           Capital outlay         618,190           Total expenditures         19,039,732           REVENUES OVER (UNDER) EXPENDITURES         2,637,252           OTHER FINANCING SOURCES (USES)           Proceeds from sale of capital assets         147,310           Total other financing sources         147,310           Net change in fund balance         2,784,562           FUND BALANCES:           Beginning of year         9,430,582		
Other revenue       327,616         Investment earnings       11,533         Interest income       172,846         Total revenues       21,676,984         EXPENDITURES:         Current:       51,330,677         Operating expenditures       3,039,496         Grant related expenditures       51,369         Capital outlay       618,190         Total expenditures       19,039,732         REVENUES OVER (UNDER) EXPENDITURES       2,637,252         OTHER FINANCING SOURCES (USES)       147,310         Total other financing sources       147,310         Net change in fund balance       2,784,562         FUND BALANCES:       8         Beginning of year       9,430,582		
Investment earnings         11,533           Interest income         172,846           Total revenues         21,676,984           EXPENDITURES:           Current:           Salaries and benefits         15,330,677           Operating expenditures         3,039,496           Grant related expenditures         51,369           Capital outlay         618,190           Total expenditures         19,039,732           REVENUES OVER (UNDER) EXPENDITURES         2,637,252           OTHER FINANCING SOURCES (USES)           Proceeds from sale of capital assets         147,310           Net change in fund balance         2,784,562           FUND BALANCES:           Beginning of year         9,430,582		
Interest income         172,846           Total revenues         21,676,984           EXPENDITURES:           Current:           Salaries and benefits         15,330,677           Operating expenditures         3,039,496           Grant related expenditures         51,369           Capital outlay         618,190           Total expenditures         19,039,732           REVENUES OVER (UNDER) EXPENDITURES         2,637,252           OTHER FINANCING SOURCES (USES)           Proceeds from sale of capital assets         147,310           Net change in fund balance         2,784,562           FUND BALANCES:           Beginning of year         9,430,582		
Total revenues         21,676,984           EXPENDITURES:           Current:           Salaries and benefits         15,330,677           Operating expenditures         3,039,496           Grant related expenditures         51,369           Capital outlay         618,190           Total expenditures         19,039,732           REVENUES OVER (UNDER) EXPENDITURES         2,637,252           OTHER FINANCING SOURCES (USES)         147,310           Total other financing sources         147,310           Net change in fund balance         2,784,562           FUND BALANCES:         8eginning of year         9,430,582		
EXPENDITURES:         Current:       15,330,677         Salaries and benefits       15,330,677         Operating expenditures       3,039,496         Grant related expenditures       51,369         Capital outlay       618,190         Total expenditures       19,039,732         REVENUES OVER (UNDER) EXPENDITURES       2,637,252         OTHER FINANCING SOURCES (USES)       147,310         Total other financing sources       147,310         Net change in fund balance       2,784,562         FUND BALANCES:         Beginning of year       9,430,582	Interest income	172,846
Current:       5alaries and benefits       15,330,677         Operating expenditures       3,039,496         Grant related expenditures       51,369         Capital outlay       618,190         Total expenditures       19,039,732         REVENUES OVER (UNDER) EXPENDITURES       2,637,252         OTHER FINANCING SOURCES (USES)       147,310         Proceeds from sale of capital assets       147,310         Total other financing sources       147,310         Net change in fund balance       2,784,562         FUND BALANCES:         Beginning of year       9,430,582	Total revenues	 21,676,984
Salaries and benefits       15,330,677         Operating expenditures       3,039,496         Grant related expenditures       51,369         Capital outlay       618,190         Total expenditures       19,039,732         REVENUES OVER (UNDER) EXPENDITURES       2,637,252         OTHER FINANCING SOURCES (USES)       147,310         Proceeds from sale of capital assets       147,310         Net change in fund balance       2,784,562         FUND BALANCES:         Beginning of year       9,430,582	EXPENDITURES:	
Operating expenditures3,039,496Grant related expenditures51,369Capital outlay618,190Total expenditures19,039,732REVENUES OVER (UNDER) EXPENDITURES2,637,252OTHER FINANCING SOURCES (USES)147,310Proceeds from sale of capital assets147,310Total other financing sources147,310Net change in fund balance2,784,562FUND BALANCES:9,430,582	Current:	
Grant related expenditures Capital outlay  Total expenditures  REVENUES OVER (UNDER) EXPENDITURES  OTHER FINANCING SOURCES (USES)  Proceeds from sale of capital assets  Total other financing sources  Net change in fund balance  FUND BALANCES:  Beginning of year  51,369 618,190 2,637,252  147,312  147,312  147,310 2,784,562	Salaries and benefits	15,330,677
Grant related expenditures 51,369 Capital outlay 618,190  Total expenditures 19,039,732  REVENUES OVER (UNDER) EXPENDITURES 2,637,252  OTHER FINANCING SOURCES (USES)  Proceeds from sale of capital assets 147,310  Total other financing sources 147,310  Net change in fund balance 2,784,562  FUND BALANCES:  Beginning of year 9,430,582	Operating expenditures	3,039,496
Total expenditures 19,039,732  REVENUES OVER (UNDER) EXPENDITURES 2,637,252  OTHER FINANCING SOURCES (USES)  Proceeds from sale of capital assets 147,310  Total other financing sources 147,310  Net change in fund balance 2,784,562  FUND BALANCES:  Beginning of year 9,430,582		51,369
Total expenditures 19,039,732  REVENUES OVER (UNDER) EXPENDITURES 2,637,252  OTHER FINANCING SOURCES (USES)  Proceeds from sale of capital assets 147,310  Total other financing sources 147,310  Net change in fund balance 2,784,562  FUND BALANCES:  Beginning of year 9,430,582	•	618,190
OTHER FINANCING SOURCES (USES)  Proceeds from sale of capital assets 147,310  Total other financing sources 147,310  Net change in fund balance 2,784,562  FUND BALANCES:  Beginning of year 9,430,582	Total expenditures	 19,039,732
Proceeds from sale of capital assets  Total other financing sources  Net change in fund balance  2,784,562  FUND BALANCES:  Beginning of year  9,430,582	REVENUES OVER (UNDER) EXPENDITURES	2,637,252
Total other financing sources 147,310 Net change in fund balance 2,784,562  FUND BALANCES: Beginning of year 9,430,582	OTHER FINANCING SOURCES (USES)	
Net change in fund balance  2,784,562  FUND BALANCES:  Beginning of year  9,430,582	Proceeds from sale of capital assets	 147,310
FUND BALANCES:  Beginning of year  9,430,582	Total other financing sources	 147,310
Beginning of year 9,430,582	Net change in fund balance	 2,784,562
	FUND BALANCES:	
	Beginning of year	9,430,582
		\$ 12,215,144

Reconciliation of the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances to the Government-Wide Statement of Activities For the year ended June 30, 2020

NET CHANGE IN FUND BALANCES - GOVERNMENTAL FUND	\$ 2,784,562
Amounts reported for governmental activities in the Statement of Activities are different because of the following:	
CAPITAL ASSETS TRANSACTIONS:	
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is capitalized and allocated over their estimated useful lives and reported as depreciation expense.	
Capital outlay Uncapitalized capital outlay Depreciation expense Proceeds from sale of capital assets Gain on sale of capital assets	618,190 (188,339) (546,839) (147,310) 36,839
Current year employer pension contributions are recorded as expenditures in the governmental funds, however these amounts are reported as a deferred outflow of resources on the Government-Wide Statement of Net Position.	2,602,129
Pension expense is recorded as incurred in the Government-Wide Statement of Activities, however pension expense is not recognized in the governmental funds.	(3,954,119)
OPEB (expense)/income is recorded as incurred in the Government-Wide Statement of Activities, however OPEB expense is not recognized in the governmental funds.	270,494
The amounts below included in the Statement of Activities do not provide (or require) the use of current financial resources and therefore are not reported as revenue or expenditures in the governmental funds (net change):	
Changes in long-term intergovernmental receivable Change in compensated absences	 (58,000) (183,820)
CHANGES IN NET POSITION OF GOVERNMENTAL ACTIVITIES	\$ 1,233,787

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# NOTES TO BASIC FINANCIAL STATEMENTS

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Organization and Description

The Southern Marin Fire Protection District (the District) was organized on July 1, 1999 as a result of a merger between the Alto-Richardson Bay Fire Protection District and the Tamalpais Fire Protection District under the California Health and Safety Code.

