

**BETTER  
TOGETHER**



**Southern Marin Fire Protection District**

**Mill Valley Fire Department**  
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Sausalito CA 94965  
Prevention Office (415) 380-1120

June 1st, 2020

Dear property owners, property management, renters, and tenants:

As the COVID-19 emergency has continued to evolve, the Southern Marin Fire District (SMFD) and our fire prevention division is required to ensure fire prevention and life safety systems and equipment are in working order, through-out the district. These systems and products are essential functions in safeguarding your buildings and the public who occupy them.

The Office of the State Fire Marshal (OSFM) regulations continue to be in effect and annual deadlines apply. The California Fire Code, California Building Code, California Code of Regulations Title 19 and Federal Regulations remain in effect. We have been evaluating the options for our mandated annual inspection program and have determined that an additional one-month grace from the previous years' inspection will be granted at this time. Given the circumstance, we are exercising reasonable accommodations and increased coordination when it comes to enforcing the various requirements and inspections, as these regulations are essential.

The OSFM recommends the following guidance from the National Fire Protection Association:

- All commercial and multi-occupancy residential buildings should maintain fully operational fire and life safety systems as required in law and/or regulations.
- Building owners and managers should adhere to the expected schedules for inspection, testing, and maintenance.
- Public and private contractors and employees who perform the inspection, maintenance and other responsibilities for these systems are deemed essential workers.

The SMFD prevention division staff is working to ensure fire and life safety throughout this dynamic event, while protecting the health of our employees and the public we serve. Please feel free to contact our office if you should have questions or if clarification is needed.

For COVID-19 updates, Information Bulletins, and local guidance, you may also reference our website at [SMFD.org/prevention](http://SMFD.org/prevention).

Best regards,

FRED HILLIARD  
Fire Marshal – Fire Prevention Division Chief  
Southern Marin Fire Protection District  
Mill Valley Fire Department