The District furnishes fire protection, rescue services and other emergency services to the City of Sausalito and the unincorporated areas of Tiburon, Belvedere, and Mill Valley pursuant to joint powers agreements with those cities.

The District is governed by an elected Board of Fire Commissioners consisting of seven members elected by the voters in its service area. The Board appoints a Fire Chief to oversee the day-to-day operations of the District. Effective June 24, 2012, the District annexed the City of Sausalito's Fire Department and acquired 14 new employees. With the new hires, the District now employs a full-time staff of 1 Fire Chief, 1 Deputy Fire Chief, 1 Fire Marshal, 2 Battalion Chiefs, 10 Captains, 36 firefighters/paramedics, 3 Fire Inspectors, and 3 administrative support staff, for a total of 57.

The District maintains its headquarters at 28 Liberty Ship Way, Suite 2800 Sausalito, California 94965.

#### B. Reporting Entity

The District does not exercise oversight responsibility over any other governmental unit, thus its financial statements do not include any financial activity of any other agency. It is not a component unit of any other reporting entity.

#### C. Basis of Presentation

The District's Basic Financial Statements are prepared in conformity with U.S. generally accepted accounting principles. The Governmental Accounting Standards Board is the acknowledged standard setting body for establishing accounting and financial reporting standards followed by governmental entities in the U.S.A.

Those Statements require that the financial statements described below be presented.

Government-wide Statements – The statement of net position and the statement of activities display information about the primary government (the District). These statements include the financial activities of the overall District government. Eliminations have been made to minimize the double counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions.

#### **Southern Marin Fire Protection District** Notes to Basic Financial Statements

For the year ended June 30, 2020

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

#### C. Basis of Presentation, Continued

The statement of activities presents a comparison between direct expenses and program revenues of each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs, (b) grants and contributions that are restricted to meeting the operational needs of a particular program, and (c) fees, grants and contributions that are restricted to financing the acquisition or construction of capital assets. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

*Fund Financial Statements* - The fund financial statements provide information about the District's funds. The emphasis of fund financial statements is on major individual governmental funds, each of which is displayed in a separate column.

#### D. Major Funds

Major funds are defined as funds that have either assets, liabilities, revenues or expenditures/expenses equal to ten percent of their fund-type total and five percent of the grand total. The General Fund is always a major fund. The District may also select other funds it believes should be presented as major funds.

The District reported its only fund as a major governmental fund in the accompanying financial statements:

General Fund - The General Fund is the general operating fund of the District. It is used to account for all financial resources. The major revenue sources for this Fund are property taxes, ambulance service revenues and interest income. Expenditures are made for public safety and other operating expenditures.

#### E. Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers all revenues reported in the governmental funds to be available if the revenues are collected within 90 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. Governmental capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of governmental long-term debt and acquisitions under capital leases are reported as other financing sources.

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

#### E. Basis of Accounting, Continued

Non-exchange transactions, in which the District gives or receives value without directly receiving or giving equal value in exchange, include taxes, grants, entitlements, and donations. On the accrual basis, revenue from taxes is recognized in the fiscal year for which the taxes are levied or assessed. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The District may fund programs with a combination of cost-reimbursement grants and general revenues. Thus, both restricted and unrestricted net position may be available to finance program expenditures. The District's policy is to first apply restricted grant resources to such programs, followed by general revenues if necessary.

#### F. Budgets and Budgetary Accounting

The Board of Directors adopts a final budget by the September board meeting. The budget includes appropriations (budgeted expenditures) on a line item basis and the means of financing them (budgeted revenues).

Formal budgetary integration is employed as a management control device during the year for all funds. Budgeted and actual revenues and expenditures are reviewed monthly by the Board and budget amendments and transfers are made as needed. The Finance Manager monitors appropriations on a Division basis and conveys this information to the Fire Chief/District Board. This approach allows the Fire Chief to hold Division heads accountable. The District reports expenditures and appropriations on a line item basis to its Board. Only the Board may approve amendments to appropriations in total by fund. This approach allows the Board to hold the Fire Chief accountable for the overall District operations.

Budgets are adopted on a basis consistent with U.S. generally accepted accounting principles for all funds. Budgeted amounts presented in the financial statements are as originally adopted and as amended by the Board. Supplemental amendments to the budget were adopted by the Board and have been included in the budget versus actual statement. Appropriations lapse at year end.

#### G. Property Taxes

Revenue is recognized in the fiscal year for which the tax and assessment is levied. The County of Marin (the County) levies, bills and collects property taxes for the District; the County remits the entire amount levied and handles all delinquencies, retaining interest and penalties. Secured and unsecured property taxes are levied on January 1 of the preceding fiscal year.

Secured property tax is due in two installments, on November 1 and February 1, and becomes a lien on those dates. It becomes delinquent on December 10 and April 10, respectively. Unsecured property tax is due on July 1 and becomes delinquent on August 31.

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

#### G. Property Taxes, Continued

The term "unsecured" refers to taxes on personal property other than real estate, land and buildings. These taxes are secured by liens on the personal property being taxed.

Property tax revenue is recognized in the fiscal year for which the tax is levied. The County distributes property tax (termed "settlements") under the Teeter Plan, which allows the District to receive all property taxes in the year in which they are levied. The County retains any collections of interest, penalties and delinquencies under this plan. A settlement apportionment for 95% of unsecured property taxes is received in October, with the remainder distributed in June. Secured property taxes are received in three settlements and apportioned as follows: 55% in December, 40% in April and 5% in June.

#### H. Accumulated Compensated Absences

Compensated absences comprise unpaid vacation leave and sick leave. The District's liability for compensated absences is recorded in the General Fund. The liability for compensated absences is determined annually.

#### I. Capital Assets and Depreciation

All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Contributed capital assets are valued at their estimated fair market value on the date contributed. Capital assets with a value of \$10,000 or more are recorded as capital assets.

Capital assets with limited useful lives are depreciated over their estimated useful lives. The purpose of depreciation is to spread the cost of capital assets equitably among all users over the life of these assets. The amount charged to depreciation expense each year represents that year's pro rata share of the cost of capital assets. Depreciation expense for the current year was \$550,176.

Depreciation is provided using the straight-line method, which means the cost of the asset is divided by its expected useful life in years and the result is charged to expense each year until the asset is fully depreciated. The District has assigned the useful lives listed below to capital assets:

Buildings 50 years Equipment & Vehicles 5-50 years

#### J. Deferred Outflows and Inflows of Resources

Pursuant to GASB Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position, and GASB Statement No. 65, Items Previously Reported as Assets and Liabilities, the District recognizes deferred outflows and inflows of resources.

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

#### J. Deferred Outflows and Inflows of Resources, Continued

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. A deferred outflow of resources is defined as a consumption of net position by the government that is applicable to a future reporting period. In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. A deferred inflow of resources is defined as an acquisition of net position by the District that is applicable to a future reporting period.

#### K. Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the District's Marin County Employees' Retirement Association (MCERA) plan (Plan) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by MCERA. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. The following timeframes are used for pension reporting:

Valuation Date June 30, 2018

Measurement Date June 30, 2019

Measurement Period June 30, 2018 to June 30, 2019

#### L. Other Postemployment Benefits (OPEB)

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the District's plan (OPEB Plan) and additions to/deductions from the OPEB Plan's fiduciary net position have been determined on the same basis. For this purpose, benefit payments are reported at fair value. Generally accepted accounting principles require that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

Valuation Date June 30, 2020

Measurement Date June 30, 2020

Measurement Period June 30, 2019 to June 30, 2020

24

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 2. CASH AND INVESTMENTS

At June 30, 2020, the District's cash and investments consisted of the following:

Description	Amount		
Cash in hand and undeposited checks	\$ 46,157		
Deposits held with Main County Treasury	11,712,728		
Restricted cash and investment with PARS	622,433		
Cash Deposits with Wells Fargo - Payroll	451,234		
Total cash and investments	\$ 12,832,552		

#### A. Deposits

The District has authorized staff to deposit cash with the Marin County Treasurer in a series of pooled accounts with cash from various other governmental entities within the County, for investment purposes. The pooled cash is invested principally in bankers' acceptances, negotiable certificates of deposit and various U.S. Government Agency and commercial notes. Interest is earned on the daily earnings of the fund prorated to the District based on the ratio of the District's pooled investment fund.

California Law requires banks and savings and loan institutions to pledge government securities with a market value of 110% of the District's cash on deposit or first trust deed mortgage notes with a value of 150% of the District's cash on deposit as collateral for these deposits. The District has waived collateral requirements for the portion of deposits covered by federal depository insurance.

#### B. Investments

Investments as of June 30, 2020 consisted of the following:

			Maturity
			12 Months
Investments	Credit Rating	Fair Value	or Less
Deposits held with Main County Treasury	Not Rated	\$ 11,712,728	\$ 11,712,728
Total cash and investments		\$ 11,712,728	\$ 11,712,728

The District adopted GASB Statement No. 31, which requires that the District's investments be carried at fair value instead of cost. Under GASB No. 31, the District adjusts the carrying value of its investments to reflect their fair value monthly, and it includes the effects of these adjustments in income for that fiscal year. At June 30, 2020, the District investments are carried at fair value, which is the same as fair market value.

#### Southern Marin Fire Protection District Notes to Basic Financial Statements For the year ended June 30, 2020

#### 2. CASH AND INVESTMENTS, Continued

#### B. Investments, Continued

The County of Marin's investment policies are governed by State statutes. In addition, the County of Marin has an investment committee, which prescribes written investment policies regarding the types of investments that may be made. The policies limit amounts that may be invested in any one financial institution or amounts that may be invested in long-term instruments.

During the year ended June 30, 2020, the investment committee's permissible investments included obligations of the U.S. Government Agencies bills, notes or bonds and certain time deposits, certificates of deposit, bankers' acceptances, commercial paper, repurchase and reverse repurchase agreements, money market funds, medium term corporate notes or deposit notes, shares of beneficial interest issued by diversified management companies, LAIF, and financial institution investment accounts.

#### C. Risk Disclosures

<u>County Pool: Interest Risk</u> – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. In accordance with the County's Investment Policy, the County manages its exposure to declines in fair values by limiting the weighted average maturity of its investment portfolio to 1.5 years or less. At June 30, 2020, the County Investment Pool had a weighted average maturity of 0.60 years, or approximately 220 days.

<u>County Pool: Credit Risk</u> - Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. State law and the County's Investment Policy limit the County's investments in commercial paper, corporate bonds, and medium-term notes to the rating of 'A' or higher as provided by Moody's Investors Service or Standard & Poor's Corporation. The County's Investment Policy limits investments purchased by Financial Institution Investment Accounts, a type of mutual fund, to United States Treasury and Agency obligations with credit quality rating of 'AAA'. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

<u>County Pool: Concentration of Credit Risk</u> – Concentration of credit risk is the risk of loss attributable to the magnitude of the County Pool's investment in a single issuer of securities. At June 30, 2020, the County had the following investments in any one issuer that represent 5% or more of the total investments: \$431.5 million in Federal Home Loan Mortgage Corporation, \$752.3 million in Federal Home Loan Bank, and \$173.94 million in Federal Agric Mortgage Corporation.

<u>Custodial Credit Risk</u> – The custodial credit risk is the risk that in the event of the failure of a counter party, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. As of June 30, 2020 none of the District's deposits or investments were exposed to disclosable custodial credit risk.

#### 3. CAPITAL ASSETS

Capital assets activity comprised the following:

	Balance at 6/30/2019		Additions		Deletions		Balance at 6/30/2020	
Non-depreciable capital assets:								
Land	\$	214,807	\$	-	\$	-	\$	214,807
Total non-depreciable capital assets		214,807				-		214,807
Depreciable capital assets:								
Buildings and improvements		3,566,726		-		-		3,566,726
Equipment		7,214,017		429,851		(662,816)		6,981,052
Total depreciable capital assets	1	0,780,743		429,851		(662,816)		10,547,778
Less: accumulated depreciation								
Buildings and improvements	(	2,873,025)		(88,418)		-		(2,961,443)
Equipment	(	3,296,218)		(458,421)		552,345		(3,202,294)
Total accumuldated depreciation	(	6,169,243)		(546,839)		552,345		(6,163,737)
Net capital assets being depreciated		4,611,500		(116,988)		(110,471)		4,384,041
Total capital assets, net	\$	4,826,307	\$	(116,988)	\$	(110,471)	\$	4,598,848

#### 4. NET POSITION AND FUND BALANCE

Net Position is on the full accrual basis while Fund Balance is measured on the modified accrual basis.

#### A. Net Position

Net Position is the excess of all the District's assets over all its liabilities, regardless of fund. Net Position is divided into three captions. These captions apply only to Net Position, which is determined only at the Government-wide level, and are described below:

*Invested in Capital Assets* describes the portion of Net Position represented by the current net book value of the District's capital assets, less the outstanding balance of any debt issued to finance these assets.

*Restricted* describes the portion of Net Position that is restricted as to use by the terms and conditions of agreements with outside parties, governmental regulations, laws, or other restrictions which the District cannot unilaterally alter. These principally include debt service, acquisition and construction of facilities, and equipment.

*Unrestricted* describes the portion of Net Position that is not restricted as to use.

#### Southern Marin Fire Protection District Notes to Basic Financial Statements For the year ended June 30, 2020

#### 4. NET POSITION AND FUND BALANCE, Continued

#### B. Fund Balance

The accompanying financial statements reflect certain changes that have been made with respect to the reporting of the components of fund balances for governmental funds. In previous years, fund balances for governmental funds were reported in accordance with previous standards that included components for reserved fund balance, unreserved fund balance, designated fund balance, and undesignated fund balance. Due to the implementation of GASB Statement No. 54, the components of the fund balances of governmental funds now reflect the component classifications described below. In the fund financial statements, governmental fund balances are reported in the following classifications:

*Nonspendable* fund balance includes amounts that are not in a spendable form, such as prepaid items or supplies inventories, or that are legally or contractually required to remain intact, such as principal endowments.

Restricted fund balance includes amounts that are subject to externally enforceable legal restrictions imposed by outside parties (i.e., creditors, grantors, contributors) or that are imposed by law through constitutional provisions or enabling legislation.

Committed fund balance includes amounts whose use is constrained by specific limitations that the government imposes upon itself, as determined by a formal action of the highest level of decision-making authority. The Board of Directors serves as the District's highest level of decision-making authority and has the authority to establish, modify or rescind a fund balance commitment via minute's action.

Assigned fund balance includes amounts intended to be used by the District for specific purposes, subject to change, as established either directly by the Board of Directors or by management officials to whom assignment authority has been delegated by the Board of Directors.

*Unassigned* fund balance is the residual classification that includes spendable amounts in the General Fund that are available for any purpose.

When expenditures are incurred for purposes for which both restricted and unrestricted (committed, assigned or unassigned) fund balances are available, the District's policy specifies that restricted revenues will be applied first. When expenditures are incurred for purposes for which committed, assigned or unassigned fund balances are available, the District's policy is to apply committed fund balance first, then assigned fund balance, and finally unassigned fund balance.

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 5. MEASURE U SPECIAL TAX

On August 22, 2018, the Board of Directors approved Ordinance No. 2018/2019-01, to enact a special tax to fund fire protection and emergency services, which was approved by 75% of the voters in November 2018. The *Measure U, Local Emergency Medical Response Measure* went into effect July 2019, and its purpose is to ensure that the community continues to receive a high level of fire protection and emergency medical response services outlined as follows:

- Emergency medical calls
- Structure, wildland, and vehicle fires
- Traffic collisions, entrapments, and rescues
- Industrial accidents and hazardous materials incidents
- Fire prevention services
- Evacuation planning and disaster preparedness
- Community education including school life safety programs
- Urban-wildland interface monitoring

As these services encompass the entirety of the District's mission, the tax was passed as a general measure and the Board of Directors have not restricted its funds to any type of expenditure. The tax requires the establishment of an oversight committee to review receipt and expenditure of funds, and will continue to be collected for as long as the Board of Directors deem it necessary or unless the voters of the District repeal it.

The special tax will be levied each year on each taxable parcel of land within the boundaries of the District at the annual rates listed below:

Parcel Type	Rate	Unit	
Residential Use Parcel	\$200.00	per unit	
Business Use Parcel	\$ 0.18	per improved square foot	
Undeveloped Parcel	\$150.00	per parcel	

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 5. MEASURE U SPECIAL TAX, Continued

The passage of Measure U authorized the automatic adjustment to the tax rates listed above by five percent (5%) per year. Thereafter the then-current tax rates shall be automatically adjusted annually by five percent (5%). In lieu of the automatic adjustment of the tax rates, the Board of Directors may in any year, by resolution, adjust the then-current rates by an amount less than five percent (5%). Below is a table showing the yearly rate changes for the District's Measure U:

Fiscal Year	Maximum Increase	Increase Used for Southern	Cumulative Uncaptured	Historic Assessment			
Tiscai Teai	Available	Marin Fire District	Increase	Per Parcel	Per Sq Ft		
2019-20	1st Year	-	-	\$ 200.00	\$ 0.1800		
2020-21	5.00%	0.00%	5.00%	\$ 200.00	\$ 0.1800		

The table below shows activities of the Measure U during FY2019/20:

	Measure U
FY 2019/20 Special Assessment Revenues	3,144,409
	3,144,409
Wildfire Mitigation	916,258
General Public Safety	2,228,151
	3,144,409
Balance as of June 30, 2020	\$ -

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 6. PENSION PLAN

#### A. Plan Description

The District's retirement plan is administered by the Marin County Employees' Retirement Association (MCERA), a retirement system established in July 1950 and governed by the California Constitution; the County Employees Retirement Law of 1937 (CERL or 1937 Act, California Government Code Section 31450 et seq.); the Public Employees' Pension Reform Act of 2013 (PEPRA, Government Code Section 7522); the provisions of California Government Code Section 7500 et seq; and the bylaws, procedures, and policies adopted by MCERA's Board of Retirement. The Marin County Board of Supervisors may also adopt resolutions, as permitted by the CERL and PEPRA, which may affect the benefits of MCERA members.

MCERA operates as a cost-sharing multiple employer defined benefit plan for the County and eight other participating employers: City of San Rafael, Local Agency Formation Commission (LAFCO), Marin City Community Services District, Marin County Superior Court, Marin/Sonoma Mosquito and Vector Control District, Novato Fire Protection District, Southern Marin Fire Protection District, and Tamalpais Community Services District. Separate actuarial valuations are performed for these other agencies and districts, and the responsibility for funding their plans rest with those entities. Post- retirement benefits are administered by MCERA to qualified retirees.

Copies of MCERA's annual financial reports, which include required supplementary information (RSI) for the Plan may be obtained from their office at One McInnis Parkway, Suite 100, San Rafael, CA 94903 or online at www.mcera.org.

#### Administration

Retirement system administration is managed by the Retirement Board. All Retirement Board members, except the County Director of Finance, serve for a term of three years. By statute, retirement Board members include the following:

- The Director of Finance of the County (ex-officio).
- Four members who are qualified electors of the County and not connected with County government in any capacity, except one may be a County Supervisor. The Board of Supervisor appoints these members.
- Two General members of MCERA elected by the General membership.
- One Safety member and one Safety member alternate elected by the Safety membership.
- One retired member and one retired member alternate elected by the retired membership.

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 6. PENSION PLAN, Continued

#### A. Plan Description, Continued

#### <u>Membership</u>

MCERA provides service retirement, disability, and death and survivor benefits to its general and safety members. Safety membership primarily includes law enforcement and firefighters of MCERA, as well as other classifications as allowed under the CERL and adopted by the employer. General membership is applicable to all other occupational classifications. The retirement benefits within the plan are tiered based on the participating employer and the date of the member's entry into MCERA membership.

#### **Vesting**

Members become vested in retirement benefits upon completion of five years of credited service.

#### B. Benefit Provisions

#### Service Retirement

MCERA's service retirement benefits are based on the years of credited service, final average compensation, and age at retirement, according to the applicable statutory formula. Members who qualify for service retirement are entitled to receive monthly retirement benefits for life.

General members hired prior to January 1, 2013 are eligible to retire once they attain the age of 50 (except tiers 3a and 4, whereby the minimum age is 55) and have acquired 10 or more years of retirement service credit. A member with 30 years of service is eligible to retire regardless of age. A member who is age 70 or older is eligible to retire regardless of service credit. General members who are first hired on or after January 1, 2013 are eligible to retire once they have attained the age of 52, and have acquired 5 years of retirement service credit, or age 70, regardless of service.

#### **Disability Retirement**

A member with five years of service, regardless of age, who becomes permanently incapacitated for the performance of duty is eligible to apply for a non-service connected disability retirement. Any member who becomes permanently incapacitated for the performance of duty as a result of injury or disease arising out of and in the course of employment is eligible to apply for a service-connected disability retirement, regardless of service length or age.

#### **Death Benefits**

MCERA provides specified death benefits to beneficiaries and members' survivors. The death benefits provided depend on whether the member is active or retired.

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 6. PENSION PLAN, Continued

#### B. Benefit Provisions, Continued

The basic active member death benefit consists of a members' retirement contributions plus interest plus one month's pay for each full year of service (up to a maximum of six month's pay). Retiring members may choose from five retirement benefit payment options. Most retirees elect to receive the unmodified allowance which provides the maximum benefit to the retiree and continuance of 60% of the retiree's allowance to the surviving spouse or registered domestic partner after the retiree's death. Other death benefits may be available based on the years of service, marital status, and whether the member has minor children.

# Cost of Living Adjustment

Retirement allowances are indexed for inflation. Most retirees receive automatic basic cost of living adjustments (COLA's) based upon the Urban Consumer Price Index (UCPI) for the San Francisco Bay Area. These adjustments go into effect on April 1 of each year. Annual COLA increases are statutorily capped at 2%, 3%, or 4% depending upon the member's retirement tier. When the UCPI exceeds the maximum statutory COLA for the member's tier, the difference is accumulated for use in future years when the UCPI is less than the maximum statutory COLA. The accumulated percentage carryover is known as the COLA Bank.

The District's contribution to the Plan for the measurement period ended June 30, 2019 was as follows:

**Employer Contributions:** 

\$ 2,416,820

#### C. District Proportionate Share of the Net Pension Liability

As of June 30, 2020, the District reported net pension liabilities for its proportionate shares of the net pension liability of the District's Plan as follows:

	Proportionate
	Share of Net
Plan's Net Pension	Pension Liability
Liability	2.7254%
\$ 2,958,090,254	\$ 80,619,792
2,592,385,584	70,652,877
\$ 365,704,670	\$ 9,966,915
	Liability \$ 2,958,090,254 2,592,385,584

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 6. PENSION PLAN, Continued

Valuation Date:

## C. District Proportionate Share of the Net Pension Liability, Continued

The District's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2019, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2018 rolled forward to June 30, 2019 using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

The District's proportionate share of the net pension liability for the Plan as of measurement dates June 30, 2018 and 2019 were as follows:

	District
Calculation Dates	Percentage
Proportion - June 30, 2018 Proportion - June 30, 2019	1.9969% 2.7254%
Change - Increase (Decrease)	0.7285%

# D. Actuarial Methods and Assumptions Used to Determine Total Pension Liability

June 30, 2018

Scale MP-2017.

Actuarial Assumptions - The total pension liabilities in the June 30, 2018 actuarial valuations were determined using the following actuarial assumptions:

varuation Date.	Julie 30, 2010
Measurement Date:	June 30, 2019
Actuarial Assumptions:	
Discount Rate	7% per year
Inflation	2.75% per year
Salary Increases	3.00% per year plus merit component based on employee classification
	and years of service
Expected Rate of Return	7.00%
Price Inflation:	2.75%
Salary Increases:	3.00% plus merit component based on employee classification and years of
	service.
Postretirement COLA	2.70% for members with a $4.00%$ COLA cap, $2.60%$ for members with a $3%$
	COLA cap, and 1.90% for members with a 2% COLA cap.
Mortality Rates	Rates of mortality for active Members are specified by CalPERS 2017 Pre-
	Retirement Non-Industrial Death rates (plus Duty-Related death rates for

Safety members) with the 20-year static projection used by CalPERS replaced by generational improvements from a base year of 2009 using

Notes to Basic Financial Statements For the year ended June 30, 2020

# 6. PENSION PLAN, Continued

# E. Pension Expense

For the measurement period ended June 30, 2019, the District recognized pension expense of \$3,954,119 as follows:

	Plan's Pension Expense	District's Pension Expense (2.7254%)
Pension expense:		
Service Cost	\$ 63,587,459	\$ 1,733,014
Interest on the total pension liability	195,274,190	5,322,004
Administrative expenses and other non-investment expenses	5,056,351	137,807
Member contributions	(30,010,459)	(817,905)
Expected investment return net of expenses	(173,533,293)	(4,729,476)
Recognition of Deferred Outflows/Inflows:		
Recognition of liability gains(losses)	3,047,889	83,067
Recognition of assumptions changes	10,200,420	278,002
Recognition of net investment gains (losses)	7,096,432	193,406
Recognition of employer specific Deferred Outflows/Inflows:		
Recognition of change in proportion	-	1,062,592
Recognition of contribution difference		691,609
Total pension expense	\$ 80,718,989	\$ 3,954,119

# F. Deferred outflows and Deferred Inflows of Resources Related to Pensions

At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred		Deferred	
	Outflows of		Inflows of	
	I	Resources	Resources	
Pension contributions subsequent to measurement date	\$	2,602,129	\$	-
Differences between actual and expected experience		341,798		(52,670)
Changes in assumptions		556,004		-
Change in employer's proportion and differences between				
the employer's contributions and the employer's				
proportionate share of contributions		3,434,453		-
Net differences between projected and actual earnings				
on plan investments		-		(666,021)
Total	\$	6,934,384	\$	(718,691)

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 6. PENSION PLAN, Continued

#### F. Deferred outflows and Deferred Inflows of Resources Related to Pensions, Continued

\$2,602,129 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2021.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

		Deferred	
Amortization Period Fiscal Year		outflows	
Ended June 30,	(I	nflows) of	
	Resources		
2021	\$	1,862,491	
2022		847,354	
2023		701,769	
2024		201,950	
Total	\$	3,613,564	

#### G. Discount Rate

The discount rate used to measure the total pension liability as of June 30, 2019 was 7.00%. The projection of cash flows used to determine the discount rate assumed plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the actuarially determined contribution rates. For this purpose, only employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included.

Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries, as well as projected contributions from future plan members, are not included. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments for current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability as of June 30, 2019.

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 6. PENSION PLAN, Continued

#### G. Discount Rate, Continued

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

		Long-Term
		Expected Real
Asset Class	Target Allocation	Rate of Return
Domestic Equity	32.00%	4.90%
Fixed Income	23.00%	1.50%
International Equity	22.00%	5.00%
Public Real Assets	7.00%	3.65%
Private Equity	8.00%	6.25%
Real Estate	8.00%	4.00%
Total	100.00%	

# H. Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the District's proportionate share of the net pension liability for the Plan, calculated using the discount rate for the Plan, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	Plan's Net Pension Liability						
Description		Discount Rate - 1 % 6.00 %		Current Discount Rate 7.00%		Discount Rate + 1% 8.00%	
Total pension liability Fiduciary net position	\$	3,344,514,956 (2,592,385,584)	\$	2,958,090,254 (2,592,385,584)	\$	2,525,226,318 (2,592,385,584)	
Net pension liability		752,129,372		365,704,670		(67,159,266)	
Net pension liability – District share 2.7254%	\$	20,498,534	\$	9,966,915	\$	(1,830,359)	

#### Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued MCERA financial reports.

# **Southern Marin Fire Protection District** Notes to Basic Financial Statements

For the year ended June 30, 2020

#### 10. DEFERRED COMPENSATION PLAN

District employees may defer a portion of their compensation under two District sponsored Deferred Compensation Plans created in accordance with Internal Revenue Code Section 457. Under these plans, participants can choose between tax deferred contributions or post-tax (Roth) contributions. If they choose tax deferred contribution, they are not taxed on the deferred portion of their compensation until distributed to them; distributions may be made only at termination, retirement, and death or in an emergency as defined by the Plans.

The laws governing deferred compensation plan assets require plan assets to be held in a Trust for the exclusive benefit of plan participants and their beneficiaries. Since the assets held under these plans are not the District's property, are not managed by the District and are not subject to claims by general creditors of the District, they have been excluded from these financial statements.

#### 11. RISK MANAGEMENT

The District is self insured through the Volunteers Firemen's Insurance Services, Inc. The following types of loss risks are covered by the policy above:

Type	Coverage Limit	Deductible
General Liability	\$1,000,000 per oœurrenœ	No deductible
	\$3,000, 000 aggregate	
Property	Guaranteed Replacement Cost	\$500 per oœurrenœ
Portable Equipment	Guaranteed Replacement Cost	\$250 per daim
Workers' Compensation	\$300,000,000 per oœurrence	No deductible
Auto	\$1,000,000 Combined Single Limit	\$250 Comp/\$500 Collision
Management Liability	\$1,000,000 per oœurrenœ and	No deductible
	\$3,000,000 aggregate	
Umbrella/Excess Liability	\$10,000,000 per occurrence and	No deductible
	\$20,000,000 aggregate	

Any liability the District may have for uninsured claims is limited to general liability claims. However, the District has experienced no losses from such claims during the preceding three years and it therefore believes there is no liability for claims incurred but not reported.

#### 12. CONTINGENT LIABILITIES AND COMMITMENTS

The District is involved in various claims and litigation arising in the ordinary course of business. District management, based upon the opinion of legal counsel, is of the opinion that the ultimate resolution of such matters will not have a materially adverse effect on the District's financial position or results of operations.

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 13. JOINT GOVERNED ORGANIZATIONS

The District participates in the joint ventures discussed below through formally organized and separate entities established under the Joint Exercise of Powers Act of the State of California. As separate legal entities, these entities exercise full powers and authorities within the scope of the related Joint Powers Agreements including the preparation of annual budgets, accountability for all funds, the power to make and execute contracts and the right to sue and be sued. Each joint venture is governed by a board consisting of representatives from member municipalities. Each board controls the operations of the respective joint venture, including selection of management and approval of operating budgets, independent of any influence by member municipalities beyond their representation on that board.

Obligations and liabilities of these joint ventures are not the District's responsibility and the District does not have an equity interest in the assets of each joint venture except upon dissolution of the joint venture.

#### Southern Marin Emergency Medical Paramedic System

The Southern Marin Emergency Medical Paramedic System operates and maintains an emergency medical care-paramedic system. Financial statements may be obtained by mailing a request to Southern Marin Emergency Medical Paramedic System, 26 Corte Madera Ave., Mill Valley, CA 94941.

## Hazardous Materials Response Unit

The Hazardous Materials Response Unit is responsible for managing hazardous material spills, establishing a formula for management of financing joint expenses and defining signatory agency responsibilities. Financial statements may be obtained by mailing a request to Marin County Administrator's Office, 3501 Civic Center Drive, Room 325, San Rafael, CA 94903.

## Fire Association Self Insurance System (FDAC-FASIS)

The Fire Association Self Insurance System has a self-insurance pooling program to purchase excess insurance. Financial Statements may be obtained by mailing a request to Fire Association Self Insurance System (FDAC-FASIS) 154 Sunnyside Drive, San Leandro, CA 94577.

#### Marin Emergency Radio Authority

The District has financial interest and responsibility, along with 23 other Districts, in the Marin Emergency Radio Authority pursuant to the joint powers agreement in order to issue bonds to be used to finance acquisition, construction, and improvement of certain public capital improvements.

In order to construct the emergency communications facility, Marin Emergency Radio Authority issued Revenue Bonds in the amount of \$26,940,000. Pursuant to the joint powers agreement, the District is obligated for 1.657% of this amount.

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 14. OTHER POST EMPLOYMENT BENEFITS (OPEB)

#### A. Plan Description

The District's postemployment benefit plan is a single-employer plan. The District provides health care for employees and dependents (and also for retirees and their dependents) through the Marin County Employees' Retirement Association (MCERA). Employees may choose one of two medical options: Kaiser HMO High Option and Blue Cross Prudent Buyer Classic. The District also offers dental and vision insurance through FDAC.

Upon retirement with 20 or more years of service, at least 10 of which must be with the District, retirees are eligible to receive the following employer-paid health benefits for life, depending on job classification and tier:

Members hired after January 1, 2014 receive a Retiree Health Savings account and therefore are not eligible to join the plan.

## Firefighters with a minimum 10 years' of service credit

Hired prior to 7/1/10: The District shall provide 5% of the cost of the lowest cost "employee-only" Kaiser premium, as provided by MCERA, for every year served, up to a total of 100% after 20 years served. If the retiree elects spousal coverage, it must be self-paid unless the retiree has at least 30 years of service.

Hired 7/1/10 and after: The District shall provide 5% of the cost of the lowest cost "employee-only" Kaiser premium, as provided by MCERA, for every year served, up to a total of 100% after 20 years served. Any spousal coverage must be self-paid.

#### Administrative Employees with a minimum 10 years' service credit

The District shall provide 5% of the cost of the lowest cost "employee-only" Kaiser premium, as provided by MCERA, for every year served, up to a total of 100% after 20 years served. Any spousal coverage must be self-paid.

## Fire Chief Officers' Association (SMFCOA)

Hired before 7/1/2001: For retired Deputy Chief and Battalion Chiefs covered by IAFF Local 1775, the District will provide 100% of the Kaiser premium for retirees with a minimum 5 years' service credit. Retirees with a minimum 15 years' service credit are also eligible for spousal medical coverage.

Hired between 7/1/01 - 6/30/10: For retirees with a minimum 10 years' service credit, the District shall provide 5% of the cost of Kaiser "employee-only" premium for every year served, up to a total of 100% after 20 years served. Retirees with 30 years' service credit are eligible for spousal Kaiser Coverage.

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 11. OTHER POST EMPLOYMENT BENEFITS (OPEB), Continued

#### A. Plan Description, Continued

Hired on or after 7/1/10: For retirees with a minimum 10 years' service credit, the District shall provide 5% of the cost of Kaiser "employee-only" premium for every year served, up to a total of 100% after 20 years served.

All Chiefs who were employed or promoted on or before July 1, 2001 and have a minimum 15 years' service credit are eligible for dental coverage for themselves and their spouse.

The Fire Chief receives the same benefits as the Chiefs in IAFF Local 1775.

## B. Funding Policy and Employees Covered

The District's Board of Directors review the funding requirements and policy annually.

As of June 30, 2020, the following current and former employees were covered by the benefit terms under the OPEB Plan:

Active plan members	31
Inactive employees or beneficiaries currently receiving benefit payments	34
Total	65

#### C. Contributions

The annual contribution is based on projected pay-as-you-go financing requirements. The District has established the PARS Post-Employment Benefit Trust. The Board reviews the funding requirements and policy annually. For the fiscal year ended June 30, 2020, the District's total contributions were \$753,950, which includes \$349,989 of pay-as-you-go, \$253,894 contributions made from sources outside of trust and an implicit subsidy amounts of \$150,067.

#### D. Net OPEB Liability

The District's Net OPEB Liability was measured as of June 30, 2020, using an annual actuarial valuation as of June 30, 2020.

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 11. OTHER POST EMPLOYMENT BENEFITS (OPEB), Continued

<u>Actuarial Assumptions</u> - The total OPEB liability in the June 30, 2020 actuarial valuation was determined using the following actuarial assumptions:

Valuation Date: June 30, 2020 Measurement Date: June 30, 2020

**Actuarial Assumptions:** 

Discount rates 6.00%
Inflation rate 2.25%
Salary increase 3.00%

Investment rate of return 6.00%, net of OPEB plan investment expense

Healthcare trend rate 6.00% for 2020-21, decreasing to 4.50% for 2023-24 and after Mortality rates based on the RP-2014 Employee and Health Annuitant

Mortalibty Tables for Males and Females.

Retirees' share of cost Retirees pay excess of any premiums over the District

contribution which varies based on years of service at

retirement

#### E. Discount Rate

When the financing of OPEB liabilities is on a pay-as-you-go basis, GASB Statement No. 75 requires that the discount rate used for valuing liabilities be based on the yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher (or equivalent quality on another rating scale). When a plan sponsor makes regular, sufficient contributions to a trust in order to prefund the OPEB liabilities, GASB Statement No. 75 allows use of a rate up to the expected rate of return of the trust. Therefore, prefunding has an advantage of potentially being able to report overall lower liabilities due to future expected benefits being discounted at a higher rate. The discount rate as of June 30, 2020 was 6.00%.

Notes to Basic Financial Statements For the year ended June 30, 2020

# 11. OTHER POST EMPLOYMENT BENEFITS (OPEB), Continued

# F. Change in the Net OPEB Liability

The Changes in the Net OPEB Liability follows:

	Increase (Decrease)					
	Total OPEB			Plan Fiduciary		Net OPEB
		Liability	Net Position		Liability	
Balance at June 30, 2019	\$	10,633,309	\$ 3,965,114		\$	6,668,195
(Measurement date 6/30/2019)						
Change during the year:						
Service cost		203,958		-		203,958
Interest		635,234		-		635,234
Contributions		_		753 <i>,</i> 950		(753,950)
Change of assumptions		(48,228)		-		(48,228)
Net investment income		-		181,558		(181,558)
Difference between expected and						
actual experience		(391,781)		-		(391,781)
Benefit payments, including refunds of						
employee contributions		(500,056)		(500,056)		-
Administrative expenses				(21,516)		21,516
Net change in total OPEB liability		(100,873)		413,936		(514,809)
Balance at June 30, 2020						
(Measurement date 6/30/2020)	\$	10,532,436	\$	4,379,050	\$	6,153,386

# G. Sensitivity of Liabilities to Changes in the Discount Rate and Medical Cost Trend Rates

The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate:

# Sensitivity of the Net OPEB Liability to changes in the Discount Rate:

		Net	OPEB Liability		
Dis	count Rate – 1%	Curre	nt Discount Rate	Disco	ount Rate + 1%
(5.00%)			(6.00%)		(7.00%)
\$	7,554,235	\$	6,153,386	\$	5,001,018

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 11. OTHER POST EMPLOYMENT BENEFITS (OPEB), Continued

#### G. Sensitivity of Liabilities to Changes in the Discount Rate and Medical Cost Trend Rates, Continued

The following presents the Net OPEB Liability of the District, as well as what the District Net OPEB Liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current medical cost trend rates:

Sensitivity of the Net OPEB Liability to changes in the Medical Cost Trend Rates:

Net OPEB Liability									
	1% Decrease Current Medical Trend			1% Decrease					
\$	4,925,843	\$	6,153,386	\$	7,652,820				

# H. OPEB Expenses and Deferred Outflows/Inflows of Resources Related to OPEB

For the fiscal year ended June 30, 2020, the District recognized OPEB expense of \$483,456. At June 30, 2020, the District reported deferred resources related to OPEB from the following:

		d Outflows	Deferred Inflows		
	of Re	esources	of Resources		
Difference between expected and actual experience	\$	-	\$	261,187	
Changes of assumptions		-		32,152	
Net difference between projected and actual earnings					
on investment		51,616			
Total	\$	51,616	\$	293,339	

The reported Deferred Outflows/ (Inflows) of Resources related to OPEB will be recognized as expense as follows:

	Deferred					
Fiscal Year Ending	Outflows/Inflows					
June 30,	Resources					
2021	\$	132,376				
2022		132,376				
2023		(10,363)				
2024		(12,666)				
Total	\$	241,723				

Notes to Basic Financial Statements For the year ended June 30, 2020

#### 12. LONG-TERM OBLIGATIONS

Changes in long-term obligations for the fiscal year ended June 30, 2020 are as follows:

	Balance			Balance		Non-
	June 30,			June 30,	Current	Current
	2019	Additions	Retirements	2020	Portion	Portion
Compensated absences	\$ 886,592	\$ 290,365	\$ (106,545)	\$1,070,412	\$ 119,000	\$ 951,412
Total debt	\$ 886,592	\$ 290,365	\$ (106,545)	\$1,070,412	\$ 119,000	\$ 951,412

#### 13. CITY OF SAUSALITO ANNEXATION AGREEMENT

In June 2012, the District entered into annexation agreement with the City of Sausalito (the City). The City agreed to pay the District \$58,000 annually for 30 years, a total of \$1,740,000; representing the retiree medical costs of nine firefighters who worked for City. The City made the first payment during fiscal year 2013. The last payment is due in fiscal year 2042. The outstanding balance at June 30, 2020 was \$1,276,000.

#### 14. COVID-19 PANDEMIC

During December 2019, the Novel Corona Virus Disease (COVID-19) was discovered. The COVID-19 was subsequently declared a world-wide pandemic by the World Health Organization on March 11, 2020. On March 4, 2020, California State of Governor Gavin Newson proclaimed a State of Emergency as a result of the threat of the COVID-19 in the State of California which led to a mandated shelter in place order. Although there has been no direct significant financial impact on the District so far, management continue to monitor the financial effect it may potentially have on the coming years.

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# REQUIRED SUPPLEMENTARY INFORMATION

# Southern Marin Fire Protection District Required Supplementary Information For the year ended June 30, 2020

# 1. BUDGETS AND BUDGETARY ACCOUNTING

# A. Budgetary Comparison Schedules - General Fund

				Variance with		
				Final Budget		
	Budgeted	Amounts	Actual	Positive		
REVENUES:	Original	Final	Amounts	(Negative)		
Property taxes	\$ 14,685,000	\$ 14,685,000	\$ 15,236,048	\$ 551,048		
Special assessment	3,800,000	4,000,000	4,060,061	60,061		
Grants	- · · · · · · · · · · · · · · · · · · ·	53,680	57,680	4,000		
Charges for services	1,155,000	1,147,000	1,811,200	664,200		
Other revenue	744,400	873,400	327,616	(545,784)		
Investment earning	-	-	11,533	11,533		
Interest income	40,000	40,000	172,846	132,846		
Total revenues	20,424,400	20,799,080	21,676,984	877,904		
EXPENDITURES:						
Current:						
Salaries and benefits	15,085,368	15,683,228	15,330,677	352,551		
Operating expenses	3,148,054	3,272,216	3,039,496	232,720		
Grant related expenditures	-	53,680	51,369	2,311		
Capital Outlay	875,000	1,091,000	618,190	472,810		
Total expenditures	19,108,422	20,100,124	19,039,732	1,060,392		
REVENUES OVER (UNDER)						
EXPENDITURES	1,315,978	698,956	2,637,252	1,938,296		
OTHER FINANCING SOURCES (USES)						
Proceeds from sale of capital assets			147,310	147,310		
Total other financing sources			147,310	147,310		
Net Change in fund balance	\$ 1,315,978	\$ 698,956	2,784,562	\$ 2,085,606		
FUND BALANCES:						
Beginning of year			9,430,582			
End of year			\$ 12,215,144			

Required Supplementary Information For the year ended June 30, 2020

#### 2. DEFINED BENEFIT PENSION PLAN

## A. Schedule of the District's Proportionate Share of the Net Pension Liability - Last 10 Years\*

Fiscal Year	 2020	2019	2018	2017	2016	2015
Measurement Date	6/30/2019	6/30/2018	6/30/2017	6/30/2016	6/30/2015	6/30/2014
Proportion of the net pension liability	2.7254%	1.9969%	1.7167%	1.4658%	1.5574%	1.5559%
Proportion share of the net pension liability	\$ 9,966,915	\$6,595,717	\$6,330,439	\$7,005,504	\$6,033,143	\$3,845,243
Covered payroll	\$ 6,239,136	\$6,009,660	\$5,680,977	\$5,290,483	\$5,007,820	\$4,640,149
Proportionate Share of the net pension liability as						
percentage of covered payroll	159.75%	109.75%	111.43%	132.42%	120.47%	82.87%
Plan fiduciary net position as a percentage of the total pension liability	88.30%	88.30%	86.30%	81.50%	84.30%	89.04%

#### Note to Schedule:

There were no changes in benefits or assumptions during the current year. In FY2019, there was change in assumption.

#### B. Schedule of Contributions - Last 10 Years\*

Fiscal Year	2020	2019	2018	2017	2016	2015
Contractually required contribution (actuarially		-			-	
determined)	\$ 2,602,129	\$ 2,416,820	\$ 2,217,637	\$ 2,132,367	\$ 2,151,878	\$ 1,902,520
Contribution in relation to the actuarially						
determined contributions	(2,602,129)	(2,416,820)	(2,217,637)	(2,132,367)	(2,151,878)	(1,902,520)
contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 6,959,065	\$ 6,239,136	\$ 6,009,660	\$ 5,680,977	\$ 5,290,483	\$ 5,007,820
Contributions as a percentage of covered payroll	37.39%	38.74%	36.90%	37.54%	40.67%	37.99%

<sup>\* -</sup> Fiscal year 2015 was the 1st year of implementation

#### Note to Schedule:

Key Methods and Assumptions Used to Determine Contribution Rates:

Actuarial cost method Entry age
Asset valuation method Market value

Amortization method

Level percentage of payroll with separate periods for extraordinary Actuarial Gains or Losses (21 years remaining as of 6/30/17), the remaining UAL as of June 30, 2013 (13 years as of 6/30/17), and additional layers for unexpected changes in UAL after 6/30/13(24 years for gains and losses with a 5-year phase-in/out and 22 years for

assumption changes with a 3-year phase-in/out).

Discount rate 7.00%
Amortization growth rate 3.00%
Price inflation 2.75%

Price inflation 2.75%

Salary increases 3% plus merit component based on employee classification and years of service Mortality Sex distinct CalPERS 2017 Pre-Retirement Non-Industrial Death rates (plus Dut

Sex distinct CalPERS 2017 Pre-Retirement Non-Industrial Death rates (plus Duty-Related death rates for Safety members), with generational improvements from a base year of 2014 using Scale MP-2017 for active Members. Sex distinct CalPERS 2017 Post-Retirement Healthy Mortality rates, adjusted by 90% for Miscellaneous and Safety Males, with generational improvements from a base year of 2014 using Scale MP-2017 for retired

Members and their beneficiaries.

Disabled mortality Sex distinct CalPERS 2017 Disability Death rates (Non-Industrial rates for Miscellaneous

members and Industrial rates for Safety members), adjusted by  $90\,\%$  for Males

(Miscellaneous and Safety) and Miscellaneous Females, with generational improvements

from a base year of 2014 using Scale MP-2017.

<sup>\*-</sup>Fiscal year 2015 was the 1st year of implementation

# Southern Marin Fire Protection District Required Supplementary Information For the year ended June 30, 2020

#### 3. OTHER POSTEMPLOYMENT BENEFIT PLAN

# A. Schedule of Changes in the Net OPEB Liability and Related Ratios - Last 10 Years\*

Measurement Period Total OPEB Liability		2020		2019		2018
Service Cost	\$	203,958	\$	234,212	\$	227,390
Interest on the total OPEB liability	Ψ	635,234	Ψ	599,878	Ψ	576,249
Differences between expected and actual experience		(391,781)		-		_
Changes of assumptions		(48,228)		-		-
Benefit payments, including refunds of employee contributions		(500,056)		(391,773)		(427,356)
Net change in total OPEB liability		(100,873)		442,317		376,283
Total OPEB liability - beginning		10,633,309		10,190,992		9,814,709
Total OPEB liability - ending (a)	\$	10,532,436	\$	10,633,309	\$	10,190,992
Plan Fiduciary Net Position						
Contributions - employer	\$	753,950	\$	721,773	\$	782,356
Net investment income		181,558		234,362		156,463
Benefit payments, including refunds of employee contributions		(500,056)		(391,773)		(427,356)
Administrative expense		(21,516)		(8,618)		(1,267)
Net change in plan fiduciary net position		413,936		555,744		510,196
Plan fiduciary net position - beginning		3,965,114		3,409,370		2,899,174
Plan fiduciary net position - ending (b)	\$	4,379,050	\$	3,965,114	\$	3,409,370
Net OPEB liability - ending (a) - (b)	\$	6,153,386	\$	6,668,195	\$	6,781,622
Plan fiduciary net position as a percentage of the total OPEB liability		41.58%		37.29%		33.45%
Covered-employee payroll	\$	6,736,715	\$	6,619,228	\$	5,680,977
Net OPEB liability as a percentage of covered-employee payroll		91.34%		100.74%		119.37%

#### Notes to Schedule:

Historical information is required only for measurement periods for which GASB 75 is applicable. Future years' information will be displayed up to 10 years as information becomes available.

Assumption change: During measurement period 2020, projected mortality rate was changed. In addition healthcare trend rates has changed from 5% for all years to an initial increase of 6% decreasing to 4.5% over a period of three years.

Benefit changes: There was no benefit changes

# Required Supplementary Information

For the year ended June 30, 2020

#### 3. OTHER POSTEMPLOYMENT BENEFIT PLAN, Continued

# B. Schedule of Contributions - Last 10 Years\*

Fiscal Year Ended June 30	2020		 2019	2018		
Actuarially Determined Contribution (ADC) Contributions in relation to the ADC Contribution deficiency (excess)	\$	648,883 (753,950) (105,067)	\$ 586,572 (721,773) (135,201)	\$	586,708 (782,356) (195,648)	
Covered-employee payroll	\$	6,736,715	\$ 6,619,228	\$	5,680,977	
Contributions as a percentage of covered-employee payroll		11.19%	10.90%		13.77%	

#### Notes to Schedule:

Historical information is required only for measurement periods for which GASB 75 is applicable. Future years' information will be displayed up to 10 years as information becomes available.

Actuarial assumption:

Actuarial cost method Entry age

Discount rate 6.00%, net of investment expense

Salary increase 3.00% Inflation 2.25%

Mortality rates Based on RP-2014 employee and healthy annuitant mortality tables

Retirees' share of cost Retirees pay excess of any premiums over the District contribution which varies

based on years of service